

TOWN OF BISCOE
BOARD OF COMMISSIONERS MEETING
April 9, 2018

The Biscoe Town Board of Commissioners met in a regular session on Monday, April 9, 2018 at 7:00 pm in the Municipal Building. Present were: Mayor Jimmy Blake, Mayor Pro-Tem Jerry Smith, Commissioners Gene Anderson, Kay Cagle Kinch, and John Beard. Town Manager Brandon Holland and Town Clerk Laura Morton were present.

*(James Cagle, Jr. "Jimmy" Cagle's seat is vacant due to his death on December 30, 2017).

Call to Order/Pledge of Allegiance

Mayor Blake called the meeting to order at 7:00 pm. The Pledge of Allegiance to the American Flag was recited and a moment of silence was observed.

Conflict of Interest Statement

"In keeping with the Conflict of Interest Laws outlined in Chapter 138A of the North Carolina Board of Ethics, any conflicts of interest or appearance of conflict with matters coming before the Board of Commissioners should be declared," "Having received our agenda for this evening's meeting, are there any conflicts of interest to be announced? If so, please, state them at this time."

Approval of the Agenda

A motion was made by Mayor Pro-tem Smith, seconded by Commissioner Kinch and so the motion carried unanimously to approve the agenda.

AYES: 4; NAYS: 0

Approval of the Consent Agenda

A motion was made by Mayor Pro-tem Smith, seconded by Commissioner Kinch and so the motion carried unanimously to approve consent agenda items: a) Approval of the March 2018 minutes and b) Approval of the April 2018 Monthly Financial Report.

AYES: 4; NAYS: 0

Budget Amendment

A motion was made by Commissioner Anderson, seconded by Mayor Pro-Tem Smith, and so the motion carried unanimously to approve the budget amendment for the Electric Car Charging Station that is located at the Deaton-Monroe Park (Biscoe Park).

AYES: 4; NAYS: 0

Annexation Request

A motion was made by Mayor Pro-tem Smith, seconded by Commissioner Kinch and so the motion carried unanimously to approve the following resolutions regarding the annexation request of 521 Mill Street (7568 10 46 4059) and 541 Mill Street (7568 10 45 1907) owned by Michael B. Tedder:

AYES: 4; NAYS: 0



**RESOLUTION DIRECTING THE CLERK TO INVESTIGATE AN ANNEXATION
PETITION RECEIVED UNDER G.S. 160A-31
521 Mill Street – Michael B. Tedder Property
Tax Parcel Number: 7568 10 46 4059**

Whereas, a petition requesting annexation of an area described in said petition was received on April 9, 2018 by the Biscoe Town Board of Commissioners; and

Whereas, G.S. 160A-31 provides that the sufficiency of the petition shall be investigated by the Town Clerk before further annexation proceedings may take place; and

Whereas, the Town Board of Commissioners of the Town of Biscoe deems it advisable to proceed in response to this request for annexation;

Now, therefore, be it resolved by the Board of Commissioners of the Town of Biscoe that:

The Town Clerk is hereby directed to investigate the sufficiency of the above described petition and to certify as soon as possible the Board of Commissioners the result of her investigation.

**RESOLUTION DIRECTING THE CLERK TO INVESTIGATE AN ANNEXATION
PETITION RECEIVED UNDER G.S. 160A-31
541 Mill Street – Michael B. Tedder Property
Tax Parcel Number: 7568 10 45 1907**

Whereas, a petition requesting annexation of an area described in said petition was received on April 9, 2018 by the Biscoe Town Board of Commissioners; and

Whereas, G.S. 160A-31 provides that the sufficiency of the petition shall be investigated by the Town Clerk before further annexation proceedings may take place; and

Whereas, the Town Board of Commissioners of the Town of Biscoe deems it advisable to proceed in response to this request for annexation;

Now, therefore, be it resolved by the Board of Commissioners of the Town of Biscoe that:

The Town Clerk is hereby directed to investigate the sufficiency of the above described petition and to certify as soon as possible the Board of Commissioners the result of her investigation.

Surplus Equipment – Public Works

A motion was made by Commissioner Anderson, seconded by Commissioner Beard, and so the motion carried unanimously declare 495 John Deere Mower (SN CH30100117595) and the 2001 Ford F150 Surplus Equipment and to sale both pieces of equipment.

Award of Audit Contract

Town Manager Holland said staff received three RFPs from Auditing firms and would like to recommend Cannon & Company. They are highly recommended from other local government entities.

A motion was made by Commissioner Beard, seconded by Mayor Pro-tem Smith, and so the motion carried unanimously award the Audit Contract to Cannon & Company.

AYES: 4; NAYS: 0

Award of CDBG Infrastructure Project – Bruton Street

Manager Holland informed the Board that LKC Engineering was the highest scoring proposals of the three RFPs that were received. The RFPs were for Administrative and Engineering Services. The Board of Commissioners authorized staff to enter into contract at the appropriate time as authorized by the State. (McDavid & Associates and The Adams Company, Inc. were the other firms submitting bids). These awards will not become until NCDEQ issues a release of conditions and the town is authorized to enter contract negotiations.

Biscoe Fire Department Ladder Truck Request

Fire Chief Tripp Myrick was present to discuss the new Biscoe Fire Department Ladder Truck. He started with a brief history. Several years back, the Town of Biscoe purchased a ladder truck from Holly Springs Fire Department for approximately \$190,000. In the fall, we began to have problems with the truck and it would leave us stranded. We sent the truck to a shop in Fayetteville. They had the truck from December to the end of January 2018 and could not find a problem, but a wiring issue was suspected. This ran up a bill of \$20,000 (of which all was forgiven but \$1,500). One of our firemen was in a class recently with a firefighter from Holly Springs and he told our fireman that they had wiring issues with the truck when they owned the truck. We then learned about Brindlee Fire Apparatus in Alabama. Fire Chief Myrick said Town Manager Brandon Holland took time out of his schedule to go to Alabama with us to look at replacement platform trucks. Mike Barrington and Kyle Morris also went on the trip to Alabama.

After riding and trying out several trucks, the group found a truck that would be more suitable to Biscoe. Brindlee will take ours as a trade in and allow \$75,000 toward the purchase. The Fire Department came up with a list of items that needed to be checked/corrected on the truck and Brindlee has agreed to them. There is a list of add-ons that total approximately \$35,000. The Fire Department officers voted to allow \$25,000 of the Fire Department fundraiser money to go toward the add-ons. Brindlee Mountain Fire Apparatus has agreed to sell one 2003 E-One Cyclone HP 75' Quint (Apparatus Stock# I 0349) to Biscoe Volunteer Fire Department, NC (Buyer) for the sum of \$175,000 (One hundred seventy-five thousand dollars and no cents) and one trade in of the 1999 American Lafrance Mid Mount Tower.

Apparatus YIN: 4EN3AM8831007152

Trade In VIN: 4Z3XESEB7XRB60180

A motion was made by Mayor Pro-tem Smith, seconded by Commissioner Beard, and so the motion carried unanimously to allow the trade of the current Ladder Truck for the E-One, and allow the Town Manager work with the Fire Chief on funding for the new Fire truck and to allow the add-ons.

AYES: 4; NAYS: 0

American Axle (Grede) Light Pole Placement Request

A motion was made by Commissioner Anderson, seconded by Commissioner Kinch, and so the motion carried unanimously to approve the change in placement of the light pole at American Axle. This was necessary after their parking lot was paved and the fencing removed.

AYES: 4; NAYS: 0

Speed Bump Request

A motion was made by Commissioner Beard, seconded by Mayor Pro-tem Smith, and so the motion carried unanimously to approve a (longer lasting) speed bump on Church Street.

AYES: 4; NAYS: 0

Manager's Report

Manager Holland reported to the Board that agenda packets would be delivered on Tuesday. He also announced the Town's 1st Arbor Day Celebration on April 27 in conjunction with Communities in Schools.

Mayor's Minutes

Mayor Blake provided the following minutes:

- Went to MCC with Town Manager Holland and Commissioner Anderson.
- Attended a Mayor's meeting in Troy with the Town Manager regarding Recreation Funds.
- Went and looked at new playground equipment at the Park.
- Called Brandon Jones with NC Department of Transportation about the gazebo.

Commissioner Report

- Commissioner Beard said the Park looks really good.
- Mayor Blake said the Pool House is being painted.
- Mayor Blake said the Fire Department Fundraiser was successful.
- Commissioner Anderson thanked Town staff for all of their outstanding work.

Public Comment

The following spoke during the public forum:

Mayor Blake recognized Boy Scout Troop 61 from Dover. They have been established since 1976. There were 2 leaders and 6 boy scouts in attendance.

Closed Session

A motion was made by Mayor Pro-tem Smith, seconded by Commissioner Anderson, and so the motion carried unanimously to go into closed session in accordance with North Carolina General Statute 143-318.11 (a) Personnel. The Board went in to Closed Session to discuss Payroll.

A motion was made by Mayor Pro-tem Smith, seconded by Commissioner Anderson, and so the motion carried unanimously with nothing to report.

AYES: 4; NAYS: 0

Recess

There being no further business to bring before the Board, Commissioner Beard made the motion to recess the regular session until the Budget Work Session on Monday, April 16 at 6 pm. Mayor Pro Tem Smith made the second. All voted in favor. Meeting adjourned at 8:06 p.m.