

**TOWN OF BISCOE**  
**BOARD OF COMMISSIONERS MEETING**  
**February 10, 2020**

The Biscoe Town Board of Commissioners met in a regular session on Monday, February 10, 2020 at 7:00 pm in the Municipal Building.

*Board Members Present:*

*Mayor Eddie Reynolds, Commissioner Gene Anderson, Commissioner Kay Kinch, Commissioner Dutch Anliker, Commissioner Lashaunda Ryan, and Commissioner Barry Jackson.*

*Members of Management Present:*

*Town Manager Brandon Holland, Town Clerk Laura Morton, Public Works Director Sam Stewart and Police Chief Shane Armstrong.*

**Call to Order/Pledge of Allegiance**

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Town Manager Brandon Holland called the meeting to order at 7:00 pm. The Pledge of Allegiance to the American Flag was recited and a moment of silence was observed.

**Conflict of Interest Statement**

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*Town of Biscoe Code of Ethics provides that public officials and employees be independent, impartial and responsible to the public; that governmental decisions and policy be made in proper channels of the governmental structure; that public office not be used for personal gain; and that the public have confidence in the integrity of its government. In recognition of these goals and in keeping with the ethical standards of conduct for town public officials and its employees, disclosure of interest in legislative action must be stated for the public record. The mayor or any member of the town council who has an interest in any official act or action before the council shall publicly disclose on the record of the council the nature and extent of such interest, and shall withdraw from any consideration of the matter if excused by the council pursuant to G.S. 160A-75.*

**Agenda Adjustments & Approvals**

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*Manager Holland requested an item be added to the agenda. He requested the Board add a request for the OSFM 2020 Grant for the Fire Department to the agenda.*

*A motion was made by Mayor Pro-tem Anderson, seconded by Commissioner Ryan, and so the motion carried unanimously to approve the agenda with the addition of the OSFM 2020 Grant for the Fire Department.*

*AYES: 5; NAYS: 0*

**Approval of the Consent Agenda**

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*A motion was made by Commissioner Ryan, seconded by Commissioner Anliker and so the motion carried unanimously to approve consent agenda items:*

- a) Approval of December 19, 2019 Special Meeting Minutes
- b) Approval of the January 13, 2020 Regular Meeting Amended Minutes
- c) Approval of February Monthly Financial Report

*AYES: 5; NAYS: 0*

## **Speed Bump Policy**

Mayor Reynolds said at the last meeting he jumped the gun regarding the speed bump request. He said there has been some mention of the possibility of making the intersection a 4 way stop. He said included in our agenda packets is a proposed Speed Bump Policy.

A motion was made by Mayor Pro-tem Anderson and was seconded by Commissioner Anliker.

Commissioner Jackson asked if this meant the Board was going to back on the other decision for a speed bump on Blake Street too. Manager Holland said all we need on Blake Street is a motion. The Board discussed it but it wasn't voted on after the discussion.

Commissioner Ryan said how will be history of the street be received. Will it be through complaints?

Commissioner Jackson said he is 100% for the policy but does not agree with going back on the others.

Commissioner Kinch asked if the people on Stewart would need to get a petition together. She also said that the Blake Street request was pretty unanimous amount neighbors.

Mayor Reynolds said there was some discussion about making it a four-way stop. Commissioner Jackson said he is good with that but wanted to make sure the Police Department is okay with it. Police Chief Armstrong said yes, he said the area really has nowhere for us to sit and watch the intersection. He continued to say he would like to look into it further. Manager Holland said we should focus on the times when the school bus is in the area to make sure it is safe for the kids. Mayor Reynolds asked Public Works Director Sam Stewart about this. Mr. Stewart said Caution Signs and new stop signs would need to be ordered. Mr. Stewart said we would need to place signs letting residents know there would be a change in traffic pattern. He said the cost of a speed bump is approximately \$1200. He said we may be able to provide a place for the bus to turn around.

*A motion was made by Mayor Pro-tem Anderson, seconded by Commissioner Ryan, and so the motion carried unanimously to approve the speed bump policy, the four way stop at Stewart Street, and to install a speed bump on Blake Street.*

## **Town of Biscoe Policy for Traffic calming devices**

This policy is presented as a guideline for the placement of Traffic Calming devices. The following are conditions to be considered when placing devices.

- there needs to be a history of traffic or speeding complaints with law enforcement
- a petition should be filed by all of the owners of property which will be impacted; this includes all roads serviced by the main road
- No placement of traffic calming devices should be placed on streets with no outlets

### **The reasoning behind the policy is as follows:**

If an area has a problem with speeding our first response should be curb such behavior through our law enforcement. Additionally, having all of the property owners sign off will mean that no one can later complain about impacts to their property values. Finally, in the case of No Outlet Roads (dead-ends) if everyone on a road has signed off then the speeder would be one of the signatories, a renter of one on the signatories or a friend; they should be able to regulate themselves. Streets with outlets are often traveled by people just passing through; this would be the case for the all devices in town with the exception of Leach Street.

**AYES: 5; NAYS: 0**

### **Approval of Bid for CDBG-I Bruton Street Sewer Project**

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Bill Lester with LKC Engineering was present. He presented an update on the CDBG-I Bruton Street Sewer Project. He said 7 bids were received for the project. The bids were opened on January 21<sup>st</sup>. The bids ranged from \$1,234,055 to \$2,797,843. Mr. Lester recommended awarding the bid to Terry's Plumbing & Utilities of Asheboro.

Mr. Lester said Terry's Plumbing has worked on projects with the Town in the past and have had success. Mayor Pro-tem Anderson asked Public Utilities Director Sam Stewart and Wastewater Operator Reid McAlister how they felt about Terry's Plumbing. Neither had negative comments.

*A motion was made by Commissioner Ryan, seconded by Commissioner Kinch, and so the motion carried unanimously to award the bid for the CDBG-I Bruton Street Sewer Project to Terry's Plumbing & Utilities of Asheboro with a bid amount of \$1,234,055.00.*

AYES: 5; NAYS: 0

### **Approval RFQ for Auditing Services**

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Manager Holland reported that the Town's auditor Cannon Company has contacted the Town and will no longer be able to do the Town's audit. They are no longer performing Governmental Audits. He said staff is requesting that RFQs be sent out for Auditing Services.

*A motion was made by Commissioner Kinch, seconded by Commissioner Jackson, and so the motion carried unanimously to approve the request to send out Request for Qualifications (RFQ) for Auditing Services.*

AYES: 5; NAYS: 0

### **OSFM – 2020 Grant – Fire Department**

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A motion was made by Mayor Pro-tem Anderson, seconded by Commissioner Anliker and so the motion carried unanimously to approve the 2020 OSFM Grant for the Fire Department. This is a 50/50 Grant. The total amount of the grant is \$58,522.88. The matching amount will be \$29,261.44. The Office of State Fire Marshall is concentrating on Firefighter Safety this year.

AYES: 5; NAYS: 0

### **Public Comment**

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Deahdra Chambers & Tawanda Bennett representing We Only Win Community Center spoke during the public comment period. Ms. Chambers and Ms. Bennett are licensed counselors who have opened up at 104 W Main Street in Biscoe. They explained to the board they wanted to introduce themselves and explain their motives and the purpose for their new business. The purpose of their non-profit business is to provide support services for mental health, substance abuse, childhood trauma, and other areas. They said they would like to have a ribbon cutting ceremony when they open the business. They are working on structural construction and they will let the Board know at the next meeting when they plan to open.

## **Board & Staff Reports & Upcoming Events**

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### **Code Enforcement**

Mayor Reynolds said he was really glad to see the Code Enforcement process started. Manager Holland said there is a sophisticated mapping system the company is using. He said he met with Dennis with Code Enforcement to go over the violations and letters should go out tomorrow. Commissioner Jackson asked if they would be hand delivered. Manager Holland said our ordinance states they have to be send certified mail.

### **Upcoming Events**

#### ***Senior Valentine's Lunch***

Town Clerk Laura Morton reminded the Board of the Senior Valentine Lunch on Wednesday at the Fire Department from 11 am to 1 pm. She invited the Board to attend.

#### ***Early Voting***

Town Clerk Laura Morton announced Early Voting would begin on Thursday, February 13<sup>th</sup> at Biscoe Town Hall.

### **Adjournment**

There being no further business to bring before the Board, Mayor Pro-tem Anderson made the motion to adjourn, and Commissioner Kinch made the second. All voted in favor. Meeting adjourned at 7:40 p.m.

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Mayor



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Town Clerk

Attachment #1

Attachment #2