

TOWN OF BISCOE
BOARD OF COMMISSIONERS MEETING
August 9, 2021

The Biscoe Town Board of Commissioners met in a regular session on Monday, August 9, 2021, at 7:00 pm in the Municipal Building.

Board Members Present:

Mayor Eddie Reynolds, Commissioner Kay Kinch, Commissioner Lashaunda Ryan, and Commissioner Barry Jackson.

Board Members Absent:

Commissioner Gene Anderson - passed away

Commissioner Dutch Anliker – resigned July 31, 2021 (he moved out of town)

Members of Management Present:

Town Manager Brandon Holland, Town Clerk Laura Morton, Public Works Director Sam Stewart and Police Chief Shane Armstrong.

Call to Order/Pledge of Allegiance

Mayor Reynolds called the meeting to order at 7:00 pm. The Pledge of Allegiance to the American Flag was recited and a moment of silence was observed.

Conflict of Interest Statement

Town of Biscoe Code of Ethics provides that public officials and employees be independent, impartial and responsible to the public; that governmental decisions and policy be made in proper channels of the governmental structure; that public office not be used for personal gain; and that the public have confidence in the integrity of its government. In recognition of these goals and in keeping with the ethical standards of conduct for town public officials and its employees, disclosure of interest in legislative action must be stated for the public record. The mayor or any member of the town council who has an interest in any official act or action before the council shall publicly disclose on the record of the council the nature and extent of such interest, and shall withdraw from any consideration of the matter if excused by the council pursuant to G.S. 160A-75.

Agenda Adjustments & Approval

A motion was made by Commissioner Jackson, seconded by Commissioner Ryan, and so the motion carried unanimously to approve the agenda.

Appointment of Mayor Pro-tem

A motion was made by Commissioner Ryan, seconded by Commissioner Jackson, and so the motion carried unanimously to appoint Kay Cagle-Kinch to serve as Mayor Pro-tem.

Oath of Office – Newly Appointed Mayor Pro-tem

The Oath of Office was administered newly to appointed Mayor Pro-tem Kinch by Town Clerk Laura Morton. Mayor Reynolds held the Bible.

Special Presentations

Biscoe Town Board made special presentations to the Gene Anderson Family, Special Presentation to the Biscoe Fire Department, Special Presentation to the Biscoe Police Department and to outgoing Commissioner Dutch Anliker.

Introduction of Town Intern Mya Ellis

Manager Holland introduced new Biscoe intern Mya Ellis.

Closed Session – Pursuant to NC General Statute 143-318.11 (5) Property and (6) Personnel

A motion was made by Commissioner Jackson, seconded by Commissioner Kinch, and so the motion carried unanimously to recess the regular session and go into closed session to pursuant to NC General Statute 143-318.11 (5) Property and (6) Personnel.

A motion was made by Commissioner Jackson, seconded by Commissioner Kinch, and so the motion carried unanimously to come out of closed session and reconvene the regular session.

Discussion of Process for Filling Commissioner Dutch Anliker's Seat

Commissioner Dutch Anliker resigned his seat effective July 31, 2021. His mother-in-law isn't in good health, and they have sold their house in Biscoe and are moving in with her in Moore County. Commissioner Anliker was elected in November of 2019. His term will end November of 2023.

The Board announced that applications will be taken for this vacancy thru September 10, 2021. The board application is available online at www.townofbiscoe.com.

Public Forum

No one spoke during the public comment period.

Consent Agenda

A motion was made by Commissioner Jackson, seconded by Commissioner Kinch, and so the motion carried unanimously approve the following consent agenda items:

- Approval of July 2021 Financial Report
- Approval of August 2021 Financial Report
- Approval of Minutes – June 14, 2021, regular meeting
- Approval of Minutes – June 30, 2021, special meeting
- Approval of Proclamation for September 11th
- Approval of Proclamation for the US Constitution

Public Hearing – Community Development Block Grant – Infrastructure Amendment

A motion was made by Commissioner Kinch, seconded by Commissioner Ryan, and so the motion carried unanimously to recess the regular session and call to order the public hearing for the Community Development Block Grant – Infrastructure Amendment.

Bill Lester with LKC Engineering explained that the CDBG Infrastructure project (17-I-2955: Sanitary Sewer System Improvements) is being amended to extend the project completing approximately 1,135 LF of 8-inch gravity sewer replacement and replacement of 4 manholes along the Harris Street Outfall. The Town has completed the project as originally proposed and the Town is requesting approval to utilize the remaining grant funds to complete the proposed amendment project. The project will serve 1 additional housing unit (5 persons). The proposed project as amended will benefit 100% low/moderate income persons. The purpose of the public hearing was to gather citizen views and comments prior to the submission of the amendment.

No one spoke during the public forum.

A motion was made by Commissioner Jackson, seconded by Commissioner Kinch, and so the motion carried unanimously to close the public hearing and reconvene the regular session.

A motion was made by Commissioner Ryan, seconded by Commissioner Kinch, and so the motion carried unanimously to approve the Community Development Block Grant – Infrastructure Amendment.

Annexation Request for 634 Bruton Street – Maston Maness

A motion was made by Commissioner Ryan, seconded by Commissioner Kinch, and so the motion carried unanimously to direct the town clerk to complete Certificate of Sufficiency for this property and schedule public hearing for annexation request for September 13, 2021.

Appointment to Boards

A motion was made by Commissioner Ryan, seconded by Commissioner Jackson, and so the motion carried unanimously to appoint Mayor Pro-tem Kay Cagle-Kinch to serve on the Montgomery County ABC Board. Her appointment will take the place of former Mayor Pro-tem Gene Anderson’s appointment.

A motion was made by Commissioner Jackson, seconded by Commissioner Kinch, and so the motion carried unanimously to appoint Commissioner Lashaunda Ryan to the Piedmont Triad Regional Council. Her appointment will take the place of former Commissioner Dutch Anliker.

Surplus Equipment

A motion was made by Commissioner Ryan, seconded by Commissioner Jackson, and so the motion carried unanimously to declare the following surplus:

- Donation of Surplus Fire Equipment to Montgomery County School System for Firefighting Class.
- Approval of the Sale of the Old Phone System through Gov Deals

Board & Staff Reports & Upcoming Events

Each Board Member, Town Manager, and all Department Heads provided updates.

Adjournment

A motion was made by Commissioner Ryan, seconded by Commissioner Kinch, and so the motion carried to adjourn the meeting.