

**TOWN OF BISCOE
BOARD OF COMMISSIONERS MEETING
September 14, 2015**

The Town of Biscoe Board of Commissioners met in a regular session on September 14, 2015 at 7:00 pm in the Municipal Building.

Present were: Mayor Jimmy Blake, Mayor Pro-Tem Jerry Smith, Commissioners, Gene Anderson, Eddie Reynolds, John Beard and Jimmy Cagle. Town Manager Brooks Lockhart and Town Clerk Laura Morton were also present.

Call to Order

Mayor Jimmy Blake called the meeting to order at 7:00 pm.

Consent Agenda

A motion was made by Mayor Pro-tem Smith, seconded by Commissioner Anderson, and so the motion carried unanimously to approve the following consent agenda items:

- a. Approval of Minutes 08.10.15
- b. Approval of Minutes 08.31.15
- c. August Monthly Financial Report

Dr. Chad A. Bledsoe, Montgomery Community College

Dr. Chad A. Bledsoe, President of Montgomery Community College was present and introduced himself to the Board and briefly spoke about the Community College and its strengths.

Duke Energy Street Lighting Proposal

Town Manager Brooks Lockhart said that our Government Relations Representative from Duke Energy, Dave Phillips, is retiring. In his place, David McNeil will be our rep once again. Lockhart said David has sent the town the below proposal for our consideration. He said I feel this is a solid proposal which will save the Town potentially \$6,801 annually on our street lighting bills. There is an upfront conversion cost to the town of \$4,750 or \$3,950. The savings would come from lower monthly billings for the more efficient street lights.

Here is an email excerpt from David explaining in further detail: *"Attached you will find a summary of our company's analysis regarding changing out the street lights to LEDs for the Town of Biscoe. You will see that the Town of Biscoe currently has 159 mercury vapor (MV) street lights, and our company is proactively changing those out at no charge to the municipality. In addition, Biscoe has 108 high-pressure sodium (HPS) lights and 1 metal halide (MH) light that are eligible for conversion, but require a one-time charge of \$50 per light. The attached analysis indicates that the Town of Biscoe would have to pay an upfront total of \$4,750. For some reason, the analysis indicates that \$850 of that is for converting some 17 mercury vapor lights. However, there is no charge for converting the MV lights – so the actual upfront cost for the Town of Biscoe should be \$3,950. Lockhart said the good news is that based on the rate for the LEDs going forward, this analysis shows that the Town of Biscoe will be saving an estimated \$6,801 per year once the conversions are completed. Please look over the analysis, and then let's plan to talk at your convenience. I think you*

will find that this is an excellent opportunity for the Town of Biscoe to get new, energy efficient LEDs for your street lights, and save money at the same time."

A motion was made by Mayor Pro-tem Smith, seconded by Commissioner Cagle, and so the motion carried unanimously to approve the Duke Energy Street Light Proposal.

Project Updates

Town Manager Lockhart presented the following Project Updates:

CWMTF/CWSRF WWTP Upgrades

Update from Bob Froneberger: The Biscoe WWTP construction is approximately 84% complete with final checkouts and startups scheduled for the following schedule:

1. *New secondary clarifier and RAS pumps – September 15 and 16.*
2. *Floating aerators – Week of September 21*
3. *Influent mechanical screen – September 21*
4. *Generator / Automatic Transfer Switch – Week of 9/28 pending Duke Energy schedule.*
5. *Reuse water pump to chlorination/dechlorination system – September 16*
6. *Magnetic flow meter - Week of 9/28 pending Duke Energy schedule.*

As these units are checked out, they will be placed into operation for final trouble shooting, verification of operational performance and any operational adjustments in October. Final project completion and cleanup is expected to be complete in late October.

Mr. Lockhart provided the Board with a breakout of all of the change orders on the WWTP project, the amount available to us in grants/loans, and the total balance. He said as you can see, we still have \$361,640 available in fund we can request and a total contract obligation of \$303,456; leaving us with an excess of approximately \$58,184 after all the change orders. It is highly recommended that we consider utilizing those funds toward rehabilitating the old clarifier; considering that the loan is 0% interest and the rehabilitation will be needed regardless.

Industrial Park Lift Station

Mr. Lockhart said as noted in the update last month, we had our project bid opening on September 1, 2015. Bill Lester has provided two documents for the Board's review at this time. Lockhart said they were attached to your agenda email separately and hard copies will be available at the meeting.

The first document was a revised project budget. After considering the low bidder, contingencies, and other costs this project is anticipated to cost no greater than \$311,200. This is significant as we had been preparing for a project cost of \$350,000.

The second document was a Recommendation of Award for the low bidder; this document reflects the due diligence in verifying the bid undertaken by our engineer. A listing of all of the bids and their breakout are included. The bids are all valid until October 31.

At this time staff is still undertaking additional due diligence on this project and is recommending delaying approval of this contract until our October meeting. Staff has reached out to Carolina Dairy and has been informed of their planned timetable for expansion with anticipation of a third

production line by June 2016. The total project time for this lift station is 4 months; October approval should not create any problems.

Halloween in the Park

Town Clerk Laura Morton provided an update for the Town's upcoming Halloween in the Park. The event is scheduled for Saturday, October 31, 2015 from 4:00 p.m. until 8:00 p.m. Mrs. Morton said we have confirmed that Town Hall, Police Department, Fire Department and Page Memorial UMC will be giving out candy. Mayor Blake said the Lions' Club will be participating and Commissioner Beard said First Baptist Church will also be participating. She said face painters have been confirmed as well as cotton candy. She encouraged the Board and citizens to contact Town Hall if their church or civic group wanted to participate.

Mayor's Minutes

- Attended a Chamber of Commerce Meeting regarding consolidation of the Chamber of Commerce, EDC and TDA in Troy
- Attended a meeting of the 5 Montgomery County Mayors
- Attended a PTRC General Session meeting in Kernersville
- Chaired a Rural Planning Organization meeting for DOT including Rockingham, Caswell, Randolph, and Montgomery Counties
- Toured construction of the Sewer Plant with Sam Stewart
- Swam in the Biscoe Pool and surveyed it for needs
- Spoke at a Sunrise Farmer's meeting regarding Sheep in the solar farms
- Chaired an EDC meeting for the county

Public Comment

Mrs. Monroe West of Biscoe spoke to Board about her concerns of the unprofessional behavior of the Biscoe Police Department in the recent arrest of her son. She said there is a lot of intimidation and people are scared to speak out but she has encouraged them to.

Commissioner/Staff Comments

Commissioner Reynolds said he has been asked to apologize for his actions. He said I am a Commissioner fourth. I am a father, husband, and son first and he will not allow his family to be intimidated by the Biscoe Police Department. He said Barrington was not on the side of the road he was in the middle of the road. He said he was given a day and a half paid vacation for his actions. Mr. Reynolds continued to say that he did not say he would shoot Barrington, he said he would shoot the patrol car. He said I am going to continue operating the same way. If a citizen calls me with a complaint, I am going to continue doing what I have been doing and that is to call Brooks with the complaint. He said a lot of people call him with complaints.

Commissioner Cagle said over the years he has received a lot of complaints against the Police Department from different people. He said citizens have the right to come to us and talk to us; that is part of our job. He said we need to address issues and let it go. He said I don't want Biscoe to be Candor or Mt. Gilead. Mr. Cagle said he had personally never witnessed the Police doing anything they should not have been doing.

Mayor Blake said this government here should be the government that is closest to the people. He said we only have approximately 800 voters. He said Biscoe is growing; we have set-backs too. He

said we have been supportive of our Police Department. We purchased new body cameras and adjusted the salaries (\$3,000 annual adjustment) of all police officers but the top two to make our salaries more competitive. He said the problems will be addressed. We have a lot of other things we need to do. Public Safety is first.

Adjournment

There being no further business to bring before the Board, Commissioner Beard made the motion to adjourn, and Commissioner Cagle made the second. All voted in favor. Meeting adjourned at 8:05 p.m.

Mayor

Town Clerk