

**TOWN OF BISCOE
BOARD OF COMMISSIONERS MEETING
WORK SESSION
October 12, 2021**

The Biscoe Town Board of Commissioners met in a work session on Tuesday, October 12, 2021, at 5:00 pm in the Municipal Building. The purpose of the meeting was to discuss the vacancy on the Board after the resignation of Dutch Anliker.

(Special Note: Gene Anderson's seat will be filled after the November 2021 Election)

Board Members Present:

Mayor Eddie Reynolds, Commissioner Kay Kinch, Commissioner Lashaunda Ryan, and Commissioner Barry Jackson.

Board Members Absent:

Commissioner Gene Anderson - passed away

Commissioner Dutch Anliker – resigned July 31, 2021 (he moved out of town)

Mayor Reynolds called the meeting to order, and the following business was conducted.

Discussion and Review of Applications for the Vacant Board Position

The Board discussed and reviewed all of the applications received for the vacant board position currently held by Dutch Anliker. Applications were received from Robert Dunn, Jay Patel, Jimmy Patterson, and John Beard.

There was a consensus of the Board that the applicant pool was good. They appreciated all of the applicants and their willingness to serve the Town of Biscoe. It was agreed that the Board would continue with diversity.

One of the candidates would be appointed during the regular session at 7 pm.

Discussion for the Veterans' Committee

The Board discussed appointment, goals, objectives, special events, and recognition of veterans (including completion of the names on the Veterans' Monument).

There being no further business Mayor Reynolds recessed the meeting.

Mayor



Town Clerk

**TOWN OF BISCOE
BOARD OF COMMISSIONERS MEETING
October 12, 2021**

The Biscoe Town Board of Commissioners met in a regular session on Tuesday, October 12, 2021, at 7:00 pm in the Municipal Building.

Board Members Present:

Mayor Eddie Reynolds, Commissioner Kay Kinch, Commissioner Lashaunda Ryan, and Commissioner Barry Jackson.

Board Members Absent:

Commissioner Gene Anderson - passed away

Commissioner Dutch Anliker – resigned July 31, 2021 (he moved out of town)

Members of Management Present:

Town Manager Brandon Holland, Town Clerk Laura Morton, Public Works Director Sam Stewart, and Police Chief Shane Armstrong.

Call to Order/Pledge of Allegiance

Mayor Reynolds reconvened the meeting to order at 7:00 pm. The Pledge of Allegiance to the American Flag was recited and a moment of silence was observed.

Conflict of Interest Statement

Town of Biscoe Code of Ethics provides those public officials and all employees be independent, impartial and responsible to the public; those governmental decisions and policy be made in proper channels of the governmental structure; that public office not be used for personal gain; and that the public have confidence in the integrity of its government. In recognition of these goals and in keeping with the ethical standards of conduct for town public officials and its employees, disclosure of interest in legislative action must be stated for the public record. The mayor or any member of the town council who has an interest in any official act or action before the council shall publicly disclose on the record of the council the nature and extent of such interest and shall withdraw from any consideration of the matter if excused by the council pursuant to G.S. 160A-75.

Agenda Adjustments & Approval

A motion was made by Mayor Pro-tem Kinch, seconded by Commissioner Ryan, and so the motion carried unanimously to approve the agenda.

AYES: 3; NAYS: 0

Public Forum

Jimmy Patterson of Biscoe spoke during the public forum. He spoke on concerns of the Board appointee.

Consent Agenda

A motion was made by Commissioner Jackson, seconded by Commissioner Ryan, and so the motion carried unanimously to approve the following consent agenda items:

- a) Approval of Minutes – September 13, 2021, regular meeting
- b) Approval of Minutes – September 13, 2021, work session
- c) Reschedule Maness Annexation Public Hearing for December 13, 2021
- d) Declaration of Surplus Property and Approval to be sold by sealed bid

AYES: 3; NAYS: 0

Appointment of New Board Member for Anliker Seat

Mayor Reynolds said the Board has received applications from four individuals who are interested in serving our Town on the Board in Dutch Anliker’s seat. We received applications from Robert Dunn, John Beard, Jimmy Patterson, and Jay Patel.

Each candidate has gone through an interview process. The interviews were videoed and sent to the Board and the press. The Board met this afternoon at 5:30 pm to discuss their nomination.

I would like to open the floor for nominations.

A motion was made by Commissioner Jackson, seconded by Commissioner Ryan, and so the motion carried unanimously to appoint Jay Patel to serve and fulfill the seat of former Town Commissioner Dutch Anliker. The motion carried unanimously.

AYES: 3; NAYS: 0

Budget Amendments

A request for Approval of Budget Amendment #1 – for a Fireproof File Cabinet for the administration office. The purpose of the file cabinet is to store important documents. The current files are completely full and there is a need for expansion.

A motion was made by Mayor Pro-tem Kinch, seconded by Commissioner Ryan, and so the motion carried 2-1 to approve the Budget Amendment #1 – Fireproof File Cabinet.

AYES: 2; NAYS: 1

Request for Approval of Policy for Managing Utility Allocations & Extensions

A motion was made by Commissioner Ryan, seconded by Mayor Pro-tem Kinch, and so the motion carried unanimously to approve the Policy for Managing Utility Allocations & Extensions.

AYES: 3; NAYS: 0

Attachment #1

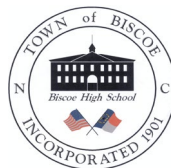
Board & Staff Reports & Upcoming Events

Each Board Member, Town Manager, and all Department Heads provided updates.

Adjournment

A motion was made by Commissioner Jackson, seconded by Mayor Pro-tem Kinch, and so the motion carried to adjourn the meeting at 7:25 pm.

Mayor



Town Clerk

Attachment #1