

TOWN OF BISCOE
BOARD OF COMMISSIONERS MEETING
March 14, 2022

The Biscoe Town Board of Commissioners met in a regular session on Monday, March 14, 2022, at 7:00 pm in the Municipal Building.

Board Members Present:

Mayor Eddie Reynolds, Commissioner Kay Cagle-Kinch, Commissioner Barry Jackson, Commissioner Jay Patel, Commissioner Kenneth Lynthacum, Commissioner David Asbill.

Members of Management Present:

Town Manager Brandon Holland, Town Clerk Laura Morton, Town Intern Mya Ellis, Public Works Director Sam Stewart, and Police Chief Shane Armstrong

Reconvene/Moment of Silence/Pledge of Allegiance

Mayor Eddie Reynolds called the meeting to order at 7:00 pm. The Pledge of Allegiance to the American Flag was recited and a moment of silence was observed.

Conflict of Interest Statement

Mayor Reynolds read the Conflict-of-Interest Statement. Town of Biscoe Code of Ethics provides those public officials and all employees be independent, impartial, and responsible to the public; those governmental decisions and policy be made in proper channels of the governmental structure; that public office is not used for personal gain; and that the public have confidence in the integrity of its government. In recognition of these goals and in keeping with the ethical standards of conduct for town public officials and its employees, disclosure of interest in legislative action must be stated for the public record. The mayor or any member of the town council who has an interest in any official act or action before the council shall publicly disclose on the record of the council the nature and extent of such interest and shall withdraw from any consideration of the matter if excused by the council pursuant to G.S. 160A-75.

Adoption of the Agenda

A motion was made by Mayor Pro-tem Kinch, seconded by Commissioner Patel, and so the motion carried unanimously to approve the agenda with the deletion of #8 Closed Session – Property.

Ayes: 5; No: 0.

Consent Agenda

A motion was made by Commissioner Jackson, seconded by Commissioner Lynthacum, and so the motion carried unanimously to approve the following agenda items:

- a. Approval of Minutes – February 14, 2022
- b. Approval of March 2022 Monthly Financial Report
- c. Approval of Declaration of Surplus Computers
- d. Approval of Proclamation in Memory of Ms. Mary Chadwick’s 100th Birthday
- e. Approval of Audit Contract for Fiscal Year 2021-2022 Audit with S. Preston, Douglas & Associates, LLP
- f. Set Strategic Plan Retreat for April 1 (5 pm – 9 pm) & April 2 (9 am – 1 pm)
- g. Budget Workshop for April 18 at 5 pm

Ayes: 5; No: 0.

Public Forum

The following spoke during the public forum:

Tom Dowd of 124 Industrial Park Drive, Biscoe appeared before the board with the concerns of theft at his property at the end of Industrial Park Drive.

Public Hearing – Proposed Noise Ordinance Amendment

A motion was made by Commissioner Asbill, seconded by Mayor Pro-tem Kinch, and so the motion carried unanimously to recess Regular Session & Call to Order the Public Hearing for the Proposed Noise Ordinance Amendment Proposed Civil Penalty & Text Changes.

Ayes: 5; No: 0.

A motion was made by Commissioner Jackson, seconded by Commissioner Patel, and so the motion carried unanimously to Close the Public Hearing and Reconvene the Regular Session.

Ayes: 5; No: 0.

A motion was made by Commissioner Patel, seconded by Commissioner Asbill, and so the motion carried unanimously to amend the Biscoe Noise Ordinance. (Attachment #1)

Ayes: 5; No: 0.

Appointment of Voting Delegate for the NC League of Municipalities Vision Conference

A motion was made by Commissioner Patel, seconded by Commissioner Asbill, and so the motion carried unanimously to appoint Mayor Pro-tem Kinch to be the voting delegate for the NC League of Municipalities Vision Conference.

Board & Staff Reports & Upcoming Events

Town Manager Brandon Holland said CDBG – Bruton Street Project contractors would be in town tomorrow. He also briefly discussed the ARP Fundings.

Town Intern Mya Ellis reported the CERRI meeting was successful and there was a great turnout.

Town Clerk Laura Morton discussed the following: Spring Planter Adoption Program; Senior Program Next Event Update, Opening Day at Biscoe Pool Event, Veterans’ Committee Update, Audit – Preliminary Work, Early Voting and Planning Board Vacancies.

Police Chief Shane Armstrong introduced Officer Hunter Matthews. He went from reserve to full time. He said Officer David Voncannon and Brandon Zuniga were being promoted to supervisor. Armstrong also announced a self-defense class for females and seniors.

Public Works Director Sam Stewart announced the Fire Department Fundraiser to be held on March 26. They are selling 500 plates and selling raffle tickets.

The Board discussed how to keep good officers, the concern of so many deaths that are drug related, robberies and calling in DEA & the SBI, and lights at the ballfield.

Recess

A motion was made by Commissioner Jackson, seconded by, Commissioner Patel, and so the motion carried to recess the meeting at 7:50 p.m.

Mayor



Town Clerk