

**TOWN OF BISCOE
BOARD OF COMMISSIONERS MEETING
August 17, 2020**

The Biscoe Town Board of Commissioners met in a special session on Monday, August 18, 2020 at 6:00 pm in the Municipal Building.

Board Members Present:

Mayor Eddie Reynolds, Commissioner Gene Anderson, Commissioner Kay Kinch, Commissioner Dutch Anliker, Commissioner Lashaunda Ryan, and Commissioner Barry Jackson.

Members of Management Present:

Town Manager Brandon Holland, Town Clerk Laura Morton, Police Chief Shane Armstrong.

Manager Holland presented the following to the Proposed Budget for Fiscal Year 2020-2021.

| <u>Budget Totals</u> | | | |
|---|-------------|-------------|---------------------|
| | 2019-2020 | 2020-2021 | |
| General Fund - 10 | Approved | (Requested) | <u>Difference</u> |
| Revenues | \$1,889,812 | \$1,663,838 | <u>General Fund</u> |
| Expenditures | \$1,892,389 | \$1,663,838 | \$0 |
| | 2019-2020 | 2020-2021 | |
| Water & Sewer Fund - 60 | Approved | (Requested) | |
| Revenues | \$1,527,798 | \$1,213,782 | <u>Water/Sewer</u> |
| Expenditures | \$1,534,056 | \$1,213,782 | \$0 |
| | 2019-2020 | 2020-2021 | |
| Powell Bill Fund - 11 | Approved | (Requested) | |
| Revenues | \$46,792 | \$51,880 | |
| Expenditures | \$46,792 | \$51,880 | |
| | 2019-2020 | 2020-2021 | |
| Law Enforcement Separation Fund - 72 | Approved | (Requested) | |
| Revenues | \$22,654 | \$22,654 | <u>L.E.O.S. CD</u> |
| Expenditures | \$22,654 | \$22,654 | Balance |
| | | | \$41,000 |

| General Fund - 10 | | | |
|---------------------------------------|--------------------|--------------------|--|
| | 2019-2020 | 2020-2021 | |
| REVENUES | | | |
| Ad Valorem Taxes | \$873,332 | \$879,532 | |
| Unrestricted Intergovernmental | \$336,171 | \$336,171 | |
| Unrestricted Intergovernmental | \$251,888 | \$251,888 | |
| Fees, Sales, and Services | \$77,150 | \$67,150 | |
| Other Finance Sources | \$207,354 | \$129,097 | |
| Total General Fund Revenues | \$1,968,001 | \$1,663,838 | |

| General Fund - 10 | | | |
|--------------------------|--|--------------------|--------------------|
| | | | |
| | Expenditures | <u>2019-2020</u> | <u>2020-2021</u> |
| | Governing Board | \$11,594 | \$11,594 |
| | Administration | \$560,742 | \$497,252 |
| | Buildings and Grounds | \$107,014 | \$96,987 |
| | Police Department | \$550,161 | \$593,547 |
| | Fire Department | \$277,579 | \$111,495 |
| | Streets Department | \$229,318 | \$229,318 |
| | Parks & Recreation | \$156,481 | \$123,645 |
| | Total General Fund Expenditures | \$1,892,889 | \$1,663,838 |

| General Fund - 10 | | | |
|--------------------------|---|--------------------|--------------------|
| | | | |
| | REVENUES | <u>2019-2020</u> | <u>2020-2021</u> |
| | | FINAL | Requested |
| | Ad Valorem Taxes | | |
| 10-3100-016 | 2017 TAXES | \$0 | \$0 |
| 10-3100-018 | 2018 TAXES | \$0 | \$0 |
| 10-3100-019 | 2019 TAXES | \$811,000 | \$0 |
| 10-3100-020 | 2020 TAXES | | \$810,000 |
| 10-3100-111 | PRIOR YEAR TAXES | \$8,000 | \$8,000 |
| 10-3100-120 | MOTOR VEHICLE TAXES | \$49,832 | \$57,032 |
| 10-3100-180 | TAX INTEREST | \$4,500 | \$4,500 |
| | | \$873,332 | \$879,532 |
| | Unrestricted Intergovernmental | | |
| 10-3100-200 | INSURANCE PROCEEDS | \$0 | \$0 |
| 10-3200-000 | RENTAL VEHICLE TAXES | \$100 | \$100 |
| 10-3220-000 | INTANGIBLE PROPERTY TAX | \$0 | \$0 |
| 10-3224-350 | TELECOMM SALES TAX | \$11,071 | \$11,071 |
| 10-3230-000 | SALES TAX DISTRIBUTION | \$325,000 | \$325,000 |
| | | \$336,171 | \$336,171 |
| | Unrestricted Intergovernmental | | |
| 10-3250-000 | ABC REVENUES | \$650 | \$650 |
| 10-3260-000 | PRIVILEGE LICENSE TAX | \$0 | \$0 |
| 10-3270-000 | SOLID WASTE DISPOSAL TAX | \$968 | \$968 |
| 10-3322-000 | WINE & BEER TAX | \$8,164 | \$8,164 |
| 10-3324-000 | UTILITY FRANCHISE TAX | \$213,976 | \$213,976 |
| 10-3324-350 | VIDEO PROGRAMMING | \$5,130 | \$5,130 |
| 10-3325-351 | SALES TAX REFUND | \$20,000 | \$20,000 |
| 10-3325-352 | GASOLINE TAX REFUND | \$3,000 | \$3,000 |
| 10-3326-000 | SENIOR CIT EXEMPT REFUND | \$0 | \$0 |
| 10-3327-000 | INVENTORY TAX CREDIT | \$0 | \$0 |
| | | \$251,888 | \$251,888 |
| | Fees, Sales, and Services | | |
| 10-3340-000 | ORDINANCE FEES | \$0 | \$0 |
| 10-3343-000 | ZONING PERMITS | \$1,000 | \$1,000 |
| 10-3413-582 | RECOVERY/RETURNED CHECKS | \$0 | \$0 |
| 10-3431-490 | COURT FEES | \$2,500 | \$2,500 |
| 10-3431-880 | COPS GRANT REVENUE | \$0 | \$0 |
| 10-3431-890 | DSM REVENUES | \$2,000 | \$2,000 |
| 10-3474-000 | CEMETERY REVENUES | \$2,500 | \$2,500 |
| 10-3612-370 | FIRE GRANT FUNDS | \$30,000 | \$30,000 |
| 10-3613-410 | PARK FEES | \$15,000 | \$15,000 |
| 10-3613-420 | SOFTBALL LEAGUES | \$4,500 | \$4,500 |
| 10-3613-430 | COUNTY RECREATION CONTRIBUTION | \$10,000 | \$0 |
| 10-3613-480 | CONCESSIONS | \$5,000 | \$5,000 |
| 10-3830-399 | EXTRA GARBAGE CANS | \$1,500 | \$1,500 |
| 10-3830-500 | STATE ON-BEHALF PAYMENTS | \$0 | \$0 |
| 10-3831-491 | INVESTMENT EARNINGS | \$375 | \$375 |
| 10-3831-493 | FIRE DEPT INVESTMENT EARNINGS | \$0 | \$0 |
| 10-3831-497 | INTEREST INCOME | \$375 | \$375 |
| 10-3833-840 | DONATIONS | \$1,000 | \$1,000 |
| 10-3833-850 | 8K DASH N SPLASH MAY 2014 | \$0 | \$0 |
| 10-3833-860 | HALLOWEEN IN THE PARK DONATIONS | \$1,400 | \$1,400 |
| 10-3835-860 | TRANSFER FROM POWELL BILL (11-4510-600) | \$0 | \$0 |
| 10-3839-000 | CABLE FRANCHISE FEES | \$0 | \$0 |
| | | \$77,150 | \$67,150 |
| | Other Finance Sources | | |
| 10-3988-720 | TRANSFER FROM LEO (72-9810-100) | \$0 | \$0 |
| 10-3988-980 | TRANSFER/CAPITAL RESERVE (21-8100-980) | \$50,000 | \$50,000 |
| 10-3991-000 | FUND BALANCE APPROPRIATED | \$80,305 | \$0 |
| 10-3994-000 | WAY FINDING SIGN GRANT | \$0 | \$0 |
| 10-3988-700 | TRANSFER FROM ENTERPRISE | \$77,049 | \$79,097 |
| | | \$207,354 | \$129,097 |
| | General Fund Revenue Total | \$1,745,895 | \$1,663,838 |

| General Fund - 10 | | | |
|--------------------------|------------------------|-----------------|-----------------|
| 4110 | GOVERNING BOARD | | |
| | | 2019-2020 | 2020-2021 |
| | | (Approved) | (Requested) |
| | SALARIES | \$10,211 | \$10,211 |
| | ESC CONTRIBUTION | \$102 | \$102 |
| | SS TAX | \$633 | \$633 |
| | MEDICARE TAX | \$148 | \$148 |
| | TRAVEL | \$500 | \$500 |
| | TOTAL | \$11,594 | \$11,594 |

| General Fund - 10 | | | | |
|----------------------------------|-------------|-----------------------------|------------------|------------------|
| ADMINISTRATION | | | | |
| | | | 2019-2020 | 2020-2021 |
| | Line Item | Description | FINAL | (Requested) |
| SALARIES | 10-4120-121 | Wages | \$165,572 | \$164,624 |
| ESC CONTRIBUTION | 10-4120-122 | NC ESC | \$1,181 | \$1,181 |
| SS TAX | 10-4120-180 | FICA | \$12,029 | \$12,029 |
| MEDICARE TAX | 10-4120-181 | Medicare | \$2,631 | \$2,631 |
| RETIREMENT | 10-4120-182 | NC Retirement | \$14,819 | \$8,392 |
| GROUP INSURANCE | 10-4120-183 | BCBS - NC | \$25,490 | \$25,490 |
| DENTAL INSURANCE | 10-4120-184 | | \$1,325 | \$1,325 |
| VISON INSURANCE | 10-4120-185 | | \$150 | \$150 |
| SUPPLEMENTAL RETIREMENT | 10-4120-189 | | \$5,464 | \$5,464 |
| PART TIME HELP | 10-4120-123 | Part Time Help (1/2 W/S) | \$24,400 | \$9,000 |
| VEHICLE SUPPLIES | 10-4120-250 | Gas/Vehicle Supplies | \$600 | \$600 |
| OFFICE SUPPLIES | 10-4120-290 | Office Supplies | \$18,100 | \$15,000 |
| TRAVEL/TRAINING/MEETINGS | 10-4120-311 | Admin training/meetings | \$40,300 | \$20,000 |
| TELEPHONE | 10-4120-321 | VOIP | \$8,000 | \$8,000 |
| POSTAGE | 10-4120-325 | Envelopes/Mailings | \$2,250 | \$2,250 |
| PRINTING SERVICES | 10-4120-340 | Ink/Paper | \$1,000 | \$1,000 |
| MAINT/REPAIR EQUIP/COPIER LEASES | 10-4120-352 | Copier Lease | \$8,124 | \$8,000 |
| COMPUTER PROGRAMMING SERVICES | 10-4120-382 | IT Services | \$13,600 | \$7,500 |
| LEGAL ADVERTISING | 10-4120-391 | Required Newspaper Ads | \$6,600 | \$4,000 |
| PAYROLL SERVICE | 10-4120-393 | | \$0 | \$0 |
| VEHICLE TAX COLLECTION FEE | 10-4120-402 | | \$0 | \$0 |
| VEHICLE TAX REFUNDS | 10-4120-403 | | \$0 | \$0 |
| FEMA COVID-19 | 10-4120-410 | | \$16,690 | \$0 |
| RENT | 10-4120-415 | | \$0 | \$0 |
| INSURANCE/BONDING | 10-4120-450 | Govt Officials Bonding | \$57,058 | \$67,600 |
| NC SALES TAX | 10-4120-487 | State Sales Tax | \$2,740 | \$1,100 |
| COUNTY SALES TAX | 10-4120-488 | Montgomery Co Sales Tax | \$1,280 | \$500 |
| DUES/SUBSCRIPTIONS | 10-4120-491 | Subscriptions & Memberships | \$16,335 | \$11,000 |
| ECONOMIC DEVELOPMENT | 10-4120-494 | Economic Development Dues | \$3,000 | \$3,000 |
| ELECTIONS | 10-4120-498 | Local Elections | \$4,294 | \$2,800 |
| MISCELLANEOUS | 10-4120-499 | | \$0 | \$0 |
| PALUZA EXPENSES | 10-4120-500 | | \$0 | \$0 |
| CAPITAL OUTLAY | 10-4120-510 | Server | \$0 | \$10,000 |
| LIBRARY EXPENSE | 10-4120-694 | Library Funding | \$8,793 | \$6,000 |
| CIVIC CONTRIBUTIONS | 10-4120-695 | Civic Organizations | \$5,500 | \$5,500 |
| COUNTY TAX COLLECTION | 10-4120-696 | Tax Collection Service | \$13,116 | \$13,116 |
| AUDIT CONTRACT | 10-4120-700 | Annual Audit Contract | \$53,775 | \$25,000 |
| ATTORNEY/PROFESSIONAL | 10-4120-750 | Legal/Professional | \$4,876 | \$15,000 |
| CONTINGENCY | 10-4120-991 | | \$0 | \$0 |
| CODE ENFORCEMENT | 10-4120-760 | | \$21,650 | \$40,000 |
| | | | \$560,742 | \$497,252 |

| General Fund | | | | |
|---------------------------------------|-------------|----------------------|------------|-----------|
| 4260 - BUILDINGS & GROUNDS | | | | |
| | | | 2019-2020 | 2020-2021 |
| | Line Item | Description | (Approved) | Requested |
| VEHICLE SUPPLIES | 10-4260-250 | | \$0 | \$0 |
| DEPARTMENTAL SUPPLIES | 10-4260-290 | Materials/Equipment | \$26,624 | \$26,624 |
| UTILITIES | 10-4260-331 | Utility Bill | \$25,400 | \$25,400 |
| MAINT/REPAIR GROUNDS | 10-4260-350 | Property Maintenance | \$10,000 | \$10,000 |
| MAINT/REPAIR BUILDINGS | 10-4260-351 | Building Repairs | \$19,046 | \$19,046 |
| BEAUTIFICATION PROJECTS | 10-4260-354 | Landscaping/Flowers | \$5,260 | \$5,260 |
| MAINT/REPAIR EQUIP | 10-4260-359 | Equipment materials | \$7,500 | \$7,500 |
| VETERANS MONUMENT EXPENSES | 10-4260-400 | | \$0 | \$0 |
| NC SALES TAX | 10-4260-487 | | \$2,146 | \$2,146 |
| COUNTY SALES TAX | 10-4260-488 | | \$1,011 | \$1,011 |
| PURCHASE OF PROPERTY | 10-4260-500 | | \$0 | \$0 |
| CAPITAL OUTLAY | 10-4260-550 | | \$10,027 | \$0 |
| CONTINGENCY | 10-4260-991 | | \$0 | \$0 |
| | | | \$107,014 | \$96,987 |

| General Fund-10 | | | | |
|---|-------------|-----------------------------------|-----------|-------------|
| 4310 - POLICE DEPARTMENT | | | | |
| | | | 2019-2020 | 2020-2021 |
| | Line Item | Description | FINAL | (Requested) |
| SALARIES | 10-4310-121 | Wages | \$312,612 | \$345,915 |
| ESC CONTRIBUTION | 10-4310-122 | NC ESC | \$3,377 | \$0 |
| SS TAX | 10-4310-180 | FICA | \$19,498 | \$19,498 |
| MEDICARE TAX | 10-4310-181 | Medicare | \$4,560 | \$4,560 |
| RETIREMENT | 10-4310-182 | NC Retirement | \$28,395 | \$28,395 |
| GROUP INSURANCE | 10-4310-183 | BCBS - NC | \$61,410 | \$61,410 |
| DENTAL INSURANCE | 10-4310-184 | Group Dental Ins. | \$5,600 | \$5,600 |
| TRANSFER TO LEO SEPARATION FUND (73-3431-000) | 10-4310-188 | Transfer TO CD | \$13,000 | \$13,000 |
| SUPPLEMENTAL RETIREMENT | 10-4310-189 | Retirement Contribution | \$16,469 | \$16,469 |
| RESERVE PAY | 10-4310-123 | Reserve Officer Pay | \$0 | \$0 |
| UNIFORMS | 10-4310-212 | Uniforms, materials | \$5,000 | \$6,000 |
| HEALTH/SAFETY SERVICES | 10-4310-238 | Safety materials | \$1,000 | \$1,000 |
| VEHICLE SUPPLIES | 10-4310-250 | Vehicle Equipment | \$25,000 | \$25,000 |
| DEPARTMENTAL SUPPLIES | 10-4310-290 | Office Materials, Equipment GRANT | \$9,000 | \$15,000 |
| TRAVEL/TRAINING/MEETINGS | 10-4310-311 | | \$0 | \$2,000 |
| RADIO COMMUNICATIONS | 10-4310-320 | Radio maint. Contract | \$3,500 | \$9,500 |
| TELEPHONE | 10-4310-321 | VOIP/Cell Service | \$9,000 | \$9,000 |
| AIR CARDS | 10-4310-322 | Internet | \$3,900 | \$3,500 |
| PAGER EXPENSE | 10-4310-329 | | \$0 | \$0 |
| MAINT/REPAIR EQUIP | 10-4310-352 | Equipment repairs | \$2,000 | \$2,000 |
| MAINT/REPAIR VEH | 10-4310-353 | Vehicle repairs/maintenance | \$16,000 | \$15,000 |
| EMPLOYEE TRAINING | 10-4310-395 | Required training | \$2,500 | \$2,500 |
| NC SALES TAX | 10-4310-487 | | \$0 | \$0 |
| COUNTY SALES TAX | 10-4310-488 | | \$0 | \$0 |
| UNDERCOVER EXPENSE | 10-4310-490 | UC Operations | \$1,000 | \$1,000 |
| DUES/SUBSCRIPTIONS | 10-4310-491 | Memberships and Fees | \$1,340 | \$1,200 |
| SERVICE AGREEMENTS | 10-4310-492 | Service Contracts | \$6,000 | \$6,000 |
| CANINE EXPENSE | 10-4310-494 | | \$0 | \$0 |
| DSM PURCHASES | 10-4310-496 | | \$0 | \$0 |
| MISCELLANEOUS | 10-4310-499 | | \$0 | \$0 |
| CAPITAL OUTLAY | 10-4310-550 | | \$0 | \$0 |
| CONTINGENCY | 10-4310-991 | | \$0 | \$0 |
| | | | \$550,161 | \$593,547 |

| General Fund-10 | | | | |
|-----------------------------|-------------|--------------------------------|-----------|-------------|
| 4340-FIRE DEPARTMENT | | | | |
| | | | 2019-2020 | 2020-2021 |
| | Line Item | Description | FINAL | (Requested) |
| OSFM GRANT 2019 | 10-4340-002 | | \$51,149 | \$0 |
| OSFM GRANT 2020 | 10-4340-003 | | \$88,420 | \$0 |
| SALARIES | 10-4340-121 | Wages | \$5,000 | \$5,000 |
| SALARIES-BEHALF OF PAYMENTS | 10-4340-122 | | \$0 | \$0 |
| ESC CONTRIBUTION | 10-4340-123 | | \$0 | \$0 |
| SS TAX | 10-4340-180 | FICA | \$300 | \$300 |
| MEDICARE TAX | 10-4340-181 | Medicare | \$60 | \$60 |
| RETIREMENT | 10-4340-182 | NC Retirement | \$0 | \$0 |
| GROUP INSURANCE | 10-4340-183 | BCBS - NC | \$0 | \$0 |
| DENTAL INSURANCE | 10-4340-184 | Group Dental Ins. | \$0 | \$0 |
| SUPPLEMENTAL RETIREMENT | 10-4340-189 | Retirement Contribution | \$10,000 | \$10,000 |
| UNIFORMS | 10-4340-212 | Shirts, pants ect | \$7,000 | \$7,000 |
| HEALTH/SAFETY EQUIPMENT | 10-4340-238 | Safety materials/training | \$3,200 | \$3,200 |
| VEHICLE SUPPLIES | 10-4340-250 | Truck equipment | \$4,700 | \$4,700 |
| DEPARTMENTAL SUPPLIES | 10-4340-290 | Tools/Dept supplies | \$9,850 | \$9,850 |
| RADIO COMMUNICATIONS | 10-4340-320 | Radios contract & maintenance | \$1,127 | \$1,127 |
| TELEPHONE | 10-4340-321 | VOIP/Cell service | \$2,800 | \$2,800 |
| MAINT/REPAIR EQUIP | 10-4340-352 | Equipment repairs | \$10,725 | \$10,725 |
| MAINT/REPAIR VEH | 10-4340-353 | Truck maintenance | \$8,500 | \$8,500 |
| TRAVEL/TRAINING/MEETINGS | 10-4340-395 | Meetings, Travel and materials | \$4,360 | \$4,360 |
| FIREMEN'S PENSION FUND | 10-4340-470 | Pension Fund contribution | \$720 | \$720 |
| LADDER TRUCK PAYMENT | 10-4340-480 | | \$21,400 | \$21,400 |
| NC SALES TAX | 10-4340-487 | State tax | \$7,500 | \$7,500 |
| COUNTY SALES TAX | 10-4340-488 | County Tax | \$3,535 | \$3,535 |
| DUES/SUBSCRIPTIONS | 10-4340-491 | Memberships/subscriptions | \$1,000 | \$1,000 |
| MISCELLANEOUS | 10-4340-499 | Misc | \$500 | \$500 |
| SALARY ON BEHALF PAYMENTS | 10-4340-500 | | \$0 | \$0 |
| CAPITAL OUTLAY | 10-4340-550 | Grant 30k, Match 30k | \$4,937 | \$0 |
| FORESRTY GRANT | 10-4340-560 | | \$9,218 | \$9,218 |
| CAPITAL RESERVE | 10-4340-980 | | \$0 | \$0 |
| CONTINGENCY | 10-4340-991 | | \$0 | \$0 |
| FIRE DEPT CHECKING EXPENSE | 10-4340-999 | | \$21,578 | \$0 |
| | | | \$277,579 | \$111,495 |

| General Fund-10 | | | | |
|--------------------------------|-------------|------------------------------|-----------|-----------|
| 4500-STREETS DEPARTMENT | | | | |
| | | | 2019-2020 | 2020-2021 |
| | Line Item | Description | FINAL | REQUESTED |
| SALARIES | 10-4500-121 | Wages | \$0 | \$0 |
| SS TAX | 10-4500-180 | NC ESC | \$0 | \$0 |
| MEDICARE TAX | 10-4500-181 | FICA | \$0 | \$0 |
| RETIREMENT | 10-4500-182 | Medicare | \$0 | \$0 |
| GROUP INSURANCE | 10-4500-183 | NC Retirement | \$0 | \$0 |
| DENTAL INSURANCE | 10-4500-184 | BCBS - NC | \$0 | \$0 |
| SUPPLEMENTAL RETIREMENT | 10-4500-189 | | \$0 | \$0 |
| UNIFORMS | 10-4500-212 | Shirts, pants, boots | \$5,985 | \$5,985 |
| VEHICLE SUPPLIES | 10-4500-250 | truck equipment | \$10,151 | \$10,151 |
| DEPARTMENTAL SUPPLIES | 10-4500-290 | Job Materials | \$5,500 | \$5,500 |
| UTILITIES/STREET LIGHTS | 10-4500-331 | Street light/utility bills | \$36,500 | \$36,500 |
| MAINT/REPAIR EQUIP | 10-4500-352 | equipment rapairs | \$7,000 | \$7,000 |
| VOID | 10-4500-359 | | \$0 | \$0 |
| GARBAGE COLLECTION | 10-4500-399 | Sanitation contract | \$89,907 | \$89,907 |
| COUNTY LANDFILL CHARGES | 10-4500-401 | Tipping fees | \$13,000 | \$13,000 |
| CHRISTMAS LIGHTS | 10-4500-419 | Christmas light replacements | \$16,000 | \$16,000 |
| NC SALES TAX | 10-4500-487 | | \$800 | \$800 |
| COUNTY SALES TAX | 10-4500-488 | | \$400 | \$400 |
| MISCELLANEOUS | 10-4500-499 | | \$0 | \$0 |
| CAPITAL OUTLAY | 10-4500-550 | G/F Truck Contrubution | \$15,000 | \$15,000 |
| STREET CONSTRUCTION | 10-4500-582 | | \$0 | \$0 |
| RESURFACING/PAVING | 10-4500-591 | Asphalt/construction costs | \$28,075 | \$28,075 |
| GRADING/PATCHING | 10-4500-592 | | \$500 | \$500 |
| SIDEWALKS | 10-4500-599 | | \$500 | \$500 |
| CONTINGENCY | 10-4500-991 | | \$0 | \$0 |
| | | | \$229,318 | \$229,318 |

| General Fund-10 | | | | | | |
|------------------------------------|------------------|----------------------------------|------------|------------|-----------|--|
| 6120-PARKS & RECREATION | | | | | | |
| | | | 2018-2019 | 2019-2020 | 2020-2021 | |
| | <u>Line Item</u> | <u>Description</u> | (Approved) | (Approved) | Requested | |
| SALARIES | 10-6120-121 | Wages | \$45,000 | \$64,500 | \$40,000 | |
| ESC CONTRIBUTION | 10-6120-122 | NC ESC | \$450 | \$0 | \$0 | |
| SS TAX | 10-6120-180 | FICA | \$2,790 | \$4,000 | \$4,000 | |
| MEDICARE TAX | 10-6120-181 | Medicare | \$653 | \$1,000 | \$1,000 | |
| DENTAL INSURANCE | 10-6120-184 | | \$0 | \$0 | \$0 | |
| PROFESSIONAL SERVICES | 10-6120-198 | Park services, repair assistance | \$3,000 | \$1,920 | \$1,920 | |
| SUPPLIES FOR RESALE | 10-6120-270 | Concessions and other supplies | \$4,000 | \$4,000 | \$4,000 | |
| DEPARTMENTAL SUPPLIES | 10-6120-290 | Equipment, and supplies | \$7,500 | \$9,500 | \$9,500 | |
| CHEMICALS | 10-6120-299 | Pool chemicals | \$7,500 | \$12,555 | \$12,555 | |
| TELEPHONE | 10-6120-321 | Phone service | \$850 | \$850 | \$850 | |
| UTILITIES | 10-6120-331 | Utility bill | \$23,000 | \$26,200 | \$26,200 | |
| MAINT/REPAIR EQUIP | 10-6120-352 | maintence/pool equipment | \$8,000 | \$2,400 | \$2,400 | |
| MAINT/REPAIR FACILITY | 10-6120-358 | facility upkeep and repairs | \$6,000 | \$4,000 | \$4,000 | |
| ADVERTISING | 10-6120-370 | | \$0 | \$0 | \$0 | |
| DASH N SPLASH MAY 2014 | 10-6120-372 | | \$0 | \$0 | \$0 | |
| HALLOWEEN IN THE PARK | 10-6120-400 | Annual halloween event | \$5,400 | \$5,400 | \$5,400 | |
| NATIONAL NIGHT OUT | 10-6120-410 | Police Appredition event | \$1,500 | \$1,625 | \$1,600 | |
| PAINT CLASS | 10-6120-420 | | \$0 | \$0 | \$0 | |
| SENIOR PROGRAM | 10-6120-430 | monthly senior event | \$6,000 | \$7,605 | \$7,600 | |
| PARADES | 10-6120-450 | | \$0 | \$0 | \$0 | |
| NC SALES TAX | 10-6120-487 | | \$500 | \$1,780 | \$1,780 | |
| COUNTY SALES TAX | 10-6120-488 | | \$300 | \$840 | \$840 | |
| MISCELLANEOUS | 10-6120-499 | | \$0 | \$0 | \$0 | |
| CAPITAL OUTLAY | 10-6120-550 | | \$0 | \$8,306 | \$0 | |
| CONTINGENCY | 10-6120-991 | | \$3,000 | \$0 | \$0 | |
| | | | \$125,443 | \$156,481 | \$123,645 | |

| Powell Bill Fund - 11 | | | | | | |
|------------------------------|---------------------------|--|------------|------------|-----------|-----------|
| Revenues | | | | | | |
| | | | 2018-2019 | 2019-2020 | 2019-2020 | 2020-2021 |
| | | | (Approved) | (Approved) | FINAL | Requested |
| 11-3325-351 | SALES TAX REFUND | | \$0 | \$0 | \$443 | \$0 |
| 11-3991-000 | FUND BALANCE APPROPRIATED | | \$0 | \$0 | \$0 | \$0 |
| 11-3835-820 | SALE OF FIXED ASSETS | | \$0 | \$0 | \$0 | \$0 |
| 11-3831-492 | INVESTMENT EARNINGS | | \$500 | \$500 | \$0 | \$0 |
| 11-3831-497 | INTEREST INCOME | | | | \$1,460 | \$1,460 |
| 11-3451-000 | POWELL BILL ALLOCATION | | \$46,292 | \$46,292 | \$50,420 | \$50,420 |
| | | | \$46,792 | \$46,792 | \$52,323 | \$51,880 |

| General Fund-11 | | | | |
|--------------------------|-------------|-------------|--------------------|------------------------|
| 4510-POWELL BILL | | | | |
| | Line Item | Description | 2019-2020 FINAL | 2020-2021 Requested |
| SALARIES | 11-4510-121 | | \$6,260 | \$6,260 |
| ESC CONTRIBUTION | 11-4510-122 | | \$94 | \$94 |
| SS TAX | 11-4510-180 | | \$584 | \$584 |
| MED TAX | 11-4510-181 | | \$333 | \$333 |
| RETIREMENT | 11-4510-182 | | \$0 | \$0 |
| GROUP INSURANCE | 11-4510-183 | | \$0 | \$0 |
| GROUP DENTAL | 11-4510-184 | | \$0 | \$0 |
| SUPP RETIREMENT | 11-4510-189 | | \$0 | \$0 |
| ENGINEERING SERVICES | 11-4510-199 | | \$4,250 | \$4,250 |
| VEHICLE SUPPLIES | 11-4510-250 | | \$613 | \$613 |
| DEPARTMENTAL SUPPLIES | 11-4510-290 | | \$2,000 | \$2,000 |
| CHEMICALS | 11-4510-299 | | \$0 | \$0 |
| MAINT/REPAIR EQUIP | 11-4510-350 | | \$60 | \$60 |
| INMATE EXPENSE | 11-4510-360 | | \$500 | \$500 |
| SNOW/ICE REMOVAL | 11-4510-399 | | \$0 | \$0 |
| SALES TAX | 11-4510-487 | | \$215 | \$215 |
| SALES TAX | 11-4510-488 | | \$102 | \$102 |
| MISCELLANEOUS | 11-4510-499 | | \$0 | \$0 |
| CAPITAL OUTLAY | 11-4510-550 | | \$0 | \$0 |
| RIGHT OF WAY ACQUISITION | 11-4510-270 | | \$0 | \$0 |
| CONSTRUCTION | 11-4510-582 | | \$0 | \$0 |
| RESURFACING & PAVING | 11-4510-591 | | \$32,409 | \$31,465 |
| GRADING/PATCHING | 11-4510-592 | | \$5,404 | \$5,404 |
| SIDEWALKS | 11-4510-599 | | \$0 | \$0 |
| POWELL TRANSFER TO C DEP | 11-4510-600 | | \$0 | \$0 |
| CONTINGENCY | 11-4510-991 | | \$0 | \$0 |
| | | | \$52,824 | \$51,880 |

| Fund - 72 | | LEO SEPERATION FUND | |
|------------------|--|----------------------------|--------------------------|
| | | 2018-2019 (Approved) | 2019-2020 (Requested) |
| | REVENUES | | |
| 72-3990-000 | LEO SEPARATION RESERVE | \$0 | \$0 |
| 72-3431-491 | INVESTMENT EARNINGS | \$0 | \$0 |
| 72-3431-000 | TRANSFER FROM GF MUNICIPAL CONTRIB (10-4310-188) | \$0 | \$22,654 |
| | TRANSFER FROM LEO CD | \$22,654 | \$0 |
| | | \$22,654 | \$22,654 |
| | EXPENDITURES | | |
| 72-4300-121 | LEO BENEFITS | \$21,055 | \$21,055 |
| 72-4300-180 | SS TAX | \$1,296 | \$1,296 |
| 72-4300-181 | MEDICARE TAX | \$303 | \$303 |
| 72-4300-472 | LEO ALLOWANCE | \$0 | \$0 |
| | | \$22,654 | \$22,654 |
| | Current CD Balance \$41,000 | | |

| Water & Sewer Fund -60 | | | |
|-----------------------------------|---------------------------------|--------------------|--------------------|
| REVENUE | | 2019-2020 | 2020-2021 |
| | | FINAL | Requested |
| Sales, Services and Fees | | | |
| 60-3230-000 | SALES TAX DISTRIBUTION | \$0 | \$0 |
| 60-3325-351 | SALES TAX REFUND | \$7,225 | \$7,225 |
| 60-3325-352 | GAS TAX REFUND | \$0 | \$0 |
| 60-3431-000 | NCCMT - NC DEBT SET-OFF REVENUE | \$0 | \$0 |
| 60-3712-505 | CONNECTION FEE | \$4,000 | \$4,000 |
| 60-3712-510 | WATER CHARGES | \$610,000 | \$590,000 |
| 60-3712-511 | SEWER CHARGES | \$541,000 | \$525,500 |
| 60-3712-520 | WATER TAPS | \$1,000 | \$1,000 |
| 60-3712-521 | SEWER TAPS | \$500 | \$500 |
| 60-3712-530 | LATE CHARGE | \$17,800 | \$17,800 |
| 60-3712-532 | LABORATORY CHARGES | \$0 | \$0 |
| 60-3712-580 | RECONNECT FEE | \$0 | \$0 |
| 60-3712-581 | RECOVERY/CHARGE OFF ACCOUNTS | \$0 | \$0 |
| 60-3712-582 | RECOVERY/RETURNED CHECKS | \$500 | \$500 |
| 60-3712-810 | SALE OF SURPLUS SUPPLIES | \$0 | \$0 |
| 60-3830-000 | MISCELLANEOUS REVENUES | \$24,600 | \$24,600 |
| 60-3830-001 | NC DEPT SET-OFF REVENUE | \$0 | \$0 |
| | | \$1,206,625 | \$1,171,125 |
| Investment Earnings | | | |
| 60-3831-497 | INVESTMENT EARNINGS | \$1,000 | \$1,000 |
| | | \$1,000 | \$1,000 |
| Other Financing Sources | | | |
| 60-3835-000 | CHANGE IN INVENTORY | \$0 | \$0 |
| 60-3835-820 | SALE OF FIXED ASSETS | \$41,657 | \$41,657 |
| 60-3840-000 | DONATED FIXED ASSETS REVNUUE | \$0 | \$0 |
| 60-3988-980 | TRANS/FROM CAP RESERVE | \$0 | \$0 |
| 60-3991-000 | FUND BALANCE APPROPRIATED | \$279,066 | \$0 |
| 60-3992-000 | SRF LOAN | \$0 | \$0 |
| | | \$320,723 | \$41,657 |
| TOTAL REVENUE | | \$1,528,348 | \$1,213,782 |

| Water & Sewer Fund -60 | | | | |
|--------------------------------------|-------------|--------------------------------------|--------------------|------------------------|
| 7100-WATER & SEWER | | | | |
| | Line Item | Description | 2019-2020 FINAL | 2020-2021 REQUESTED |
| SALARIES | 60-7100-121 | Wages | \$317,531 | \$283,936 |
| ESC CONTRIBUTION | 60-7100-122 | NC ESC | \$2,543 | \$2,645 |
| SS TAX | 60-7100-180 | FICA | \$19,687 | \$19,687 |
| MEDICARE TAX | 60-7100-181 | Medicare | \$4,605 | \$4,605 |
| RETIREMENT | 60-7100-182 | NC Retirement | \$22,828 | \$22,828 |
| GROUP INSURANCE | 60-7100-183 | BCBS - NC | \$44,221 | \$44,221 |
| DENTAL INSURANCE | 60-7100-184 | Group Dental plan | \$2,575 | \$2,575 |
| VISION INSURANCE | 60-7100-185 | Vision Ins | \$500 | \$500 |
| SUPPLEMENTAL RETIREMENT | 60-7100-189 | Retirement contribution | \$10,797 | \$10,797 |
| PROFESSIONAL SERVICES | 60-7100-199 | Engineering | \$14,338 | \$15,000 |
| UNIFORMS | 60-7100-212 | Shirts, Pants, Boots | \$6,180 | \$6,000 |
| HEALTH/SAFETY SERVICES | 60-7100-238 | Health/Safety training and materials | \$500 | \$500 |
| VEHICLE SUPPLIES | 60-7100-250 | Vehicle materials/tools | \$7,006 | \$7,000 |
| DEPARTMENTAL SUPPLIES | 60-7100-290 | Job materials | \$53,520 | \$33,000 |
| WRIGHT FOODS BOOSTER PUMP | 60-7100-291 | | \$0 | \$0 |
| CHEMICALS | 60-7100-299 | Treatment chemicals | \$25,256 | \$25,000 |
| TELEPHONE SERVICE | 60-7100-321 | MOP/Cell service | \$8,153 | \$8,153 |
| POSTAGE | 60-7100-325 | Mailings & envelopes | \$8,532 | \$8,532 |
| UTILITIES | 60-7100-331 | Monthly utility bill | \$61,231 | \$58,000 |
| WATER PURCHASES | 60-7100-334 | Water purchase from County | \$365,528 | \$300,000 |
| MAINT/REPAIR | 60-7100-352 | Repairs of water and sewer system | \$52,548 | \$45,000 |
| MAINT/REPAIR VEHICLES | 60-7100-353 | Vehicle maintenance & repair | \$2,000 | \$2,000 |
| RIGHT-OF-WAY MAINTENANCE | 60-7100-359 | ROW mowing | \$6,900 | \$6,900 |
| INMATE EXPENSE | 60-7100-360 | Inmate contract expenses | \$500 | \$500 |
| TRAVEL/TRAINING/MEETINGS | 60-7100-395 | Required trainings and meetings | \$1,200 | \$4,000 |
| WATER/SEWER ANALYSIS | 60-7100-440 | System testing and sampling | \$11,612 | \$11,612 |
| INDUSTRIAL MONITORING | 60-7100-442 | Industrial system monitoring program | \$200 | \$3,000 |
| DEPRECIATION EXPENSE | 60-7100-460 | | \$0 | \$0 |
| NC SALES TAX | 60-7100-487 | | \$5,384 | \$5,384 |
| COUNTY SALES TAX | 60-7100-488 | | \$2,551 | \$2,550 |
| PERMIT FEES | 60-7100-491 | Renewing of annual permits | \$2,000 | \$1,200 |
| CHARGED OFF ACCOUNTS | 60-7100-492 | | \$0 | \$0 |
| BAD DEBT EXPENSE | 60-7100-494 | | \$0 | \$0 |
| MISCELLANEOUS | 60-7100-499 | | \$0 | \$0 |
| CAROLINA DAIRY BOOSTER PUMP | 60-7100-500 | | \$0 | \$0 |
| FIRST BANK LOAN PAYMENT-LIFT STATION | 60-7100-520 | Monthly loan payments \$6,200 X 12 | \$68,188 | \$6,400 |
| SAFETY EQUIPMENT | 60-7100-530 | Safety Equipment | \$3,000 | \$3,000 |
| CAPITAL OUTLAY EQUIP. | 60-7100-550 | Mower | \$9,550 | \$15,000 |
| CAPITAL IMPROVEMENT | 60-7100-582 | 3 Valves at \$7,000 each | \$114,674 | \$21,000 |
| CAPITAL OUTLAY | 60-7100-583 | New Truck - Split w Streets Dept. | \$14,433 | \$30,000 |
| SRF LOAN PAYMENT | 60-7100-585 | Annual SRF Loan payment | \$66,160 | \$66,160 |
| DEBT SERVICE | 60-7100-586 | | \$0 | \$0 |
| CREDIT CARD PROCESSING | 60-7100-587 | | \$0 | \$0 |
| CHANGE IN INVENTORY | 60-7100-600 | | \$0 | \$0 |
| BAD DEBT EXPENSE | 60-7100-900 | | \$0 | \$0 |
| NC DEBT SET OFF REFUND | 60-7100-901 | | \$0 | \$0 |
| GF TRANSFER | 60-7100-540 | Reimbursement to GF | \$77,049 | \$79,097 |
| WATER TANK CONTRACT | 60-7100-525 | Water Tank Maintenance Contract | \$115,782 | \$58,000 |
| | | | \$1,529,262 | \$1,213,782 |

Adjournment

There being no further business to bring before the Board, Commissioner Anliker, made the motion to adjourn, and Commissioner Kinch made the second. All voted in favor. Meeting adjourned at 8:30 pm



Mayor

Town Clerk