

TOWN OF BISCOE
BOARD OF COMMISSIONERS MEETING
August 8, 2016

The Town of Biscoe Board of Commissioners met in a regular session on August 8, 2016 at 7:00 pm in the Municipal Building. Present were: Mayor Jimmy Blake, Mayor Pro-Tem Jerry Smith, Commissioners, Gene Anderson, Eddie Reynolds, Jimmy Cagle and John Beard. Town Manager Brandon Holland was present. Town Clerk Laura Morton was absent due to her father's illness. Town Manager Holland took minutes.

Call to Order/Pledge of Allegiance/Moment of Silence

Mayor Blake called the meeting to order at 7:00 pm. The Pledge to the American Flag was recited and a moment of silence was observed.

Consent Agenda

A motion was made by Commissioner Cagle, seconded by Commissioner Beard, and so the motion carried unanimously to approve the following consent agenda items:

- a. Approval of Minutes 7-11-16
- b. July Monthly Financial Report

Set Public Hearing Parcel 7569-19-51-3117 & 7568-12-85-2074 Re: 911 Addressing Compliance

A motion was made by Commissioner Anderson, seconded by Mayor Pro-tem Smith and so the motion carried unanimously to schedule a Public Hearing at the September 12, 2016 Board Meeting for the purpose of 911 Address for Parcel 7569-19-51-3117.

Set Public Hearing Parcel 7569-19-51-3117 & 7568-12-85-2074 Re: 911 Addressing Compliance

A motion was made by Commissioner Beard, seconded by Commissioner Reynolds and so the motion carried unanimously to schedule a Public Hearing at the September 12, 2016 Board Meeting for the purpose of 911 Address for Parcel 7568-12-85-2074.

Manager's Report (Non Action Items)

Manager Brandon Holland presented the following updates:

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Shred Event - The Local Government Federal Credit Union (LGFCU) is sponsoring a Community Shred Day on September 10th from 9 am until noon in the Town Hall Parking Lot.

Industrial Park Drive Pump Station: The project was placed into operation and after two weeks of successful operation, a surge from the power source or a weather event damaged the control panel. The contractor and supplier worked with the Town and replaced all damaged items within the control panel. The station has been operating properly since this was completed. The contractor finalized the site work, abandoned the old station and provided spare pump and parts to the Town. Minor punchlist items remain and will be coordinated in the coming weeks.

Commissioner Reynolds asked if the Town has fines for industrial users that do not comply. Public Works Director Sam Stewart said yes and explained the fees.

Pretreatment Program: The Town will received final approval of the Pretreatment Program last month. The Town manager is currently reviewing the final individual permits to be issued to the Town's three (3) significant industrial users (SIU). The industries that currently fall under your program are Carolina Dairy, Grede, and Arauco (Flakeboard). Monitoring will begin for all businesses and overseen by the Town and their designated Pretreatment Coordinator (Sam Stewart).

Miscellaneous / CDBG Potential Application: The Town Manager and the LKC staff are investigating the possibility of submitting a CDBG application for Infrastructure Improvements. We targeted an area around Bruton Street for sewer line replacement and rehabilitation of the Bruton Street Pump Station. Our office mailed all residents a required survey to be completed but the response has been far to light to allow us to qualify for submitting an application. We are now investigating the possibility of submitting based on area wide benefit, which will require 51% of the beneficiaries throughout Town to meet the income criteria. A meeting is scheduled with NCDEQ staff on Friday, August 5th to further discuss this and details will be provided to the Town staff.

Commissioner Reports/Staff Reports

Commissioners Anderson and Cagle thanked Town Manager Holland and Town Clerk Laura Morton for their work in getting a Senior Program started in Biscoe.

Commissioner Beard mentioned the luncheon at the Garner Center for Gene Atkinson, Linda Coleman, and Deborah Ross.

Mayor Pro-tem Smith said when we replace park cameras, if the Town adds two more that will prevent theft in the future.

Commissioner Anderson thanked staff for the mailer that went out to the citizen.

Pool Director announced the Pool would only be opened on the weekends until Labor Day.

Mayor Blake mentioned that he is the chair of Marketing Montgomery and asked if the surplus items have been sold. Manager Holland said the vehicles have been sold. Most of the other items will likely be placed on Gov Deals in the future.

Public Comment

No one spoke during the public forum.

Adjournment

There being no further business to bring before the Board, Commissioner Beard made the motion to adjourn, and Commissioner Reynolds made the second. All voted in favor. Meeting adjourned at 7:30 p.m.