

# TOWN OF BISCOE

## BOARD OF COMMISSIONERS MEETING AGENDA

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**APRIL 11, 2016 at 7:00 p.m.**

1. Call to Order  
Oath of Office – Town Manager  
Mayor James Blake  
Town Clerk Laura B. Morton
2. Consent Agenda  
1. Approval of Minutes 3-14-16\*  
2. March Monthly Financial Report\*  
Mayor James Blake
3. Annexation Request (Anytime Car Wash)\*      Manager Brandon Holland
4. Consideration of Request made by Sandhills Dixie Youth Baseball\*
5. Public Hearing Regarding Action to Confirm a Lien of Special Assessment  
On Property Located at 214 Hunsucker Street, Biscoe\*  
  
Consideration and Action to Confirm a Lien on Property  
Located at 214 Hunsucker Street, Biscoe\*
6. Conditional Use Permit  
Crystal Lemons/Kountry Kids      Manager Brandon Holland
7. Budget Amendment Requests      Manager Brandon Holland
8. Schedule Budget Meetings      Manager Brandon Holland  
Breakfast Meeting Invitation County Chairman Matheney
9. Project Updates\*      Manager Brandon Holland  
1. Industrial Park Lift Station  
2. I&I Improvements/Pump Station Rehab
10. Mayor's Minutes\*      Mayor James Blake  
Commissioner Reports/Staff Reports
11. Public Forum
12. Adjournment



*\*summary included in agenda packet.*

**TOWN OF BISCOE  
BOARD OF COMMISSIONERS MEETING  
March 14, 2016**

The Town of Biscoe Board of Commissioners met in a regular session on March 14, 2016 at 7:00 pm in the Municipal Building. Present were: Mayor Jimmy Blake, Mayor Pro-Tem Jerry Smith, Commissioners, Gene Anderson, Eddie Reynolds, Jimmy Cagle and John Beard. Interim Town Manager Allen Oliver and Town Clerk Laura Morton were also present.

**Call to Order**

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Mayor Blake called the meeting to order at 7:00 pm.

**Recognition of County Manager Matthew Woodard**

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Mayor Blake presented an award of recognition to County Manager Matthew Woodard for his assistance with Wright Foods/Carolina Dairy.

**Consent Agenda**

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A motion was made by Mayor Pro-Tem Smith, seconded by Commissioner Cagle, and so the motion carried unanimously to approve the following consent agenda items:

1. Approval of Minutes 2-8-16
2. February Monthly Financial Report

**OSFM Fire Grant 2016**

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Interim Manager Allen Oliver presented the following:

The specifics of the OSFM application are Total Expenditures: \$59,970.92. This means the local match is: \$29,985.46. The following is an email received from Chief Tripp Myrick regarding the grant application:

*Allen/Laura,*

*Thank you for assisting Lt. Kyle Morris on getting signature sheets ready for our grant submittal. We will be submitting for the grant this coming week and will hear if we are awarded in May. Attached is a spreadsheet showing the items and associated costs for the equipment we would intend to purchase if awarded. It would also be good to please run this through the next town board meeting as usual for final approval on the town's portion. Please let me know if you have any questions or concerns. We are excited about being able to have the opportunity to include the generator on this year's request. In the past during power outages we would have to manually open bay doors to get trucks out, and all operations side of the department would be out of power as well. This will allow the fire department to maintain is normal operations during power outages and allow for response without delay.*

The Spreadsheet is as follows:

**Amended 4-11-16**

Item	Qty	Quote	Total	Vendor	Notes
Generator	1	\$40,353.00	\$40,353.00	Tim Fields	Power Fire Dept. on power outages
E Tool Ram	1	\$6,300.00	6,300.00	MES	Vehicle Extrication Tool
Vehicle Stabilization Kit	1	\$3,818.71	3,818.71	Atlantic	Vehicle Stabilization for overturned cars
Cribbing Kit	1	\$3,046.40	3,046.40	Atlantic	Vehicle Stabilization for overturned cars
Flow Test Kit	1	\$888.12	888.12	Atlantic	Pump Testing Test Gauges
Jet Siphon	1	\$201.94	201.94	Atlantic	Water Supply drop tank assist
Stream lights	5	\$156.31	781.55	Atlantic	Replacement Flashlights for firemen
ABC Extinguishers	3	\$89.25	267.75	Atlantic	Extinguishers for trucks

Subtotal	\$55,657.47	
Tax	\$4,313.45	
Grand Total	<b>\$59,970.92</b>	
State Portion	50%	<b>\$29,985.46</b>
Town of Biscoe	50%	<b>\$29,985.46</b>

We need to approve **Project Budget Ordinance OSFM 2016**. The budget is shown below:

**Expenditures**

Equipment	\$59,970.92
Total	\$59,970.92

**Revenues**

OSFM GRANT	\$29,985.46
Capital Reserve	\$29,985.46
Total	\$50,970.92

Please note last year's grant totaled \$50,502.54. The Town's portion was \$25,251.27.

A motion was made by Commissioner Anderson, seconded by Mayor Pro-tem Smith, and so the motion carried unanimously to approve the matching funds for the OSFM 2016 Grant in the amount of \$25,251.27.

**Ethics Training**

After some discussion, the Board agreed to purchase the On-Demand Ethics Training.

**New Town Website**

Town Clerk Laura Morton presented the new website to the Board. The plans are to go live the end of March 2016.

**Annexation Request – Anytime Car Wash**

Town Clerk Laura Morton is advertising for a public hearing for the May 9, 2016 meeting for this Annexation Request.

**Retention and Disposition Schedule**

A motion was made by Commissioner Beard, seconded by Mayor Pro-tem Smith, and so the motion carried unanimously to approve the following Retention and Disposition Schedule:

## **Amended 4-11-16**

The records retention and disposition schedule and retention periods governing the records series listed herein are hereby approved; In accordance with the provision of Chapters 121 and 132 of the General Statutes of North Carolina, it is agreed that the records do not and will not have further use or value for official business, research, or reference purposes after the respective retention periods specified herein and are authorized to be destroyed or otherwise disposed of by the agency or official having custody of them without further reference to or approval of either party to this agreement. However, records subject to audit or those legally required for ongoing official proceedings must be retained until released from such audits or official proceedings, notwithstanding the Instructions of this schedule. Public records including electronic records not listed in this schedule are not authorized to be destroyed.

This local government agency and the Department of Cultural Resources agree that certain records series possess only brief administrative, fiscal, and legal, research, and reference value. These records series have been designated by retention periods which allow these records to be destroyed when administrative value ends. The local government agency hereby agrees that it will establish and enforce internal policies setting minimum retention periods for the records that Cultural Resources has scheduled with the disposition instruction destroy when administrative value ends, if a municipality does not establish internal policies and retention periods, the municipality is not complying with the provisions of this retention schedule and is not authorized by the Department of Cultural Resources to destroy the records with the disposition instruction destroy when administrative value ends. It is further agreed that these records may not be destroyed prior to the time periods stated; however, for sufficient reason they may be retained for longer periods. This schedule is to remain in effect from the date of approval until it is reviewed and updated.

### **Project Updates**

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*Interim Manager Allen Oliver presented the following:* The project update for the Industrial Park Lift Station was provided by Bill Lester with LKC Engineering.

***Industrial Park Drive Pump Station:*** *The project continues toward completion with much of the work already complete. The force main has been installed and we anticipate testing in the next week or so. The pump station wet well and valve vault were set and piping is currently being installed. The electrician is scheduled to move onto the site this week or next week to begin wiring the station. The Town staff is coordinating the new service with Duke Energy. The piping, electrical, and site work including fencing will take place this month. The project is generally on schedule, but the Contractor is currently in the process of submitting a request for the inclement weather days that prevented work on the project. Within the last week the Contractor did install a culvert to assist in keeping water from damaging the construction process to minimize the impact of bad weather days.*

### **Mayor's Minutes**

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- Met with David Smith, Mayor of Asheboro, regarding Region and Economic Development
- Met with Mayor of Candor, Phillip Hearne, regarding Region and Economic Development
- Met with former Town Manager, Brooks Lockhart, regarding WK Dickson
- Met with Interim Town Manager, Allen Oliver and WK Dickson regarding WK Dickson's future with the Town of Biscoe

## ***Amended 4-11-16***

- Went to Mt. Gilead funeral home for long time mayor of Mt. Gilead, Benny Haithcock
- Went to Kernersville to Board of Delegates meeting for Council of Government
- Chaired Rural Planning Organization Meeting in Kernersville
- At the same meeting, named NC transportation Board member, Pat Molamphy who gave a speech and after discussed the Mega Park
- Met with Matthew Reece regarding search for Town Manager
- Attended two sessions with Town of Biscoe Board to interview for manager position
- Toured the new Pet Hospital in Biscoe
- Went with Chief Tedder to locate owner of trashy yard
- Went to executive meeting of Council of Government in Kernersville
- Rode around town with Reid to inspect work from past six weeks
- Picked up trash with inmates on streets and behind community center on Leach Street
- Met with Congressman Richard Hudson of the congressional 8<sup>th</sup> district with Mayor of Candor, Phillip Hearne
- Gave Brandon Holyfield, candidate for Town Manager, a tour of Biscoe
- Went with Allen Oliver to Ellerbe for a meeting regarding NC jobs

### **Legislative Brunch**

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Interim Manager Allen Oliver said this year Montgomery Community College has been asked to host the Legislative Brunch. Please RSVP to Laura Morton by March 25, 2016 if you plan to attend. There is no charge for the event.

### **Other Comments/Reports**

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Commissioner Reynolds said the issue with Carolina Dairy has not been a bed of roses. He said everybody is acting like it has gone smooth and it hasn't. He said we all need to be held to a higher standard. Everybody has issues in their life.

### **Wal-mart Grant**

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Town Clerk Laura Morton said she had applied for the Community Grant through Wal-mart for the Annual Halloween in the Park Event.

### **Public Comment**

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No one spoke during the public forum.

### **Closed Session Re: Personnel & Land Purchase – In Accordance with NC General Statute 143-318.11 (5 & 6)**

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A motion was made by Commissioner Beard, seconded by Mayor Pro-tem Smith, and so the motion carried unanimously to go into Closed Session Re: Personnel & Land Purchase – In Accordance with NC General Statute 143-318.11 (5 & 6).

A motion was made by Commissioner Beard, seconded by Mayor Pro-tem Smith, and so the motion carried unanimously to come out of Closed Session.

### **New Town Manager Hire**

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A motion was made by Commissioner Cagle, seconded by Commissioner Beard, and so the motion carried unanimously, to approve the employment contract for Brandon Holland to be the new town manager. His start date will be April 4<sup>th</sup>.

**Adjournment**

There being no further business to bring before the Board, Commissioner Beard made the motion to adjourn, and Commissioner Anderson made the second. All voted in favor. Meeting adjourned at 8:30 p.m.

TOWN OF BISCOE 2016 MONTHLY FINANCIAL REPORT FIRST BANK ACCOUNTS			
ACCOUNT	INTEREST RATE	BALANCE	STATUS
FIRST BANK MONEY MARKET	.15%	\$ 1,935,705.96	RECONCILED THROUGH 3-31-2016
FIRST BANK FUND 10 – CD XX54	.15%	\$ 435,692.40	RECONCILED THROUGH 3-31-2016
FIRST BANK FUND 21 – CD XX49	.15%	\$ 92,977.04	RECONCILED THROUGH 3-31-2016
FIRST BANK FUND 72 – CD XX30	.15%	\$ 139,144.37	RECONCILED THROUGH 3-31-2016
TOTAL FIRST BANK ACCOUNTS		\$2,603,519.77	

TOWN OF BISCOE 2016 MONTHLY FINANCIAL REPORT FIDELITY BANK ACCOUNTS			
ACCOUNT	INTEREST RATE	BALANCE	STATUS
FIDELITY BANK CENTRAL DEPOSITORY	.10%	\$451,919.16	UNRECONCILED THROUGH 2-29-2016
FIDELITY BANK PAYROLL ACCOUNT	NON-INTEREST BEARING ACCOUNT	\$ 145,339.97	RECONCILED THROUGH 3-31-2016
FIDELITY BANK POWELL BILL ACCOUNT	.02%	\$ 58,848.64	RECONCILED THROUGH 3-31-2016
TOTAL FIDELITY BANK ACCOUNTS		\$656,107.77	

TOWN OF BISCOE 2016 MONTHLY FINANCIAL REPORT NC DEBT SET-OFF ACCOUNT -- NCCMT			
ACCOUNT		BALANCE	STATUS
NC DEBT SET-OFF ACCOUNT	(DELIQUENT WATER BILL COLLECTION)	\$ 12,160.48	RECONCILED THROUGH 3-31-2016
TOTAL NCCMT ACCOUNTS		\$12,160.48	

**3. Annexation Request (Anytime Car Wash)\***

Town Clerk Laura Morton has received an annexation request from Anytime Car Wash. They have provided the required petition and documentation for this request. This request for annexation was filed last month and this petition is voluntary and the annexation would be contiguous on the eastern bound of the property. Ms. Haithcock said she or the Register of Deeds could not find where the land had ever been surveyed. Laura Morton called the Register of Deeds and a survey was found; however, it is a very old one. A copy of this petition is below for your review as well as the Certificate of Sufficiency as directed by the Board:

**4. Sandhills Dixie Youth Baseball Request**

Town Clerk Laura Morton received the following email from Brian Harmon:

*Laura,*

*My name is Brian Harmon and I am the Sandhills Dixie Youth Baseball League President. I would like to formally request funds allocated to the town for recreational sports. My league serves the Biscoe area for t-ball, coach pitch, minor, and major youth baseball. This covers ages 4 to 12. As of now I have approximately 45 kids in the Biscoe area registered to play baseball. We start play on April 4th and I would like to request funds to help cover umpire fees, insurance, and other league expenses.*

*Anything you could allocate would be greatly appreciated. If you need any other information please do not hesitate to contact me.*

*Thank You, Brian Harmon  
910-573-1450*

The Town Clerk confirmed receipt of the email and told Mr. Harmon the request would be on the April 11<sup>th</sup> agenda. Morton also made sure he was aware that the County has funds set aside for Youth Recreation. Mr. Harmon said he was aware the County does set aside funds for youth recreation.

The Town Clerk contacted the Montgomery County Finance Office and asked them about Recreation Funding that is budgeted every year from the Landfill. Ms. Misty Coffin said the Town has received \$1,000 per year for at least the past three years. We received the latest check on March 29, 2016. This is over and above the amounts we request for our Co-Ed Softball League; which we can request funds each year March 15<sup>th</sup> and/or September 15<sup>th</sup>. We received \$1,400 for September 2014 and \$1,500 for September 2015.

I asked if Mr. Harmon had requested funding from the County as well, and she said yes.

The Board will consider whether to allocate money to the Sandhills Dixie Youth Baseball League.

**5. Public Hearing Regarding Action to Confirm a Lien of Special Assessment on Property Located at 214 Hunsucker Street, Biscoe\***

The Board will need to go into a Public Hearing regarding the Lien of Special Assessment on Property located at 214 Hunsucker Street.

***Here is a summary of the process and steps that need to occur:***

On May 18 2015, the Montgomery County Chief Building Inspector, an agent for the Town of Biscoe, issued a condemnation order on the above referenced property as the structure was unsafe and failed to meet minimum housing requirements. This ruling followed a lawful posting of the property and an appeals hearing with the owner on April 22, 2015.

Having failed to make minimal housing code repairs to the property, the Town of Biscoe held a public hearing to October 12, 2015 and approved an ordinance of demolition against the property. The demolition of the structure was completed on or about December 28, 2015.

*The costs incurred by the Town of Biscoe for the demolition are as follows:*

- Public Hearing Advertisements: \$232.80
  - Legal fees: \$1,450
  - Demolition: \$12,575
- TOTAL: \$14,257.80**

An invoice for the costs, as well as a copy of this preliminary lien record has been mailed first class postage to the property owner on February 10, 2016.

Pursuant to NCGS 160A-443(6), Article 10, the Town of Biscoe has published notice of a public hearing to confirm a lien for special assessment against the property for the cost related to the demolition. The notice will be published in the Montgomery Herald and posted at the Town Hall. The newspaper notice will be advertised in the March 30 and April 6 editions. The hearing will be held on April 11, 2016 at 7:00 pm at Town Hall, 110 W. Main Street, Biscoe NC. The public is welcome to attend.

Upon approval by the Town Board of Commissioners to levy the lien, the Montgomery County Tax Assessor will be immediately notified to add the lien to the tax roll. If the lien is not paid within twenty days, by May 11, 2016, the Tax Assessor will publish a confirmation of the lien.

A copy of this preliminary lien record is available at the Biscoe Town Hall or by requesting a copy from the Clerk to the Town Board of Commissioners, Laura Morton, at (910) 428-4112.

Consideration and Action to Confirm a Lien on Property Located at 214 Hunsucker Street, Biscoe as well as a budget amendment approving the payment of the invoice. The budget amendment is as follows:

10-3991-000	(INCREASE) Fund Balance Appropriation	\$14,257.80
10-4120-193	(INCREASE) Condemnation	\$14,257.80

**The Board will need to take formal action.**



**6. Conditional Use Permit**

We have received a request from Crystal Lemons with Kountry Kids Daycare. She is requesting a Conditional Use Permit for the addition of a 27 x 15 foot classroom to the existing Daycare Building at 304 Brooks Street. The property is zoned Residential 8 (R8); and the requested use is an allowable Conditional Use.

Kountry Kids Learning Center

304 Brooks Street

Biscoe, NC 27209

(910)975-2910

***The following documents include the Notice of Public Hearing that was advertised in the Montgomery Herald: a letter of request, conditional use permit application, and layout of addition:***

2/25/16

To Whom It May Concern:

I Crystal Lemons owner and director of Kountry Kids Learning Center since April 2007 am requesting a conditional use permit to add a classroom on to our existing building. The classroom will be used to expand and offer space for more children here in our community.

If additional information is needed please contact Crystal Lemons at (910)975-2910.

Thank you,



Crystal Lemons

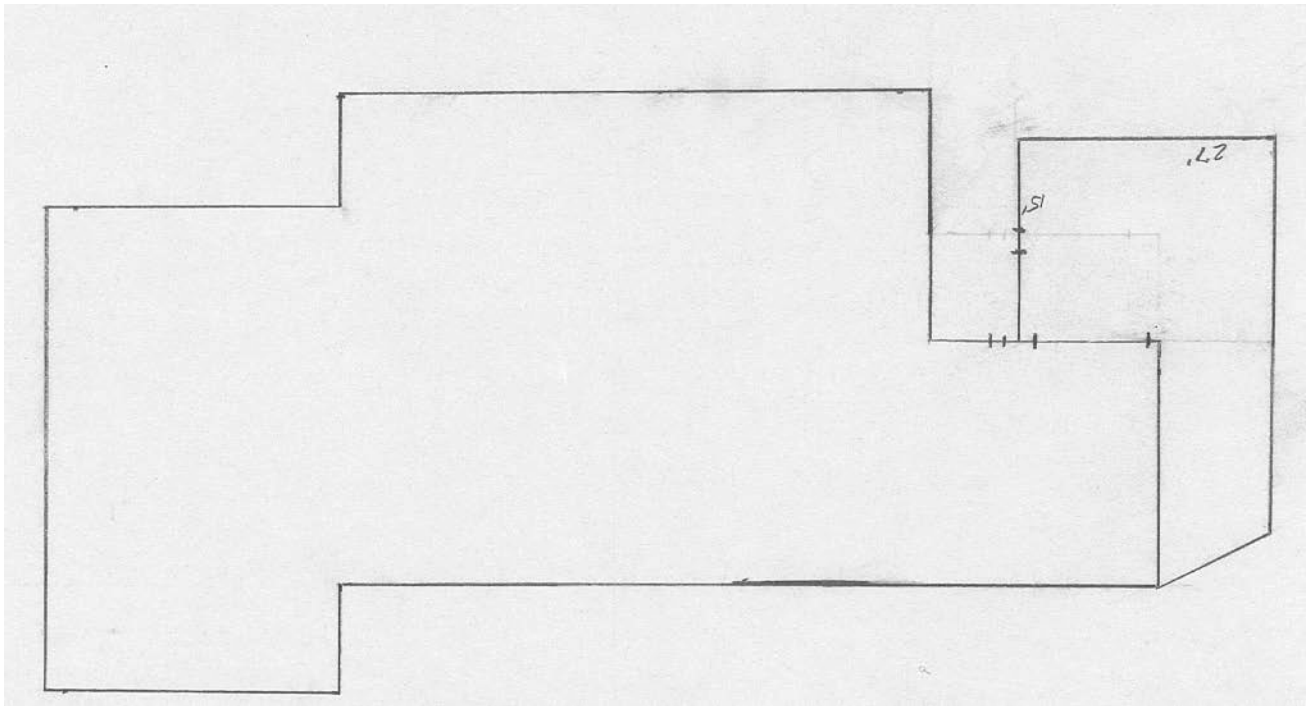
**TOWN OF BISCOE  
NOTICE OF PUBLIC HEARING  
APPLICATION FOR A CONDITIONAL USE PERMIT**

The public will take notice that a public hearing will be held at the Municipal Building in Biscoe, North Carolina, Monday, April 11<sup>th</sup>, 2016 at 7:00pm to consider an application for a Conditional Use Permit by Crystal Lemons.

The hearing is to consider permitting the addition of a 27 X 15 foot classroom to the existing Daycare building at 304 Brooks Street Biscoe, NC, 27209. The property is zoned Residential-8 (R-8); and the requested use is an allowable Conditional Use.

All interested citizens are invited to attend. For questions, please contact the Town Hall.

**Allen Oliver  
Interim Town Manager**



APPLICATION FOR A CONDITIONAL USE PERMIT

Date 2/25/16

Applicant Crystal Lemons Owner Crystal Lemons

Address 304 Brooks St Address 304 Brooks St

Telephone 910-975-2910 Telephone 910-975-2910

Property Location 304 Brooks St, Biscoe NC 27209  
(Street Address)

Description of Property Childcare center

\*Attach any maps, site plans, or other information that describes proposed use

Tax Map F-155A<sup>7568</sup> Block 65 Lot 1856, 1778, 1790

Lot Size 1.32 acres (Square Feet) Zoning District R-8

Number of Building /Units 1

Estimated cost of project 25,000.00 - 30,000.00 27 x 15 foot addition

\*This application must be filed with a zoning official at least ten (10) days prior to the meeting at which time the application is to be considered.

Do not write below this line -- For Zoning Official use only.

Fee Collected \$ 200.00 Date 3/8/16

Date for Public Hearing 4/11/16

Laura Jordan  
Zoning Official Signature

- (3) Copies
- Original - File
- Copy # 1 - Applicant
- Copy # 2 - Clerk
- Copy # 3 - Auditor



Disclaimer: The information contained on this page is NOT to be construed or used as a survey or legal description. Map information is believed to be accurate but accuracy is not guaranteed.

Approx. Scale 1:658



### 7. Budget Amendment Requests

It was recently discovered that the capital reserve budget was not properly budgeted for to include transfers in capital reserve.

The following entries will correct this issue:

Increase 21-3991-000 \$10,000  
 Increase 21-8100-980 \$10,000  
 Reason: To match budget transfer in Fund 10

Increase 60-7100-500 \$95,000  
 Increase 60-3988-980 \$95,000  
 Reason: To match budget transfer from Fund 21

GL Budget vs Actual

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GL Budget vs Actual Parameters: Funds - 10, 21, 60  
 Fiscal Period From - 7/1/2015 Thru - 4/2/2016

Transactions

Fundor Attrib / Type

Fun... / Type	Disp Acct	Budget	YTD	Variance	Prnt
▶ Fundor Attrib: 21 CAPITAL RESERVE Total Revenues Over/(Under) Expenses: \$139.75					
Type: Expenses					
... Expenses	21-8100-982 TRANSFER TO W/S (60-3988-980)	\$95,000.00	\$0.00	\$95,000.00	0.00%
		\$95,000.00	\$0.00	\$0.00	0%
▶ Fundor Attrib: 60 WATER/SEWER Total Revenues Over/(Under) Expenses: \$40,173.48					
Type: Revenues					
... Reven...	60-3988-980 TRANS/FROM CAP. RESERVE (21-8100-982)	\$0.00	\$0.00	\$0.00	0.00%
		\$0.00	\$0.00	\$0.00	0%

GL Budget vs Actual

Print [ ] Template Name: [ ] Default ? [ ] Add [ ] Edit [ ] Delete [ ]

GL Budget vs Actual Parameters: Funds - 10, 72  
 Fiscal Period From - 7/1/2015 Thru - 4/2/2016

Transactions

Fundor Attrib / Type

Fundor A...	Type	Disp Acct	Budget	YTD	Variance	Prnt
▶ Fundor Attrib: 10 GENERAL Total Revenues Over/(Under) Expenses: \$53,556.08						
Type: Revenues						
10 ... Revenues	10-3988-720 TRANSFER FROM LEO (72-9810-100)		\$0.00	(\$97,826.00)	(\$97,826.00)	0.00%
			\$0.00	(\$97,826.00)	\$0.00	0%
▶ Fundor Attrib: 72 LEO SEPARATION TRUST Total Revenues Over/(Under) Expenses: \$106,041.08						
Type: Expenses						
72 ... Expenses	72-9810-100 TRANSFER TO LEO RESERVE (10-3988-720)		\$4,445.00	(\$97,826.00)	\$102,271.00	-2,200.80%
			\$4,445.00	(\$97,826.00)	\$102,271.00	-2,201%

**The Board will need to take formal action on these budget amendment requests.**

## **8. Schedule Budget Meetings**

Town Clerk Laura Morton emailed the Board and asked which days will work for budget meetings for the Board. The meetings will begin at 6:00 p.m. The dates recommended are as follows: (To date the only conflict is May 3<sup>rd</sup>.)

- May 3 (Mayor can't make this date) , May 5, May 11, May 12, May 17, May 19, May 24, and May 26

**The Board will need to take formal action on the dates and time to meet.**

## **Breakfast for Chairman Matheny**

Town Clerk Laura Morton received an invitation for the Board regarding upcoming breakfast meetings with County Commission Chair Jim Matheny. This is confirmation that Chairman Matheny will meet with Mayors and Managers on **Monday, April 25<sup>th</sup>; 8:30 am – 10:00 am** on the 3<sup>rd</sup> Floor of the County Administration Building.

## **9. Project Updates**

**Industrial Park Drive Pump Station:** The project is nearing completion as the wet well, valve vault, piping and force main features have been installed. The concrete structures have been coated and final touch-ups are being coordinated. Electrical work is nearing completion; however, we are awaiting extension of electrical service from provider. This may delay some items slightly, but the contractor has worked around this as he finalizes construction. Testing of the force main will be coordinated as all other work is completed and when power delivery is made we will begin to schedule start-up of the pumps and generator for testing to determine pump capacity and generator service.

**I&I Improvements / Pump Station Rehab:** LKC has met with Mr. Allen Oliver and staff to discuss some concerns related to I & I entering the sewer collection system and creating some concern with capacity at the wastewater pump stations. We have gathered copies of NOV (Notices of Violation) data and will use that determine potential funding source(s). Our next step is to collect all the supporting information on each pump station of concern and begin to develop a scope of needed improvements and estimates to address the extraneous water that is entering the system and creating these concerns. Additional conversation is planned with the new manager in the coming weeks.

## **10. Mayor's Minutes - Commissioner Reports - Staff Reports**

### **Mayor's Minutes**

- Attended Sunrise Service at Town of Biscoe Cemetery with Mayor Pro-Tem Jerry Smith. Toured the cemetery after services
- Attended a farewell luncheon for Allen Oliver
- Went to Norwood for a 9 county summit on Tourism in the Uwharries. Representatives from all 5 towns in the county were present.
- Went to Mt. Gilead and met with Bob and Jack Jordan regarding Economic Growth in Biscoe
- Attended the Legislative Brunch at MCC

***Amended 4-11-16***

- Prior to the Legislative Brunch – attended a meeting with County Commissioners and State Representatives
- Interviewed candidates for Chamber of Commerce position from 9:30 – 1:30
- Went to Tillery Tradition to hear Candidates for public State Offices speak
- Attended Mt. Gilead Town Hall meeting as Chairman of the Rural Planning Organization. Was accompanied by Kelly Larkins from the COG
- Attended a meeting with O2 Energies – EMC
- Attended meet and greet with new Town Manager, Brandon Holland
- Met with Dr. Bledsoe, MCC President

**11. Public Forum**

**12. Adjournment**