

December 12, 2022
Regular Session

The Biscoe Town Board of Commissioners met in a regular session on Monday, December 12, 2022, at 7:00 pm in the Municipal Building.

Board Members Present: Mayor Eddie Reynolds, Mayor Pro-tem Kay Kinch, Commissioner Barry Jackson, Commissioner Jay Patel, Commissioner Asbill, and Commissioner Lynthacum.

Members of Management Present: Town Manager Brandon Holland, Town Clerk Laura Morton, and Police Lt. Tina Medlin.

Call to Order/Pledge of Allegiance Mayor Reynolds reconvened the meeting to order at 7:00 pm.

The Pledge of Allegiance to the American Flag was recited and a moment of silence was observed.

Conflict of Interest Statement

Town of Biscoe Code of Ethics provides those public officials and all employees be independent, impartial and responsible to the public; those governmental decisions and policy be made in proper channels of the governmental structure; that public office not be used for personal gain; and that the public have confidence in the integrity of its government. In recognition of these goals and in keeping with the ethical standards of conduct for town public officials and its employees, disclosure of interest in legislative action must be stated for the public record. The mayor or any member of the town council who has an interest in any official act or action before the council shall publicly disclose on the record of the council the nature and extent of such interest and shall withdraw from any consideration of the matter if excused by the council pursuant to G.S. 160A-75.

Agenda Adjustments & Approval

A motion was made by Mayor Pro-tem Kinch, seconded by Commissioner Patel, and so the motion carried unanimously to approve the agenda.

Ayes: 5; No: 0.

Consent Agenda

A motion was made by Commissioner Patel, seconded by Commissioner Jackson, and so the motion carried unanimously to approve the following consent agenda items:

- a. Approval of November 14, 2022 Regular Session Minutes
- b. December 2022 Monthly Financial Report
- c. Approval of Board Meeting Schedule for 2023

Ayes: 5; No: 0.

Public Forum

No one spoke during the public forum.

Code Enforcement – Public Hearing re: 422 South Church Street

A motion was made by Commissioner Jackson, seconded by Mayor Pro-tem Kinch, and so the motion carried unanimously to close the regular session and call to order a Public Hearing for 422 South Church Street in reference to Code Enforcement – Demolition.

No one spoke during the public hearing.

A motion was made by Commissioner Asbill, seconded by Commissioner Patel, and so the motion carried unanimously to close the public hearing and reconvene the regular session.

Approval of RFQ – AIA Grant Administration

A motion was made by Commissioner Patel, seconded by Mayor Pro-tem Kinch, and so the motion carried unanimously to appoint LKC Engineering as the AIA Grant Administrator.

Board & Staff Reports & Upcoming Events

Commissioner Patel said the Christmas Tree Lighting went well and he had received a lot of great comments. He thanked the hard work of the town staff. He also thanked the Fire Department for the donation of bicycles.

Mayor Pro-tem Kinch also said the tree lighting was great.

Commissioner Lynthacum also said the tree lighting was good. He mentioned the East Side Kid's Chorus Group was excited about performing at the upcoming senior breakfast.

Mayor Reynolds said everyone had a great time at the tree lighting. He said he was thankful for Town staff for their hard work.

Closed Session – Personnel – NCGL 143-318-11 (a) (6)

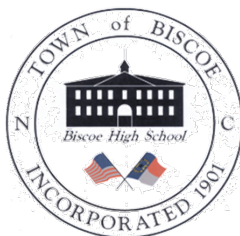
A motion was made by Commissioner Lynthacum, seconded by Commissioner Patel, and so the motion carried unanimously to go into Closed Session for personnel (Pursuant to NCGS 143-318.11 (a) (6)).

Ayes: 5; No: 0.

The Board came out of Closed Session with nothing to report.

Adjournment

A motion was made by Commissioner Jackson, seconded by Commissioner Asbill, and so the motion carried unanimously to adjourn the meeting.



William E. Reynolds, Mayor

Laura B Morton, MMC, NCCMC Town Clerk