

October 10, 2022
Regular Session

The Biscoe Town Board of Commissioners met in a regular session on Monday, October 10, 2022, at 7:00 pm in the Municipal Building.

Board Members Present: Mayor Eddie Reynolds, Mayor Pro-tem Kay Kinch, Commissioner Jay Patel, Commissioner Asbill, and Commissioner Lynthacum.

Board Member Absent: Commissioner Barry Jackson

Members of Management Present: Town Manager Brandon Holland, Town Clerk Laura Morton, and Police Chief Shane Armstrong.

Call to Order/Pledge of Allegiance

Mayor Reynolds led the Pledge of Allegiance to the American Flag was recited and a moment of silence was observed.

Conflict of Interest Statement

Town of Biscoe Code of Ethics provides those public officials and all employees be independent, impartial and responsible to the public; those governmental decisions and policy be made in proper channels of the governmental structure; that public office not be used for personal gain; and that the public have confidence in the integrity of its government. In recognition of these goals and in keeping with the ethical standards of conduct for town public officials and its employees, disclosure of interest in legislative action must be stated for the public record. The mayor or any member of the town council who has an interest in any official act or action before the council shall publicly disclose on the record of the council the nature and extent of such interest and shall withdraw from any consideration of the matter if excused by the council pursuant to G.S. 160A-75.

Agenda Adjustments & Approval

A motion was made by Mayor Pro-tem Kinch, seconded by Commissioner Lynthacum, and so the motion carried unanimously to approve the agenda.

Consent Agenda

A motion was made by Commissioner Patel, seconded by Commissioner Asbill, and so the motion carried unanimously to approve the following consent agenda items:

- a. Approval of August 8, 2022 Regular Session Minutes
- b. Approval of September 12, 2022 Regular Session Minutes
- c. Approval of October Financial Statement

Public Forum

Mr. Jimmy Patterson of 412 East Main Street Biscoe was present. He said the Police and Fire Departments did a remarkable job at the wreck at Wal-Mart this past Saturday. Mr. Patterson also had concerns of one of the police officer cruisers speeding without their lights.

Public Hearing: CDBG-I Close-out

Mayor Reynolds called for a motion to open the public hearing. A motion was made by Commissioner Lynthacum, seconded by Mayor Pro-tem Kinch, and so the motion carried unanimously to recess the regular meeting and call to order the Public Hearing for CDBG-I Bruton Street Project Close Out.

Brandon Holland, Town Manager stated the Town of Biscoe has scheduled this public hearing to address a correction that needs to be made concerning the LMI percentage of the project prior to closing out the Town's CDBG 17-I-2955 project. The original notice and public hearing held in August incorrectly stated the CDBG project served 92.8% low and moderate income persons. This public hearing will publicly correct that information by stating the percentage of low and moderate income persons who were served in the Town's CDBG project #17-I-2955 was actually 93.3%.

Mayor Reynolds asked for a motion to close the Public Hearing and reconvene the regular meeting. A motion was made by Commissioner Asbill, seconded by Commissioner Patel, and so the motion carried unanimously to close the public hearing and reconvene the regular session.

Employee Recognition

Lt. Tina Medlin (7 years) and Officer Hunter Matthews (1 year) were recognized for their years of service. New Officers Ashley Hogan, Michael Welch, and Jason Cranford were introduced.

Investment of Funds

A motion was made by Commissioner Asbill, seconded by Commissioner Patel, and so the motion carried unanimously to transfer the remaining balance of the CDBG-I Bruton Street Account to NCCMT in an investment account. (Note: The remaining funds are Town Funds that were used to pay invoices – not CDBG Funds).

Board & Staff Reports & Upcoming Events

Town Clerk Morton announced the Town is working on updating the website to make it easier for citizens.

The Board thanked staff, volunteers, and sponsors for the successful 1st Festival in the Park.

Town Manager Holland said we are in need of participants for our Halloween in the Park event. We have decided to have a drive thru event this year because of the low number of participants.

Mayor Reynolds agreed with the Commissioners that the Festival in the Park event was successful. He said I am proud of Biscoe and our staff.

Closed Session: Pursuant to NCGS 143-318.11 (a) Property

A motion was made by Commissioner Lynthacum, seconded by Mayor Pro-tem Kinch, and so the motion carried unanimously to close the regular session and call to order a closed session pursuant to NCGS 143-318-11 (a) Property.

Adjournment

A motion was made by Commissioner Asbill, seconded by Commissioner Patel, and so the motion carried unanimously to adjourn the meeting.