



“A Dream Worth Dreaming”

MAYOR
W. EDDIE REYNOLDS

COMMISSIONERS
GENE ANDERSON, MAYOR PRO-TEM
KAY CAGLE KINCH
DUTCH ANLIKER
BARRY JACKSON
LASHAUNDA RYAN

TOWN MANAGER
BRANDON HOLLAND
ICMA-CM

TOWN CLERK
LAURA B. MORTON
CMC, NCCMC

DISCONNECTION OF SERVICE REQUEST

Please complete the form below in its entirety in order to disconnect your Utility Service with the Town of Biscoe. If this form is not filled out completely, it will be considered null and void and the services will not be disconnected until a complete form is received. Once completed, you may mail, fax, email, or bring the form in.

Be advised that a final bill will be mailed to the forwarding address you provide. The person listed as the primary account holder will be held responsible for all water used until we receive written notice of cancellation of service. Also be advised that depending on when you final the account, you may receive two bills after you leave, your normal bill and your final bill.

Also, the Application fee you paid to connect the water service is non-refundable; it will NOT be applied to your final bill.

If you have any questions, please give the Utility Billing Department a call at 910-428-4112.

Account Number: _____ Name on Account: _____

Address: _____ Social Security #: _____

Date of Disconnection: _____

Forwarding Address: _____

Contact Phone Number: _____

Signature: _____

Laura A Jordan
Deputy Clerk
Town of Biscoe
laura.jordan@townofbiscoe.com