

**TOWN OF BISCOE  
BOARD OF COMMISSIONERS MEETING  
May 11, 2015**

The Town of Biscoe Board of Commissioners met in a regular session on May 11, 2015 at 7:00 p.m. in the Municipal Building.

Present were: Mayor Jimmy Blake, Mayor Pro-Tem Jerry Smith, Commissioners, Gene Anderson, Eddie Reynolds, Jimmy Cagle and John Beard. Town Manager Brooks Lockhart and Town Clerk Laura Morton were also present.

**Consent Agenda**

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***A motion was made by Mayor Pro-tem Smith, seconded by Commissioner Cagle, and so the consent agenda including minutes and March Monthly Financial Report were approved unanimously.***

- Approval of Minutes 4-13-15
- April 2015 Monthly Financial Report

**Photos with Police for Peace**

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Mr. William Pope was present to discuss his Photos with Police for Peace project. Mr. Pope visited with the Town on April 17<sup>th</sup>. He was very appreciative and impressed by one of the Town of Biscoe's Police Officers. Officer Shane Armstrong stopped him as he was coming through Biscoe. Mr. Pope said Officer Armstrong was very kind and professional. He recognized and thanked Officer Armstrong.

**Samarcand Training Academy**

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Mr. Richard Jordan, Director of Samarcand was on hand to discuss renovations being made at Samarcand. It will be used by the Department of Public Safety as a training facility. The remodeling/renovation will be done in two phases.

**Budget Season**

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Budget season is upon us. Our tentative planning schedule is outlined below:

**May 11-until workshops:** Developing Departmental Budget Requests

**May 11:** Town Board Meeting; set dates for Budget Workshops

**May 11-June 7:** Budget Workshops

**June 1:** Budget Message Posted/Presented to Board

**June 8:** Town Board Meeting; Public Hearing, set date for Budget Approval/Year end Amendments

**June 29 or 30:** Special Meeting for Approval of Budget/Year End Amendments

The Board agreed to meet on the next 4 Mondays to discuss the budget for Fiscal Year 2015-2016.

**Project Updates**

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**CWMTF/CWSRF WWTP Upgrades**

*Update from Bob Froneberger: WWTP Construction Update to May 11, 2015:*

*State Utility Contractors' work at the Biscoe WWTP is continuing slightly ahead of schedule. During the last month, major work items completed include the concrete forming and pours for the new clarifier base and wall sections; head works base slab and outer walls; and, flow splitter base slab.*

***The overall construction work is estimated to be approximately 32% complete with only 25% of construction schedule used.***

***Engineering Report: Please see the below updates from Bill Lester from LKC Engineering:***

**Industrial Park Pump Station:** Town will receive proposals for financing the project by Wednesday, May 20 with the intent of closing by June 30. Upon direction from the town, LKC is prepared to initiate the bid process to run concurrent with this process. If preferred, we can also begin after securing the financing. The project will take approximately 5-6 months to complete once a Notice to Proceed is issued.

**Carolina Dairy** – Information on the layout of the wastewater flow was provided by Carolina Dairy last week. This is one of two outstanding items that has been needed to finalize their pretreatment permit. LKC plans a site visit within the next 2 weeks to attempt to gain the missing data and issue the permit through the Town's Pretreatment Program. Representatives of NCDENR visited the site last week.

**WWTP Sludge Handling:** LKC will be visiting the site again this month to assist the town in developing a scope for the sludge handling needs of the facility and establishing the best method for financing.

**CDBG Project and/or I&I Repairs Project:** The Town has been interested in the possibility of pursuing a CDBG project in a low to moderate income portion of Town that has known I&I problems. This effort is on-going and will be considered for submission in September to NCDENR. The process may require door-to-door surveys in the community to support the efforts. Also, recent word from NCDENR and NC Commerce staff has indicated there may be a change in the way all the programs are funded. It will be important to track this process and be prepared to submit.

#### **General Updates**

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- Montgomery Community College will be hosting an Open House on May 16th between 10:30 and 2:30pm.
- The Town of Biscoe will be hosting a Paint Class at the Town Hall on May 18th. The Cost of registration is \$25 and for more details contact Laura Morton.
- The Biscoe Lion's Club will be hosting the Vision & Hearing Van on May 28th from 1-4pm. The Van will be located in the parking lot of the Town Hall. For more information or to offer to volunteer please contact Lion President Chris Blake.

#### **Mayor's Minutes**

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*Mayor Blake provided the following report:*

- Went to a General COG Meeting in Kernersville
- Conducted a Rural Planning Organization meeting in Kernersville
- Went to the Fair Barn in Pinehurst to hear about the NCLM new directions
- Met with Jim Melvin, past Mayor of Greensboro about the Liberty Megasite
- Attended two day workshop in Raleigh sponsored by the State Council of Governments regarding Economic Growth
- Spent 2 hours with Brooks and Sam and State Officials touring Carolina Dairy
- Met with Chair of County Commissioner Jim Matheny and Bobby Myrick regarding our Megasite
- As EDC Chairman, I went to Troy and met about a Chamber of Commerce Director for the County with people of the Tourism Development Authority.
- Met with Mr. Pope regarding Photos with Police for Peace.
- Attended Executive COG Meeting with Jackie Morris in Kernersville
- Toured new Sewer Plant Upgrade Construction Site
- Spent 4 hours at the South Visitor's Center on the County Line welcoming people to Montgomery County and Blake's Restaurant.

**Public Forum**

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No one spoke during the public forum.

**Board/Department Heads Comments**

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Mayor Pro-tem Jerry Smith said he would be retiring at the end of the month and would be available to attend more Town events.

Commissioners Anderson and Cagle thanked Mr. Pope for being at the meeting.

Public Works Director Sam Stewart said the Town's Swimming Pool has passed inspection and will be ready to open on time.

**Adjournment**

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There being no further business to bring before the Board, Commissioner Beard made the motion to adjourn, and Commissioner Anderson made the second. All voted in favor. Meeting adjourned at 7:40 p.m.

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Mayor



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Town Clerk