

TOWN OF BISCOE
BOARD OF COMMISSIONERS MEETING
May 14, 2018

The Biscoe Town Board of Commissioners met in a regular session on Monday, May 14, 2018 at 7:00 pm in the Municipal Building. Present were: Mayor Jimmy Blake, Mayor Pro-Tem Jerry Smith, Commissioners Gene Anderson, Kay Cagle Kinch, and John Beard. Town Manager Brandon Holland and Deputy Town Clerk Laura Jordan were present.

Town Clerk Laura Morton was absent due to a death in her family. *(James Cagle, Jr. "Jimmy" Cagle's seat is vacant due to his death on December 30, 2017).

Call to Order/Pledge of Allegiance

Mayor Blake called the meeting to order at 7:00 pm. The Pledge of Allegiance to the American Flag was recited and a moment of silence was observed.

It was announced at this time that the Town Clerk, Laura Morton's Father passed away this afternoon.

Conflict of Interest Statement

"In keeping with the Conflict of Interest Laws outlined in Chapter 138A of the North Carolina Board of Ethics, any conflicts of interest or appearance of conflict with matters coming before the Board of Commissioners should be declared," "Having received our agenda for this evening's meeting, are there any conflicts of interest to be announced? If so, please, state them at this time."

Approval of the Agenda; Approval of the Consent Agenda; Approval of April 2018 regular meeting and Budget meeting Minutes; Confirmation of New Fire Chief Michael Barrington

A motion was made by Mayor Pro-Tem Smith, seconded by Commissioner Anderson, and so the motion carried unanimously to approve the Confirmation of New Fire Chief Michael Barrington.

AYES: 4; NAYS: 0

Approval of RFP – Financing for New Fire Truck

A motion was made by Commissioner Anderson, seconded by Commissioner Kinch and so the motion carried unanimously to approve the proposal from Fidelity Bank at the rate of 3.75% for the RFP – Financing for New Fire Truck.

AYES: 4; NAYS: 0

Wayfinding Signs

After meeting with DOT and laying out a plan a step of the board is to approve the design of new wayfinding signs. The colors will be the dark blue that is on the current Town Logo and will be on a 4 or 6 inch square post. They signs will follow all DOT standards. An Economic Grant received from the State will cover all costs so the Town is not spending dollars. There will be funds left over to purchase one to two extra signs. The signs will acknowledge the Town Hall, Library, Park, Industrial Park, and Shopping Center. A sign company will manufacture the new signs.

The Mayor mentioned the Welcome to Biscoe sign located on the Bypass which he would like to match the Wayfinding Signs. The sign is in need of some repairs.

Zoning – Conditional Use Permit Request. Set Public Hearing

Mike Thompson from Hamilton Designs requested zoning in the Highway Business District for the “Old Sonic Building”. Mr. Thompson presented his site plans as follows: Mr. Thompson is a Civil Engineer with the Bell American Group which is located across 5 – 6 states. He is requesting to put a Taco bell in the former Sonic Building. The idea is to take out the existing building, cut the asphalt, and do extensive work with landscaping. They had looked at reusing a portion of the building but found the building would be too much to salvage and for ease of construction they would recommend removal of the building. The new building would seat 40 inside and 12 outside under a patio attached to the building.

The Mayor expressed his appreciation for the interest in Biscoe. Mr. Thompson replied that a survey was conducted to make sure sales wouldn’t conflict with other states. The Mayor stated that this would make 12 restaurants for Biscoe. The commissioners each expressed they are happy to have them in Biscoe. Mr. Thompson stated that construction would begin in July with 75-80 days of construction with an opening date of late 2018.

A motion was made by Mayor Pro-tem Smith, seconded by Commissioner Beard, and so the motion carried unanimously to set the Public Hearing for the Conditional Use Permit for the Old Sonic Building for June 11, 2018.

AYES: 4; NAYS: 0

Set a Public Hearing for June 11, 2018 for the Fiscal Year 2018-2019 Budget

The budget workshops have been held and the budget approved for the fiscal year. The only change is Fire Department payments for the purchase of the New Fire Truck. In order for this to be official a Public Hearing must be set. It will be on display for public inspection until approval.

A motion was made by Commissioner Anderson, seconded by Commissioner Beard, and so the motion carried unanimously to set the Public Hearing for the approval of the 2018-2019 Budget for June 11, 2018.

AYES: 4; NAYS: 0

Water/Sewer Collection Ordinance Amendment Request and Set a Public Hearing

Deputy Clerk, Laura Jordan attended a Utility Billing Collections class at the UNC School of Government. There she learned the laws of Utility Billing collections and found that the Town was missing some items from the current Ordinance. Most all are in practice at the moment, just not in the ordinance. Deputy Clerk Laura Jordan read the Amended Ordinance for the Board.

(Copies of the recommended amendments are on file in the Clerk’s Office)

A motion was made by Commissioner Beard, seconded by Mayor Pro-tem Smith, and so the motion carried unanimously to set the Public Hearing for the approval of the Amended Water/Sewer Collection Ordinance for June 11, 2018.

AYES: 4; NAYS: 0

Approval of the Gazebo Resolution

The Mayor expressed there were 6 steps the Arts Committee wanted to go through to approve the Gazebo. Bill Lester, town Engineer has already given his approval. When the Mayor spoke with Mat Kitchen he stated we needed everything in place and approval of the Board. He then opened it up to discussion questions. Commissioner Beard questioned the cost to the town. The Mayor replied that the only cost to the Town would be for general upkeep and maintenance. The Jordan family has committed to the building and roofing of the structure. The Mayor has spoken with Kelly Kellam and stated that he is also committed. The mayor has secured other people for the landscaping of the structure since a tree has to be removed. The following vote is to agree the Town will be responsible for general maintenance and upkeep. The Town Manager expressed the main thing on the resolution is that DOT has stated that there be no public access to the structure. No one will be allowed to go inside to sit. The Mayor stated that it is just a work of art. There will be no access since there will be a fence around it and no benches for seating.

A motion was made by Commissioner Beard, seconded by Mayor Pro Tem Smith with Commissioner Anderson opposing and so the motion carried 3 to 1 to approve the Resolution of the Gazebo and the Town being responsible for the maintenance and upkeep.

AYES: 3; NAYS: 1 (Commissioner Anderson)

Manager's Report

Manager Holland stated that he had said everything he needed to say.

Mayor's Minutes

Mayor Blake provided the following minutes:

- Attended the Town of Biscoe's Budget Meeting
- Attended Board meeting of the COG in Kernersville
- Chaired a RPO Meeting with DOT; Spoke with Brandon Jones, engineer with Division 8 DOT regarding the progress of the Gazebo
- Spoke at The Municipal Clerk's Conference hosted by the Town of Biscoe
- Attended the Legislative Brunch at Montgomery Community College with Commissioner Gene Anderson and Commissioner Kay Cagle-Kinch
- Attended Candor Fire Department's Annual Auction and Spaghetti Supper
- Attended a General Meeting of the COG in Kernersville
- Welcomed Voters to the Town Hall on Election Day
- Spent four hours at the Southbound Visitor's Center to welcome visitors to Montgomery County and Blake's Restaurant
- Planted flowers and picked up trash with the Inmates

Commissioner Report

- Commissioner Kinch stated that someone had called her regarding the condition of the Jaimes properties. Mayor Blake state that three letters have gone out.
- Commissioner Anderson thanked everyone for the jobs they are doing. All the Town staff is appreciated.
- Fire Chief Barrington stated that the first round of supplemental retirement checks had gone out last week. He and the Fireman are very appreciative of the support from the Town.
- Wendy Clegg spoke out and asked why the Water and Sewer rate were the same. She understood it was the vote of the Board and that there are separate meters per request but it didn't seem fair that the sewer was the same as the water. Town Manager Holland stated that the sewer rate should be higher because we operate our own sewer plants where the water we just purchase from another source. The Mayor stated we spend a lot on the water rate and we are in great shape compared to other small towns.
- Utilities Superintendent Stewart would like the line on Wright Road replaced. He also stated that letters would need to be sent to Mr. Jaimes for the properties on the end of Bruton Street.
- The Mayor stated that the house on Martin Street that burned, the inmates picked up bottles outside and if any other places needed to be cleaned up to just report it to the Town.

Public Comment

No one spoke during the public forum:

Recess

There being no further business to bring before the Board, Commissioner Beard made the motion to recess the regular session until the Regular Session on Monday, June 11 at 7 pm. Mayor Pro Tem Smith made the second. All voted in favor. Meeting adjourned at 7:44 p.m.