

**TOWN OF BISCOE**  
**BOARD OF COMMISSIONERS MEETING**  
**May 10, 2021**

The Biscoe Town Board of Commissioners toured the Bruton Street Pump Station on Monday, May 10, 2021 after the 5 pm meeting at the Municipal Building.

*Board Members Present:*

*Mayor Eddie Reynolds, Mayor Pro-tem Gene Anderson, Commissioner Kay Kinch Commissioner Dutch Anliker, Commissioner Lashaunda Ryan, and Commissioner Barry Jackson.*

*Members of Management Present:*

*Town Manager Brandon Holland, Town Clerk Laura Morton, Public Works Director Sam Stewart.*

The Town Board visited the Bruton Street Pump Station to see the repairs that had been made.

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Mayor



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Town Clerk

**TOWN OF BISCOE**  
**BOARD OF COMMISSIONERS MEETING**  
**May 10, 2021**

The Biscoe Town Board of Commissioners met in a regular session on Monday, May 10, 2021 at 7:00 pm in the Municipal Building.

*Board Members Present:*

*Mayor Eddie Reynolds, Mayor Pro-tem Gene Anderson, Commissioner Kay Kinch Commissioner Dutch Anliker, Commissioner Lashaunda Ryan, and Commissioner Barry Jackson.*

*Members of Management Present:*

*Town Manager Brandon Holland, Town Clerk Laura Morton, Public Works Director Sam Stewart and Police Chief Shane Armstrong.*

**Call to Order/Moment of Silence/Pledge of Allegiance**

Mayor Reynolds called the meeting to order at 7:00 pm. The Pledge of Allegiance to the American Flag was recited and a moment of silence was observed.

Mayor Reynolds announced that all Town Board meetings are recorded.

**Conflict of Interest Statement**

Town of Biscoe Code of Ethics provides that public officials and employees be independent, impartial and responsible to the public; that governmental decisions and policy be made in proper channels of the

governmental structure; that public office not be used for personal gain; and that the public have confidence in the integrity of its government. In recognition of these goals and in keeping with the ethical standards of conduct for town public officials and its employees, disclosure of interest in legislative action must be stated for the public record. The mayor or any member of the town council who has an interest in any official act or action before the council shall publicly disclose on the record of the council the nature and extent of such interest and shall withdraw from any consideration of the matter if excused by the council pursuant to G.S. 160A-75.

### **Public Comment Forum**

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No one spoke during the public forum.

### **Adopt the Agenda**

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A motion was made by Commissioner Jackson, seconded by Commissioner Kinch, and so the motion carried unanimously to adopt the agenda for the May 10, 2021 meeting.

AYES: 5; NAYS: 0

### **Consent Agenda**

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*A motion was made by Mayor Pro-tem Anderson, seconded by Commissioner Ryan, and so the motion carried unanimously to approve the following items on the Consent Agenda:*

- a) Approval of May 2021 Financial Report
- b) Schedule Public Hearing for Proposed 2021-2022 Fiscal Year Budget
- c) Approval of Proclamation – Municipal Clerks’ Week
- d) Approval of Proclamation - Nurses’ Week
- e) Approval of Proclamation – Police Week
- f) Approval of Proclamation - Public Works Week
- g) Approval of Proclamation – Teachers’ Week

### **Public Hearing #1 – Code Enforcement Ordinance Update & Fee Schedule Amendment**

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Manager Holland said our Code Enforcement Officer has provided us with a Fence Ordinance that will help, mainly for people who are not maintaining their fence and to give code enforcement some guidance. As of right now we do not have a Fence Ordinance. The last portion of the Ordinance includes a fee schedule. This is representative of what most places across the state are doing. If do not have an ordinance in place, we can’t make them repair the fence. He said this will give us that ability. Manager Holland said he was available along with Dennis with Code Enforcement if anyone has questions. If not, we need to go into a public hearing.

*A motion was made by Commissioner Anliker, seconded by Commissioner Kinch, and so the motion carried unanimously to go into public hearing for Code Enforcement Ordinance and Fee Schedule Amendment.*

Mr. Jim Patterson with Heavenly Solutions Ministries and with the Planning Board appeared before the Board regarding a notice of violation he received. He said I have come to the Board several times in the past year and a half for a resource center for homeless, elderly, and disabled. He said I have been told it will be looked into and I have heard nothing. I have taken it upon myself to do it in my backyard. In doing that I had to get rid of a building because it was sinking in pure mud. I could not even open the doors. I had to get rid of the building and trees. In getting rid of the trees, I do something with the wood, but with

those limbs...I have put limbs out at the road. I talked to Brandon about this. It was told do not put any more limbs out at the road. It was said it was a misunderstanding. Mr. Morales that works for the city told me do not put any more out at the road. I have a considerable amount of limbs in my back yard. I know is a problem. I do not have any way...I do everything by myself I do not ask for money. I do take donations for what I do, but I do it all myself. I need to know.... I have a letter talking about the junk in my backyard. He said I know what my backyard looks like, why is someone sending me a picture? Brandon just gave me my permit for my building. I still do not know when my building is going to be put up yet because of COVID it is far out. We supply firewood to elderly and disabled. I am also doing that in my backyard. I could not find anywhere in Biscoe that I could get help. I cannot afford to pay rent on something where I can do that, so I do it in my backyard and now I am getting static from all of this. This is people are not even from Biscoe. They are from Greensboro. They are coming down from Greensboro telling what I can do and telling me what I have to do on Biscoe letterhead. It is not right. Everything I do, I help people. It hurts to the heart that I have to get something like this and I am doing everything I can. Ten days is not enough. I have all those limbs. I cannot fit them in my front yard. I have a nothing.... they say a 6 x 6 area. I have a water meter there; I cannot put them on the water meter. I have 10 days to get it done, I cannot do it. They told me not to put anymore at the road. That is why I have build-up. I have junk, yes, I know I need to clean up. The city cannot allow somebody from Greensboro to come down here and tell somebody they have to get this done or they are going to start paying...It's not right for anybody. I am out here trying to help people and I am going to continue to help people whether the city likes it not.

Mayor Reynolds said yes sir and you do a tremendous job. That gentleman is just doing his job. He doesn't look at who owns the property, what they do for a living, or what they do, he makes a judgement based on the property. It is nothing to do with what you do. Mayor Reynolds said I have had people call me and complain and I said the Board hired this gentleman, he does not know the citizens, what they do. He is going by the property.

Mr. Patterson said I understand that...Mayor Reynolds said as far as your limbs, I will help you Wednesday and Thursday. I have a dump truck and I will personally take them off. Mr. Patterson said this man is from Greensboro; why cannot Biscoe take care of this. We do not need Greensboro in Biscoe business. Mayor Reynolds said yes, we do and let me tell you why. The reason we did this was we could not be accused of favoritism. If Biscoe would have done it, they would have said why didn't you do this house? Or why did you this house and not that house. This gentleman does not know anyone is Biscoe. He does not have any... he does not pick or choose. Mr. Patterson said how have we done it in the past? Mayor Reynolds said we have not done it in the past. That is why Biscoe has run down. He said I am not saying your place is run down, but we have places that have slum houses that needed cleaning. He has a standard by what he goes by. He rode by your house and saw your limbs and saw the other stuff. He did not pick and choose you. That is why we chose someone like that so we could not be accused of favoritism or picking someone and not someone else.

Mr. Patterson said I do not know why it is called a misunderstanding when he told me not to put anymore limbs at the road and I did what he said. Mayor Reynolds said yes sir. He said I had a gentleman awhile back that did not understand our limb ordinance. They only pick up a certain size. That has been our standard. Mr. Patterson said I understand because I have done it before. He said do not put anymore at the end of the road. That is not a misunderstanding. Mayor Reynolds said are you talking about 24/27. Patterson said he said no more in front of my house...where else would I put them. Mayor Reynolds said I can see why you would need to put them on 24/27 because that is a major highway. Reynolds said I there is a house between you and Maple Street...to be honest with you, I do not know what the solution is.

Mayor Reynolds asked Public Works Director Sam Stewart for his input. Mr. Stewart said the Town of Biscoe's Brush Ordinance states that we will not pick up for tree removal; that is why Mr. Morales said not to pile anymore limbs in the front yard. It could fall under lot clearing in the ordinance. Mr. Patterson said the only reason I removed those trees is because of the mud issue and to let the sun come in a dry out my backyard. The water from 24/27 comes down in my backyard. Mayor Reynolds said the Town is not responsible for the you for you when you cut down a major tree. You are responsible for removing the limbs and the wood yourself like all other property owners. Mayor Reynolds said I am sorry that is the ordinance. When I cut down a tree, I have to haul it off.

Mr. Patterson said I am letting it be known tonight, I am running for commissioner this year.

Mayor Reynolds said I will be happy to haul off the limbs for you.

Commissioner Anliker asked Mr. Patterson what his ministry does. Patterson said we help anybody in need whether they are homeless, disabled...we build wheelchair ramps, we help free of charge. Commissioner Anliker said you need somewhere to do this. Patterson said we need somewhere we can take and be able to do that...it is not a business. Anliker said and you give the gospel at the same time. Patterson said yes, we always sharing the gospel no matter what. Commissioner Anliker said just thinking out of the box here...you need a place.... Patterson said an office but need something to store the wood and office. Anliker said we have this community center, and we have no idea what to do with it. Mayor Reynolds said we still do not know who owns it and that is different. Commissioner Anliker said I am just saying it is an idea. It is a facility not being used with a big backyard. It could be used for other things not just this. Commissioner Anliker said just a thought.

*A motion was made by Commissioner Ryan, seconded by Commissioner Jackson, and so the motion carried unanimously to go out of public hearing for Code Enforcement Ordinance and Fee Schedule Amendment.*

*A motion was made by Mayor Pro-tem Anderson, seconded by Commissioner Kinch, and so the motion carried unanimously to adopt the Fence Ordinance.*

*A motion was made by Commissioner Anliker, seconded by Mayor Pro-tem Anderson, and so the motion carried unanimously to adopt the fee schedule in the Fence Ordinance.*

Attachment #1

### **Request for Water Service – 746 Post Office Road**

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*A motion was made by Commissioner Kinch, seconded by Commissioner Ryan, and so the motion carried unanimously to approve the water request at 746 Post Office Road.*

### **Code Enforcement Demolition**

#### Award of Bid

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*A motion was made by Commissioner Ryan, seconded by Commissioner Anliker, and so the motion carried unanimously to approve KBS to do the demolition of 321 Bruton Street, 326 Wingate Street, and 509 Mill Street.*

### 321 Bruton Street

*A motion was made by Mayor Pro-tem Anderson, seconded by Commissioner Kinch, and so the motion carried unanimously to approve An Ordinance Directing the Ordinance Enforcement Officer to Remove or Demolish the Structure Herein Described as Unfit for Human Habitation and Dangerous to The Public Health, Safety and Welfare and Directing That A Notice Be Placed Thereon That the Same May Not Be Occupied for 321 Bruton Street.*

### 326 Wingate Street

*A motion was made by Mayor Commissioner Jackson, seconded by Commissioner Kinch, and so the motion carried unanimously to approve An Ordinance Directing the Ordinance Enforcement Officer to Remove or Demolish the Structure Herein Described as Unfit for Human Habitation and Dangerous to The Public Health, Safety and Welfare and Directing That A Notice Be Placed Thereon That the Same May Not Be Occupied for 326 Wingate Street.*

### 509 Mill Street

*A motion was made by Mayor Pro-tem Anderson, seconded by Commissioner Anliker, and so the motion carried unanimously to approve An Ordinance Directing the Ordinance Enforcement Officer to Remove or Demolish the Structure Herein Described as Unfit for Human Habitation and Dangerous to The Public Health, Safety and Welfare and Directing That A Notice Be Placed Thereon That the Same May Not Be Occupied for 509 Mill Street.*

Attachments #2, 3, 4, 5

### Budget Amendment #8 Approval

*A motion was made by Commissioner Anliker, seconded by Commissioner Kinch, and so the motion carried unanimously to approve Budget Amendment #8 in the amount of \$19,754.66.*

## **Board & Staff Reports & Upcoming Events**

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### Community Policing

Officer K-9 Officer DJ Capel was present. He said the meeting was successful. We are trying to ensure the community that the whole police department is different. We are working on trust and bonding with the community. We are working on some upcoming events like cookouts and bike shows. The next meeting will be May 24 here at Town Hall. The June meeting will be in the community. We are going to set up a grill. We are going choose a spot at the next meeting. Capel said it goes beyond rebuilding. The young ladies and men out here, some of the kids do not know how to fill out a job application, how to tie a tie, or the interview process. We want to take it upon ourselves to help with this. He said we want to set them up for success not failure.

The Board asked the Clerk to remind them of the May 24 at 6 pm.

### Adopt a Planter



**PLEASE PLANT BY JUNE 1, 2021**

## Adopt A Flower Planter

Thank you to those who have adopted a Flower Planter.

1. Mayor Eddie Reynolds
2. Mayor Pro-tem Gene Anderson
3. Commissioner Key Kinch
4. Commissioner Lashunda Ryan
5. Planning Board Chair Jimmy Patterson
6. Grace Lawrence, NC Department of Commerce
7. Town Administration Office
8. Sindy Davis

- ✓ Use summer flowers that can stand the heat of the summer.
- ✓ Fertilizing soil is already in the planters.
- ✓ Individuals are responsible for watering the plants every other day.
- ✓ Public Works will clean out the planters at the end of the season.

Adopted planters will be featured on the Town's Social Media and in upcoming newsletters

### Bruton Street Project Update

Manager Holland said we are nearing the end of the construction stage of the Bruton Street Project. There were some funds left over so we have decided to send in a change order to the state and extend one of the lines on Harris Street. It is a line that goes back in the woods. We have asked the state if we can replace more of that line to help with our inflow issues there. The water table is high, we get a lot of ground water in the lines there. We should hear from that soon. As you saw earlier, the pump station is online, and everything is working pretty-well.

Mayor Reynolds asked when the pavement is being scheduled. Public Works Director Sam Stewart said they want to make sure they have all the work done first. They want to wait until the very end to do it all at one time and the end is nearing.

### Gov Deals Sale Update

Town Clerk Laura Morton announced the sale of surplus items through gov deals was successful. She said the proceeds would go back into the fund where the asset was purchased.

### Hudson Sewer Service Request Update

Manager Holland said he has been working on the Development Agreements with N-Focus. He said he spoke with Mr. Hudson early and told him the agreement is now ready to include his information. We will know exactly what he plans to do and the timeline. Manager Holland said he and Mr. Hudson were going to discuss it more tomorrow. Holland said he would have to work with Laura Jordan on some of the utility numbers (cost of service). We are working on that. It is taking a little bit of time.

Commissioner Anliker said Biscoe needs housing. If we are going to expand, where are we going to expand to. Mayor Reynolds said the 200 acres the Town owns. Commissioner Anliker asked if we could get grants to help with the Hudson request. Manager Holland said most of those grants are for job creation. Low interest loans are the best option because of COVID. Unless we are replacing lines like on Bruton Street.

### Shred Event – August 7, 2021



Senior Drive Thru – May 12, 2021 | 11:30 am – 12:30 pm

Town Clerk Laura Morton announced that the next Senior Drive Thru will be May 12, 2021 from 11:30 am – 12:30 pm. She said Tommy's BBQ will be catering this event.

**Closed Session – Pursuant to NC General Statute 143-318.11 (5) – Property**

A motion was made by Commissioner Anliker, seconded by Commissioner Kinch, and so the motion carried unanimously to go into closed session pursuant to NC General Statute 143-318.11 (5) Property.

A motion was made by Commissioner Kinch, seconded by Commissioner, and so the motion carried unanimously to go out of closed session.

The Board came out of closed session with nothing to report.

**Adjournment**

A motion was made by Mayor Pro-tem Anderson, seconded by Commissioner Jackson, and so the motion carried unanimously to adjourn the meeting.

Attachment #1

Attachment #2

Attachment #3

Attachment #4

Attachment #5