

**TOWN OF BISCOE
BOARD OF COMMISSIONERS MEETING
WORK SESSION
SEPTEMBER 13, 2021**

The Biscoe Town Board of Commissioners met in a work session on Monday, September 13, 2021, at 5:00 pm in the Municipal Building. The purpose of the meeting was to discuss the vacancy on the Board after the resignation of Dutch Anliker.

(Special Note: Gene Anderson's seat will be filled after the November 2021 Election)

Board Members Present:

Mayor Eddie Reynolds, Commissioner Kay Kinch, Commissioner Lashaunda Ryan, and Commissioner Barry Jackson.

Board Members Absent:

Commissioner Gene Anderson - passed away

Commissioner Dutch Anliker – resigned July 31, 2021 (he moved out of town)

Mayor Reynolds called the meeting to order, and the following business was conducted.

Vacant Board Position

After some discussion, the Board agreed to hold interviews on Tuesday, September 21st. The interviews would be recorded and should be no longer than 15 minutes per candidate. It was decided the Board would come up with questions and provide those questions to the Town Manager and Town Clerk so a list could be prepared prior to the interviews. The Town Clerk was asked to conduct the interviews and was asked to provide the recorded interview by September 24th.

The following candidate applications were received: John Beard, Jay Patel, Robert Dunn, and Jimmy Patterson.

The Board set a work session for October 12, 2021, at 5:30 to discuss the appointment for the vacant position. The appointment will be officially made on October 12, 2021, at 7 pm during the monthly Biscoe Town Board Meeting.

The new Board Member will be sworn in during the November 8, 2021, meeting.

Veterans Committee Discussion

The Board discussed the applications that were received for the Veterans Committee. Two applications were received: Jerry Cornelison and Danny Pilot. The Board decided to hold an interest meeting for the Veterans Committee on Monday, September 27 at 6 pm.

There being no further business, the meeting was recessed.

TOWN OF BISCOE
BOARD OF COMMISSIONERS MEETING
September 13, 2021

The Biscoe Town Board of Commissioners met in a regular session on Monday, September 13, 2021, at 7:00 pm in the Municipal Building.

Board Members Present:

Mayor Eddie Reynolds, Commissioner Kay Kinch, Commissioner Lashaunda Ryan, and Commissioner Barry Jackson.

Board Members Absent:

Commissioner Gene Anderson - passed away

Commissioner Dutch Anliker – resigned July 31, 2021 (he moved out of town)

Members of Management Present:

Town Manager Brandon Holland, Town Clerk Laura Morton, Public Works Director Sam Stewart, and Police Chief Shane Armstrong.

Call to Order/Pledge of Allegiance

Mayor Reynolds reconvened the meeting to order at 7:00 pm. The Pledge of Allegiance to the American Flag was recited and a moment of silence was observed.

Conflict of Interest Statement

Town of Biscoe Code of Ethics provides those public officials and all employees be independent, impartial and responsible to the public; those governmental decisions and policy be made in proper channels of the governmental structure; that public office not be used for personal gain; and that the public have confidence in the integrity of its government. In recognition of these goals and in keeping with the ethical standards of conduct for town public officials and its employees, disclosure of interest in legislative action must be stated for the public record. The mayor or any member of the town council who has an interest in any official act or action before the council shall publicly disclose on the record of the council the nature and extent of such interest and shall withdraw from any consideration of the matter if excused by the council pursuant to G.S. 160A-75.

Agenda Adjustments & Approval

A motion was made by Commissioner Jackson, seconded by Mayor Pro-tem Kinch, and so the motion carried unanimously to approve the agenda with the following changes:

Remove Update on East Montgomery High School – Senator Jarvis had a scheduling change

Add Closed Session – Pursuant to NC General Statute 143-318.11 (5) Property

Public Forum

No one spoke during the public comment period.

Consent Agenda

A motion was made by Commissioner Ryan, seconded by Commissioner Jackson, and so the motion carried unanimously to approve the following consent agenda items:

- Approval of September 2021 Financial Report
- Approval of Minutes - August 9, 2021, regular meeting
- Approval of Minutes – August 9, 2021, work session
- Reschedule Annexation (Maston Maness) Public Hearing for October 12 at 7 pm
- Approval to Dissolve NCCMT Accounts and transfer to First Bank and Fidelity Bank

Request for Approval of New Water Tap – 124 Hogan Street

A motion was made by Mayor Pro-tem Kinch, seconded by Commissioner Ryan, and so the motion carried unanimously to approve a new water tap for 124 Hogan Street. (*This is outside of the city limits*).

Vacant Board Position

Mayor Reynolds announced that interviews for Board Candidates would be conducted. The interviews will be videoed and the Board will view the videos at a work session on October 12, 2021, at 5:30 pm.

Board & Staff Reports & Upcoming Events

Each Board Member, Town Manager, and all Department Heads provided updates.

Closed Session – Pursuant to NC General Statute 143-318.11 (5) Property

A motion was made by Commissioner Jackson, seconded by Mayor Pro-tem Kinch, and so the motion carried unanimously to recess the regular session and go into closed session to pursuant to NC General Statute 143-318.11 (5) Property.

A motion was made by Commissioner Ryan, seconded by Mayor Pro-tem Kinch, and so the motion carried unanimously to come out of closed session and reconvene the regular session.

The Board came out of the Closed Session with nothing to report.

Adjournment

A motion was made by Commissioner Jackson, seconded by Mayor Pro-tem Kinch, and so the motion carried to adjourn the meeting at 7:36 pm.