

TOWN OF BISCOE

CDBG INFRASTRUCTURE – SANITARY SEWER SYSTEM REHABILITATION

REQUEST FOR PROPOSALS/QUALIFICATIONS FOR GRANT ADMINISTRATIVE AND ENGINEERING SERVICES

The Town of Biscoe has been awarded a Community Development Block Grant (CDBG) in the amount of \$1,865,000 by the North Carolina Department of Environmental Quality (NCDEQ) for the Town's proposed Sanitary Sewer System Rehabilitation project.

Contingent upon this award, the Town of Biscoe Board of Commissioners is requesting separate proposals each for grant administration services and engineering services. Engineering services will include developing a final engineering report and subsequent engineering design and bid package services and construction inspection services to assist the Town with implementation of this project. Grant Administrative services will include the administration services to assist the Town in being compliant with all applicable federal requirements and regulations under the CDBG Program.

Copies of the detailed request for qualifications (RFQ) and/or request for proposals (RFP), including a description of the services to be provided by respondents, the minimum content of responses, and the factors to be used to evaluate the responses, can be obtained by contacting Mr. Brandon Holland, Town Manager, Town of Biscoe, 110 West Main Street, Biscoe, NC 27209; Phone: (910) 428-4112.

The above information should be submitted no later **4:00 p.m. on Tuesday, April 3, 2018**. For a copy of the RFQ and/or RFP for either of these services, please, contact Mr. Brandon Holland, Biscoe Town Manager at (910) 428-4112.

The Town of Biscoe is an Equal Opportunity Employer and invites the submission of proposals from minority and women-owned firms. The Town of Biscoe invites the submission of proposals from certified Section 3 businesses (Section 3 applies if the contract is over \$100,000 for non-construction contracts).

"This information is available in Spanish or any other language upon request. Please contact Brandon Holland, Town Manager of the Town of Biscoe at (910) 428-4112 or at 110 West Main Street, Biscoe, NC for accommodations for this request."

"Esta información está disponible en español o en cualquier otro idioma bajo petición. Por favor, póngase en contacto con Brandon Holland, Biscoe Town Manager al (910) 428-4112 o en 110 West Main Street, Biscoe, NC de alojamiento para esta solicitud."

