

**TOWN OF BISCOE
BOARD OF COMMISSIONERS MEETING
May 8, 2017**

The Town of Biscoe Board of Commissioners met in a regular session on May 8, 2017 at 7:00 pm in the Municipal Building. Present were: Mayor Jimmy Blake, Mayor Pro-Tem Jerry Smith, Commissioners Gene Anderson, Eddie Reynolds, Jimmy Cagle, and John Beard. Town Manager Brandon Holland and Town Clerk Laura Morton were present.

Call to Order/Pledge of Allegiance/Moment of Silence

Mayor Blake called the meeting to order at 7:00 pm. The Pledge to the American Flag was recited and a moment of silence was observed.

Consent Agenda

A motion was made by Mayor Pro-tem Smith, seconded by Commissioner Cagle, and so the motion carried unanimously to approve the minutes from the April 10, 2017 meeting.

- Approval of Minutes 4-10-17
- Approval of Minutes 5-1-17
- Approval of May 2017 Financial Report
- Approval of Fees for Pool Concession for Summer 2017

Request for Approval of Resolution of Intent for Firemen's Supplemental Retirement

A motion was made by Commissioner Anderson, seconded by Commissioner Beard, and so the motion carried unanimously to approve the following Resolution of Intent:

**TOWN OF BISCOE
RESOLUTION OF SUPPORT**

WHEREAS, the N.C. General Assembly has amended G.S. 58-84-35 to allow for additional expenditures to local relief funds;

WHEREAS, in addition to allowing for additional expenditures, the N.C. General Assembly placed a cap on the amount of money that can be held in the local relief fund;

WHEREAS, the cap on the relief fund is set at \$2,500 per firefighter on the roster and a minimum of \$500 per firefighter on the roster, or \$20,000 whichever is greater;

WHEREAS, if the fund balance exceeds \$2,500 per firefighter on the roster then that fire district is withheld the annual percentage on tax paid for property coverage and those funds disbursed evenly among the other fire districts in the county;

WHEREAS, a Supplemental Retirement Account is a valid method of allowed additional expenditures through G.S. 58-84-35;

WHEREAS, a Supplemental Retirement Account would be used to provide an additional benefit to retired members of the Biscoe Fire Department;

WHEREAS, a Supplemental Retirement Account would be used to provide a recruitment incentive to the Biscoe Fire Department, as well as retain members for a greater length of time under the current Biscoe Fire Department Supplemental Retirement Account Plan;

NOW, THEREFORE, BE IT RESOLVED THAT THE GOVERNING BODY OF THE TOWN OF BISCOE, NC, beginning July 1, 2017 intends to financially support the Biscoe Fire Department by providing additional funding to the Supplemental Retirement Account to maintain the account for the purposes of aiding in retention and recruitment of Volunteer Firefighters; and to provide additional benefit to retired members of the Biscoe Fire Department.

Section 1: This motion shall take effect immediately upon approval of the Supplemental Retirement Account by the NC State Firemen's Association.

Set Public Hearing for Fiscal Year 2017-2018 Budget for June 12, 2017

A motion was made by Mayor Pro-tem Smith, seconded by Commissioner Reynolds, and so the motion carried unanimously schedule a Public Hearing for Fiscal Year 2017-2018 Budget for June 12, 2017.

Manager Report

Manager Holland provided the following report:

Reminder of Biscoe Community Center Open House

Manager Holland reminded the Board of the Biscoe Community Center Open House at 5 on Thursday, May 11, 2017.

Notification of Disposition of Files per NC Records Retention & Disposition Schedule

A motion was made by Commissioner Beard, seconded by Mayor Pro-tem Smith, and so the motion carried unanimously to dispose of the following files in accordance with the NC State Archives Records & Retention scheduled:

- 2005-2007 Tax Payment Receipt Journal
- 2008 Consumer Confidence Report
- 2008-2010 Property Tax & Tax Scrolls
- 2010-12 Water Statistics
- 2013 Water Prebilling Reports
- 2013-14 Fund Transfers
- 2013-14 Vendor Files AP & Reports
- 2014 Pool Revenues/Pool Parties
- 2014-15 Water Billing: Pre-Bill Report, Transaction Corrections, Debt Set-off, Master Balance Report, Payment Central Journal

*Note: It is not a requirement to have this presented to the Board; however, Town Staff appreciates the importance of transparency.

Request for Meter Upgrade for Solar Farm

A motion was made by Mayor Pro-tem Smith, seconded by Commissioner Anderson, and so the motion carried unanimously to approve either a 1" or a 2"; whichever, Bobby Myrick requests.

Reports

Mayor's Minutes

- Went to Riverwild Ribbon Cutting at Lilly's Bridge
- Met with Mayor and Town Manager of Mt. Gilead regarding a joint venture with the County and Duke Power about a recreation area and beautification of the Old Lilly's Bridge.
- Attended Senior Cookout in the Park with Commissioners Gene Anderson and Jimmy Cagle
- Went to Troy for a meeting regarding signage for GoMontgomery
- Attended Sunrise Service at the cemetery on Easter Sunday
- Conference call with the RPO from Florida (Jackie Morris, Alvin Foster (Mayor of Yanceyville)), Kelly Larkin (Administrator of RPO) also were on the call
- Attended Town Budget Meeting
- Attended Executive Meeting at the COG with Jackie Morris
- Attended Candor Fire Department Auction

Public Comment

Mr. Rorie of 423 Bruton Street spoke to the Board regarding debris on Harris Street and the lack of police presence. He also was concerned about flooding of the stream when there is a heavy rain.

Mayor Blake said we are working on getting the area cleaned up. He suggested that Mr. Rorie check back with the Town Manager on the progress. He explained the Town has applied for a grant for sidewalks. Mayor Blake asked Town Manager Holland to contact NC Department of Transportation about the flooding.

Commissioner Comments/Reports

Carolina Dairy

Commissioner Reynolds asked where the Town stands with meeting with Carolina Dairy. Manager Holland said it was his intentions to have Bill Lester meet with the Board so he could answer Board questions. Commissioner Reynolds said it is important that the Town Manager and Public Works Director be involved in any meeting.

GVK

The Board discussed the problem with GVK pump.

Census

Manager Holland discussed the upcoming Census.

Adjournment

There being no further business to bring before the Board, Commissioner Reynolds made the motion to adjourn, and Commissioner Beard made the second. All voted in favor. Meeting adjourned at 7:25 p.m.