

**TOWN OF BISCOE
BOARD OF COMMISSIONERS MEETING
November 9, 2020**

The Biscoe Town Board of Commissioners met in a regular session on Monday, November 9, 2020 at 7:00 pm in the Municipal Building.

Board Members Present:

Mayor Eddie Reynolds, Commissioner Gene Anderson, Commissioner Dutch Anliker, Commissioner Lashaunda Ryan, and Commissioner Barry Jackson.

Board Member Absent:

Commissioner Kay Kinch (due to sickness)

Members of Management Present:

Town Manager Brandon Holland, Town Clerk Laura Morton, Public Works Director Sam Stewart and Police Chief Shane Armstrong.

Call to Order/Moment of Silence/Pledge of Allegiance

Mayor Reynolds called the meeting to order at 7:00 pm. The Pledge of Allegiance to the American Flag was recited and a moment of silence was observed.

Mayor Reynolds recognized that Veterans' Day would be November 11, 2020.

Conflict of Interest Statement

Town of Biscoe Code of Ethics provides that public officials and employees be independent, impartial and responsible to the public; that governmental decisions and policy be made in proper channels of the governmental structure; that public office not be used for personal gain; and that the public have confidence in the integrity of its government. In recognition of these goals and in keeping with the ethical standards of conduct for town public officials and its employees, disclosure of interest in legislative action must be stated for the public record. The mayor or any member of the town council who has an interest in any official act or action before the council shall publicly disclose on the record of the council the nature and extent of such interest, and shall withdraw from any consideration of the matter if excused by the council pursuant to G.S. 160A-75.

Public Comment Forum

Mr. Johnny Dunlap from Bruton Street spoke during the public forum. He asked why he wasn't allowed to fish on the Biscoe City Pond. Mayor Reynolds asked Fire Chief Sam Stewart to respond to Mr. Dunlap's questions. Chief Stewart said the pond isn't owned by the Town of Biscoe. It is owned by Montgomery County Fire Commission. The reason no one can fish at the pond because it is a liability issue.

Fireman TJ Latham appeared before the Board to introduce the Biscoe Fire Department members who reduced the Town's ISO rating. He thanked the Board for its continued support.

Adoption of the Agenda

A motion was made by Commissioner Ryan, seconded by Commissioner Anliker, and so the motion carried unanimously to adopt the agenda.

AYES: 5; NAYS: 0

Approval of the Consent Agenda

A motion was made by Mayor Pro-tem Anderson, seconded by Commissioner Jackson, and so the motion carried unanimously to approve the following items on the Consent Agenda:

- a. Approval of September 14, 2020 Minutes
- b. Approval of October 12, 2020 Minutes
- c. Approval of November 2020 Monthly Financial Report
- d. Approval of 2021 Payroll Schedule, Board Meeting Schedule, Holiday Schedule, Senior Program Schedule (B.E.S.T.)
- e. Approval of Amended Resolution to Change a Portion of Pine Street to South Pine Street

AYES: 5; NAYS: 0

Proposed Annexation

Town Manager Brandon Holland explained the request was going to be for more acreage than originally requested to annex. The Board will need to request the Town Clerk with completing the Certificate of Sufficiency and reschedule the public hearing for December 14, 2020.

A motion was made by Commissioner Anliker, seconded by Commissioner Jackson, and so the motion carried unanimously to approve request the Town Clerk with completing the Certificate of Sufficiency and reschedule the public hearing for December 14, 2020.

AYES: 5; NAYS: 0

Social Media Policy/Electronic Communication Policy

Manager Holland asked the Board to review the Social Media/Electronic Communication Policy and let him know if there are any changes that need to be made. The policy will be on the December agenda for adoption.

Approval of COVID-19 Sick Leave Policies

Manager Holland said he and Town Clerk Laura Morton had been talking with the NC League of Municipalities with the Emergency Family & Medical Leave Expansion Act (eFMLA). There will be more at the next meeting.

Budget Amendment #4 (20-21-04) – Police Department Vehicle

Manager Holland said the Town didn't receive the grant that was applied for back in the summer. A new patrol car is needed and this is the reason for the Budget Amendment request. Holland said that Chief Armstrong shopped around for the best price and saved the town \$3,000.

A motion was made by Mayor Pro-tem Anderson, seconded by Commissioner Anliker, and so the motion carried unanimously to approve Budget Amendment #4 (20-21-04) to purchase a new police car.

AYES: 5; NAYS: 0

Updates

Code Enforcement/Clean-up – Manager Holland said we are on the last leg before abatement begins on the Code Enforcement Clean up.

CDBG-I Bruton Street Project – Manager Holland said the project is continuing. The contractors are hitting a lot of rock.

CARES Act Update & Upcoming Senior Program Drive-Thru Events – Town Clerk Laura Morton gave an update on the CARES Act and Upcoming events. She explained that new toilets, sinks, a water fountain,

and the wall for the lobby of Town Hall. She also discussed the upcoming Thanksgiving senior drive thru event and plans for the Christmas senior drive thru event.

Personnel Policy Updates

Town Clerk said the Personnel Policy will need to be updated with new policies, holidays, etc.

Police Department – Community Policing/Fundraiser Update – Chief Armstrong said the fundraiser is going well for the K-9 project. He said Lt. Medlin was attending a class for Community Policing.

Board & Staff Reports & Upcoming Events

Mayor Pro-tem Anderson thanked the fire department for their dedication.

Commissioner Anliker asked Manager Holland when the Code Enforcement Contract expires. Holland said June 30, 2021.

Commissioner Ryan said please pray for the kids. She asked everyone to be safe because COVID is still active.

Commisisoner Jackson thanked the Police Department and the Fire Department for all they do.

Manager Holland announced that we had received a draft audit and there is a net increase of \$294,000 to the fund balance.

Biscoe Police Sgt. DJ Capel said because of his TikTok account, he was chosen to go to Atlanta to a TikTok event. Only 30 officers from across the country were selected.

He said his TikTok account is basically community policing. We have sent a care package to him with badges, shirts, etc. He said this allows people to see we are people too...not robots. We are reaching kids. This is a great way to community with them.

Mayor Reynolds congratulated Mary Hassell on her election win. She is a new County Commissioner. He also thanked everyone who reached out during the difficult time in losing his father in law Larry Preslar. He served the Town of Biscoe as Town Commissioner and Mayor Pro-tem for 28 years.

Mayor Reynolds said he is looking forward to the future and getting rid of COVID.

Closed Session – Pursuant to NCGS 143-318.11 (a) (6) – Personnel

Mayor Reynolds recessed the regular meeting and call to order a Closed Session – Pursuant to NCGS 143-318.11 (6) – Personnel.

A motion was made by Mayor Pro-tem Anderson, seconded by Commissioner Jackson, and so the motion carried unanimously to come out of closed session and reconvene the regular session with nothing to report.

Adjournment

There being no further business to bring before the Board, Commissioner Anliker, made the motion to adjourn, and Commissioner Ryan. made the second. All voted in favor. Meeting adjourned at 7:50 pm.

Mayor



Town Clerk