

**TOWN OF BISCOE
BOARD OF COMMISSIONERS MEETING
January 13, 2020**

The Biscoe Town Board of Commissioners met in a regular session on Monday, January 13, 2020 at 7:00 pm in the Municipal Building.

Board Members Present:

Mayor Eddie Reynolds, Commissioner Gene Anderson, Commissioner Kay Kinch, Commissioner Dutch Anliker, Commissioner Lashaunda Ryan, and Commissioner Barry Jackson.

Members of Management Present:

Town Manager Brandon Holland, Town Clerk Laura Morton, Public Works Director Sam Stewart and Police Chief Shane Armstrong.

Call to Order/Pledge of Allegiance

Town Manager Brandon Holland called the meeting to order at 7:00 pm. The Pledge of Allegiance to the American Flag was recited and a moment of silence was observed.

Conflict of Interest Statement

Town of Biscoe Code of Ethics provides that public officials and employees be independent, impartial and responsible to the public; that governmental decisions and policy be made in proper channels of the governmental structure; that public office not be used for personal gain; and that the public have confidence in the integrity of its government. In recognition of these goals and in keeping with the ethical standards of conduct for town public officials and its employees, disclosure of interest in legislative action must be stated for the public record. The mayor or any member of the town council who has an interest in any official act or action before the council shall publicly disclose on the record of the council the nature and extent of such interest, and shall withdraw from any consideration of the matter if excused by the council pursuant to G.S. 160A-75.

Agenda Adjustments & Approvals

A motion was made by Mayor Pro-tem Anderson, seconded by Mayor Pro-tem Anderson, and so the motion carried unanimously to approve the agenda.

Approval of the Consent Agenda

A motion was made by Mayor Pro-tem Anderson, seconded by Commissioner Ryan and so the motion carried unanimously to approve consent agenda items:

- a) Approval of December 9, 2019 Regular Meeting Minutes
- b) Approval of February Monthly Financial Report

AYES: 5; NAYS: 0

Presentation of the Fiscal Year 2018-2019 Audit

Mrs. Valerie Kiger, Lead Auditor with Cannon & Company presented the Fiscal Year 2018-2019 Audit.

Budget Amendments

A motion was made by Mayor Pro-tem Anderson, seconded by Commissioner Anliker and so the motion carried unanimously to approve the following budget amendments:

- Minimum Housing Code & Non-Residential Building Code (State Code Enforcement, Inc.) (\$10,000)
- Land Use Plan (N. Focus) (\$41,350)

AYES: 5; NAYS: 0

Public Hearing: Minimum Housing Code & Non-Residential Building Code

A motion was made by Commissioner Jackson, seconded by Commissioner Kinch, and so the motion carried unanimously to recess the regular session and call to order a Public Hearing for the Minimum Housing Code & Non-Residential Building Code proposal.

AYES: 5; NAYS: 0

Town Manager Holland introduced Dennis Pinnix with State Code Enforcement, Inc. to the Board.

Mr. Dennis Pinnix with State Code Enforcement, Inc. was present. Mr. Pinnix discussed the agreement that would go through June 30. He spoke in detail about the process an enforcing the Minimum Housing Code & Non-Residential Building Code.

Biscoe Citizen, from Lambert Road, Johnny Harris asked who will initiate the complaints. Mayor Reynolds said either the Board or Brandon. Mr. Pinnix said there will be multiple ways to initiate complaints including an online form.

Biscoe Resident Wendy Clegg asked if citizens could complain about landlords. Mayor Reynolds said yes. Commissioner Anliker said there are people in the town living without power and in bad living conditions.

Mr. Pinnix said we are Certified Inspectors. We are the mediator between the tenant and the landlord. If the landlord will not make the improvements, the tenants will be evicted until the property owners make the necessary repairs.

Commissioner Jackson asked when the contract ends. Manager Holland stated June 30.

Mayor Reynolds asked who talks to the owner of the property. Mr. Pinnix said we do in a face to face meeting. The Mayor asked how long it takes to respond. Mr. Pinnix said complaints received before noon is the same day and complaints received after noon is next day. He said we are effective and efficient.

Commissioner Jackson asked in the worst case scenario what the average time of the process is. Mr. Pinnix said normally 90 days; however, if it there is a safety issue, 48 hours.

Mr. Patterson appeared before the Board. He was concerned how this would affect tiny homes. He works with the homeless. Patterson said he was concerned about people being homeless. Mayor Reynolds said we are trying to figure out a happy median.

A motion was made by Mayor Pro-tem Anderson, seconded by Commissioner Anliker, and so the motion carried unanimously to close the public hearing and reconvene the regular session.

AYES: 5; NAYS: 0

Minimum Housing Code & Non-Residential Building Code Agreement

A motion was made by Commissioner Jackson, seconded by Commissioner Kinch, and so the motion carried unanimously to approve the Minimum Housing Code & Non-Residential Building Code Agreement with State Code Enforcement, Inc.

AYES: 5; NAYS: 0

Attachment #1

Future Land Use Plan Agreement with In Focus

A motion was made by Commissioner Kinch, seconded by Mayor Pro-tem Anderson, and so the motion carried unanimously to approve contract with N-Focus.

AYES: 5; NAYS: 0

Attachment #2

Public Comment

Mr. Kyle Shepherd of Stewart Street spoke to the Board regarding safety issues on Stewart Street. He requested speed bumps on this street because it is very dangerous.

Mr. Johnny Harris of Lambert Road spoke during the public forum. He asked about the time limit in the public forum and he also asked about questions he had brought before the prior board that he received no answers.

Mayor Reynolds said I will be making a judgement call when citizens speak and how long they will be able to speak. We are going to work on getting answers as soon as possible. Mayor Reynolds said they may not be answered that same night, but we will get the answers as quickly as possible.

Mr. Harris also asked if Bruton Street could be annexed. Manager Holland said according to State General Statutes, it has to be at 110% at the owner's request. Holland explained the annexation process to Mr. Harris.

Mr. Harris said there is a tree hanging over Bruton Street and it looks like it is going to fall and it needs to be cut. Mayor Reynolds informed Mr. Harris he would have to contact NC Department of Transportation because Bruton Street is a state road.

Board & Staff Reports & Upcoming Events

Commissioner Jackson said he would like to talk about the speed bump issue on Stewart and Brooks Streets. He said he went and looked at the area and watched vehicles on the street. He said it is a safety hazard for citizens and kids. He said the town needs to plan better and start stocking 1-2 of these speed bumps. Jackson said you can't put a price on a child life. He said I feel like there needs to be a speed bump on both sides.

Commissioner Jackson asked for a follow-up on Blake Street and Church Street. Public Works Director Sam Stewart stated that the speed bumps are \$1200 which are cheaper than the asphalt ones. He said the Church Street speed bump has been received but they are waiting on good weather to install it.

A motion was made by Commissioner Jackson, seconded by Commissioner Anliker, and so the motion carried 4-1 to approve a speed bump for Brooks Street and Stewart Street. (Mayor Pro-tem Anderson voted no).

Commissioner Kinch said she is glad to hear we are moving forward with the housing issues. She thanked Manager Holland for his work.

Manager Holland gave the following report:

- He said dug out construction at the ballfield had begun.
- Shady Oak Pump Station work has started.
- The Town has applied for a USDA grant for the Police Department, Fire Department, and Public Works.
- The Piedmont Regional Council of Governments has released their 2019 Report.
- Economic Development Study Report by Buzz David will be available soon.
- Community Policing Meeting will be this Thursday at 7 pm.

Commissioner Ryan asked about the CDBG Project on Bruton Street. Manager Holland said we have a pre-bid conference tomorrow morning at 10 am. The sealed bid opening will be held the next Tuesday at 2 pm.

Mayor Reynolds said we all attended a workshop in Fayetteville this past Saturday. He said it was a good session and the training benefited the town. He thanked everyone for attending and asked them to come back and bring a friend. He said we are moving forward on the housing issue. Mayor Reynolds said we have housing issues in all neighborhoods. He said we are trying, we will make mistakes, but we are learning.

Adjournment

There being no further business to bring before the Board, Commissioner Anliker made the motion to adjourn, and Commissioner Kinch made the second. All voted in favor. Meeting adjourned at 7:50 p.m.

Mayor



Town Clerk

Attachment #1

Attachment #2