

May 16, 2022
Regular Session Meeting

The Biscoe Town Board of Commissioners met in a regular session on Tuesday, May 16, 2022, at 5:00 pm in the Municipal Building. (The meeting was held at 5:00 pm instead of 7:00 pm due to the election).

Board Members Present: Mayor Eddie Reynolds, Mayor Pro-tem Kay Kinch, Commissioner Barry Jackson, Commissioner Jay Patel, Commissioner Asbill, and Commissioner Lynthacum.

Members of Management Present: Town Manager Brandon Holland, Town Clerk Laura Morton, Public Works Director Sam Stewart, and Police Chief Shane Armstrong.

Call to Order/Pledge of Allegiance Mayor Reynolds reconvened the meeting to order at 7:00 pm.

The Pledge of Allegiance to the American Flag was recited and a moment of silence was observed.

Conflict of Interest Statement

Town of Biscoe Code of Ethics provides those public officials and all employees be independent, impartial and responsible to the public; those governmental decisions and policy be made in proper channels of the governmental structure; that public office not be used for personal gain; and that the public have confidence in the integrity of its government. In recognition of these goals and in keeping with the ethical standards of conduct for town public officials and its employees, disclosure of interest in legislative action must be stated for the public record. The mayor or any member of the town council who has an interest in any official act or action before the council shall publicly disclose on the record of the council the nature and extent of such interest and shall withdraw from any consideration of the matter if excused by the council pursuant to G.S. 160A-75.

Agenda Adjustments & Approval

Mayor Reynolds said during 2021 the Town demolished 3 structures in accordance with Code Enforcement and the Town's Minimum Housing Ordinance. We need to add the following to the consent agenda: Town Attorney Hollers requested authorization to foreclose on the following lien (30 days after filing) 509 Mill Street, 326 Wingate Street, and 321 Bruton Street. This will be added to the consent agenda.

Also added to the consent agenda is Set Public Hearing for Development Agreement **AND PURCHASE AGREEMENT** on Town Owned Property & Possible Conveyance of Portion Thereof for June 13, 2022 (Montgomery County Tax Parcel ID#756816939475)

A motion was made by Mayor Pro-tem Kinch, seconded by Commissioner Jackson, and so the motion carried unanimously to adopt the agenda.

Earth Day Contest Winners – Special Recognition

Town Clerk Laura Morton recognized the Earth Day 2022 Contestants. Ms. Morton said there were a lot of students who participated in the contest.



Consent Agenda

A motion was made by Commissioner Patel, seconded by Commissioner Asbill, and so the motion carried unanimously to approve the following consent agenda (including the new additions):

- a. Approval of May 2022 Monthly Financial Report
- b. Approval of Minutes – April 11, 2022
- c. Set Public Hearing for Fiscal Year 2022-2023 Proposed Budget – June 13, 2022 Meeting
- d. Set Public Hearing for Development Agreement **AND PURCHASE AGREEMENT** on Town Owned Property & Possible Conveyance of Portion Thereof for June 13, 2022 (Montgomery County Tax Parcel ID#756816939475)
- e. Approval of the 2021 Local Water Supply Plan (LWSP)
- f. Approval Babe Ruth Baseball League Request
- g. Approval to Open New Bank Account for Veterans Fundraising
- h. Approval to Open New Bank Account for Festival in the Park
- i. Approval to Authorize Town Attorney Hollers to foreclose on 509 Mill Street, 326 Wingate Street, and 321 Bruton Street properties after the clean-up of the property.

Public Forum

The following spoke during the public forum:

Tom Dowd spoke before the Board and said he had been robbed again and still was concerned about recurring robberies.

Benjy Dunn was present. He said the old school is receiving exercise equipment from First Health and also discussed the soccer program was getting a new soccer goal.

Update on Parking at Old Tennis Courts and No Parking on Mill Street

Manager Holland said No Parking Signs have been ordered for the Old Tennis Courts and No Parking Signs have been placed on Mill Street.

Mayor Reynolds asked if Manager Holland had found out anything else about the ownership of Town Parking areas. Manager Holland said a little more information has been found through research and it is possible the Town does own it. The Tax Department and Register of Deeds are researching ownership. Holland said there was a transaction in the late 1990s. We have several people researching this. It shouldn't take much longer to find out.

Update on Cemetery Clean-up and Cameras

Town Clerk said letters went out to Cemetery - Section D Property Owners to remind the owners of our rules and regulations and requesting their grave plots be cleaned up by May 31st. Cameras should be installed Thursday of this week. We do have a sign that was erected in English and a second sign in Spanish will be erected soon.

Mayor Reynolds said the reason we are installing cameras is a couple of the monuments have been vandalized and there has been someone spinning tires. We are trying to prevent this with the cameras.

Update on Parks & Recreation: Ballfield, Park Improvements, Cameras

Manager Holland said after the last budget meeting we had to get quote quickly for some of the projects. We are waiting on quotes for the basketball courts, press box, and the lights. We have a quote for ditch improvements at the park by the softball field and the fence may be removed. Holland said at the baseball field we are looking at new siding, the new cameras should be installed in a couple of weeks. They are currently trenching for the internet. Tomorrow we are meeting with a group that will light up the trees along the road around Christmas time. Holland said we are also going to talk to them about doing a possible tree lighting.

Mayor Reynolds said last week he attended a few games at the Little League Field. He said we used to block off the street when there was a ballgame. He suggested we block the street (Brooke Street) off again beginning next year.

Commissioner Lynthacum said he has a good friend whose job it is to redo Athletic Fields and building the fields. Lynthacum said he approached him Thursday night and said if we find the land, he felt he could get the majority of the work donated.

Board & Staff Reports & Upcoming Events

Manager Brandon Holland said we will be sending out the draft budget the beginning of next week.

Town Clerk Laura Morton gave an update on the following: Opening Day at Biscoe Pool Event, Upcoming Meetings, Pool Seasonal Passes on Sale, Sure-Fire Entertainment Event at the Park, Summer Tennis Program, Veterans' Appreciation Dinner, Fall Festival - September 24th, Halloween in the Park, Planning Board Vacancies, Upcoming Senior Events, Earth Day Contest Winners, and the Swimming Lesson Form/Pool Party Form.

Introduction of New Pool Director and Summer Tennis Coach

Town Clerk Laura Morton introduced the Town's New Pool Director and Summer Tennis Coach Delana Hinson.

Police Chief Shane Armstrong said the department is continuing their Community Policing efforts. He explained they had set-up hot car displays at the schools. Armstrong said they have 2 new hires, Michael Welch and Ashley Hogan.

Commissioner Patel congratulated the kids for participating in the Earth Day Contest.

Mayor Pro-tem Kinch said she was happy to see all of the events that are being planned for our citizens.

Commissioner Lynthacum said Quick Care was a smart move. He said he had heard a lot of good things.

Mayor Reynolds said he was also happy for all of the events. Town Clerk has some papers together for us to start going around to businesses to ask for sponsors. He said she has been talking with the Town of Candor to see how they run their Peach Festival to help us with our upcoming festival.

Mayor Reynolds said we have a positive input on our Veterans' Dinner, and we are also selling raffle tickets. He thanked our staff for all Town Staff.

Closed Session – NC General Statute 143-318-11 (a) (5) – Property

A motion was made by Mayor Pro-tem Kinch, seconded by Commissioner Lynthacum, and so the motion carried unanimously to close Regular Session and go into Closed Session.

A motion was made by Mayor Pro-tem Kinch, seconded by Commissioner Lynthacum, and so the motion carried unanimously to come out of Closed Session and reconvene the Regular Session.

Adjournment

A motion was made by Commissioner Jackson, seconded by Commissioner Lynthacum, and so the motion carried unanimously to adjourn the meeting.