

**TOWN OF BISCOE**  
**BOARD OF COMMISSIONERS MEETING**  
**March 11, 2019**

The Biscoe Town Board of Commissioners met in a regular session on Monday, March 11, 2019 at 7:00 pm in the Municipal Building. Present were: Mayor Jimmy Blake, Mayor Pro-Tem Jerry Smith, Commissioners Gene Anderson, Kay Cagle Kinch and John Beard. (James Cagle, Jr. "Jimmy" Cagle's seat is vacant due to his death on December 30, 2017).

*Members of Management Present: Town Manager Brandon Holland, Town Clerk Laura Morton, Public Works Director Sam Stewart and Police Chief Brent Tedder.*

**Call to Order/Pledge of Allegiance**

---

Mayor Blake called the meeting to order at 7:00 pm. The Pledge of Allegiance to the American Flag was recited and a moment of silence was observed.

**Conflict of Interest Statement**

---

"In keeping with the Conflict of Interest Laws outlined in Chapter 138A of the North Carolina Board of Ethics, any conflicts of interest or appearance of conflict with matters coming before the Board of Commissioners should be declared," "Having received our agenda for this evening's meeting, are there any conflicts of interest to be announced? If so, please, state them at this time."

*Commissioner Anderson announced he would need to abstain for the Proposed ABC Resolution voting because he is Biscoe's appointment to the ABC Board.*

**Approval of the Consent Agenda**

---

*A motion was made by Mayor Pro-tem Smith, seconded by Commissioner Beard and so the motion carried unanimously to approve consent agenda items:*

- a) Approval of the Agenda
- b) Approval of February 11, 2019 Regular Meeting Minutes
- c) Approval of March Monthly Financial Report
- d) Appointment of the Fair Housing Committee<sup>1</sup>
- e) Request for Approval of the Arbor Day Proclamation<sup>2</sup>
- f) Transfer of Funds from First Bank to NC Capital Management Trust<sup>3</sup>

<sup>1</sup>*Approved Fair Housing Committee Members*

---

Brandon Holland – Town Manager  
Laura B. Morton – Town Clerk  
Sam Stewart – Public Works Director  
Brent Tedder - Police Chief  
Laura Jordan – Deputy Clerk  
Elsa De Los Angeles – Office Assistant  
Christina Marcelino – Office Assistant  
TJ Latham – Biscoe Fire Department

Rev. Josh Powers – First Baptist Church of Biscoe  
Beth Deberry – Fidelity Bank  
Andrew Gardner – Montgomery Community College  
Wayne Wooten – County Commissioner  
Sarah Johnson – Citizen  
Linda K. Johnson – Citizen  
Jessica Latham – MCC

<sup>2</sup>*Arbor Day Proclamation*

---

Proclamation

Whereas, in 1872, J. Sterling Morton proposed to the Nebraska Board of Agriculture that a special day be set aside for the planting of trees, and

Whereas, this holiday, called Arbor Day, was first observed with the planting of more than a million trees in Nebraska, and

Whereas, Arbor Day is now observed throughout the nation and the world, and

Whereas, trees can reduce the erosion of our precious topsoil by wind and water, cut heating and cooling costs, moderate the temperature, clean the air, produce life-giving oxygen, and provide habitat for wildlife, and

Whereas, trees are a renewable resource giving us paper, wood for our homes, fuel for our fires and countless other wood products, and

Whereas, trees in our city increase property values, enhance the economic vitality of business areas, and beautify our community, and

Whereas, trees, wherever they are planted, are a source of joy and spiritual renewal.

Now, Therefore, I, James E. Blake, Mayor of the Town of Biscoe, do hereby proclaim, April 26, 2019 as



in the Town of Biscoe, and I urge all citizens to celebrate Arbor Day and to support efforts to protect our trees and woodlands, and

Further, I urge all citizens to plant trees to gladden the heart and promote the well-being of this and future generations.

Dated this 11<sup>th</sup> day of March 2019.

<sup>3</sup>*Transfer of Funds from First Bank to NC Capital Management Trust*

---

- Closing 2 CDs and Opening 2 New NCCMT Term Account (when the CDs are open to avoid a penalty)
- Transfer \$50,000 from Money Market to NCCMT – General Needs
- Transfer \$50,000 from Money Market to NCCMT – Water Needs

AYES: 4; NAYS: 0

**Set a Public Hearing for a Conditional Use Permit for April 8, 2019**

---

*Manager Holland presented the requests for Conditional Use Permits from Albemarle Oil (Drive-thru) and Demetrius Stancil (Internet Café).*

A motion was made by Mayor Pro-tem Smith, seconded by Commissioner Kinch, and so the motion carried unanimously to schedule separate Public Hearings for the April 8, 2019 meeting to receive comments for the separate Conditional Use Permit requests from Albemarle Oil (Drive-thru) and Demetrius Stancil (Internet Café).

*AYES: 4; NAYS: 0*

**Set a Public Hearing for the Proposed National Flood Insurance Program Ordinance**

---

A motion was made by Commissioner Beard, seconded by Commissioner Anderson, and so the motion carried unanimously to schedule a Public Hearing for the April 8, 2019 meeting to receive comments for the Proposed National Flood Insurance Program Ordinance.

*AYES: 4; NAYS: 0*

**Request for Approval of Resolution - Change in the November 2019 Election**

---

*A motion was made by Commissioner Beard, seconded by Mayor Pro-tem Smith, and so the motion carried unanimously to approve the following Resolution to Change the November 2019 Election:*

Resolution  
Change in November 5, 2019 Election Ballot

*WHEREAS*, on November 7, 2017, James R. Cagle, Jr. was re-elected into a seat on the Biscoe Town Council as Town Councilman;

*WHEREAS*, on December 11, 2017, Commissioner James R. Cagle, Jr. was given the oath of office by Biscoe Town Clerk Laura B. Morton;

*WHEREAS*, on December 31, 2017, Commissioner James R. Cagle, Jr. passed away unexpectedly;

*WHEREAS*, Commissioner James R. Cagle, Jr.'s seat has been vacant from that time;

*WHEREAS*, North Carolina General Statute 160A-63 requires the Town Council to call for a vote to place the vacant seat on the November 2019 election ballot. This seat is for 2 years;

*NOW, THEREFORE BE IT RESOLVED*, the Biscoe Town Council agrees to direct the Montgomery County Board of Elections to include this vacant seat (2 year term) on the November 5, 2019 election ballot;

In Witness Whereof, I have hereunto set my hand and caused the Great Seal of the Town of Biscoe, North Carolina to be affixed the 11<sup>th</sup> day of March 2019.

*AYES: 4; NAYS: 0*

## **Request for Approval of Resolution – Records Retention and Disposition**

*A motion was made by Commissioner Anderson, seconded by Commissioner Beard, and so the motion carried unanimously to approve the following Resolution to Update the Town Records Retention & Disposition:*

### RESOLUTION 2019 LOCAL GOVERNMENT AGENCIES GENERAL RECORD RETENTION AND DISPOSITION SCHEDULE

*WHEREAS*, Town Clerk Laura B. Morton received notification from the NC Department of Natural and Cultural Resources stating changes in the Records Retention and Disposition Schedule; the changes are included in the document named “2019 Local Government Agencies General Record Retention and Disposition Schedule”;

WHEREAS, the records retention and disposition schedule and retention periods governing the records series listed herein are hereby approved. In accordance with the provisions of Chapters 121 and 132 of the General Statutes of North Carolina, it is agreed that the records do not and will not have further use or value for official business, research, or reference purposes after the respective retention periods specified herein and are authorized to be destroyed or otherwise disposed of by the agency or official having custody of them without further reference to or approval of either party to this agreement. The local government agency agrees to comply with 07 NCAC 04M .0510 when deciding on a method of destruction. Confidential records will be destroyed in such a manner that the records cannot be practicably read or reconstructed. However, records subject to audit or those legally required for ongoing official proceedings must be retained until released from such audits or official proceedings, notwithstanding the instructions of this schedule. *Public records, including electronic records, not listed in this schedule are not authorized to be destroyed.*

Whereas, all local government agencies and the Department of Natural and Cultural Resources agree that certain records series possess only brief administrative, fiscal, legal, research, and reference value. These records series have been designated by retention periods that allow these records to be destroyed when “*reference value ends.*” All local government agencies hereby agree that they will establish and enforce internal policies setting minimum retention periods for the records that Natural and Cultural Resources has scheduled with the disposition instruction “*destroy when reference value ends.*” If a local government agency does not establish internal policies and retention periods, the local government agency is not complying with the provisions of this retention schedule and is not authorized by the Department of Natural and Cultural Resources to destroy the records with the disposition instruction “*destroy when reference value ends.*”

All local government agencies and the Department of Natural and Cultural Resources concur that the long-term and/or permanent preservation of electronic records requires additional commitment and active management by the agency. Agencies agree to comply with all policies, standards, and best practices published by the Department of Natural and Cultural Resources regarding the creation and management of electronic records.

It is further agreed that these records may not be destroyed prior to the time periods stated; however, for sufficient reason they may be retained for longer periods. This schedule supersedes

the general standards in all previous local government retention and disposition schedules and is to remain in effect from the date of approval until it is reviewed and updated.

*NOW, THEREFORE BE IT RESOLVED*, the Biscoe Town Council hereby approves the new 2019 Local Government Agencies General Record Retention and Disposition Schedule this 11<sup>th</sup> Day of March 2019. In Witness Whereof, I have hereunto set my hand and caused the Great Seal of the Town of Biscoe, North Carolina to be affixed the 11<sup>th</sup> day of March 2019.

*AYES: 4; NAYS: 0*

### **Request for Approval of Resolution – ABC Control System**

---

Commissioner Anderson spoke to the Town Council regarding a request for approval of a resolution of Support of the ABC Control System. Mr. Anderson is the Town Council's representative to the ABC Board. He explained the State is interested in making changes in the ABC System to be able to sale liquor in all stores. He said the ABC Board is against this because they have better controls on who is purchasing the liquor (specifically those under the age of 21). Mr. Anderson said this resolution supports the current ABC system.

A motion was made by Commissioner Beard, seconded by Commissioner Kinch, and so the motion carried 3-0 to approve the following Resolution in Support of the ABC Control System:

*AYES: 3; NAYS: 0 (Commissioner Anderson abstained because he is the Town's appointment to the ABC Board)*

### **RESOLUTION**

#### **IN SUPPORT OF THE CURRENT ABC CONTROL SYSTEM FOR THE SALE OF LIQUOR**

WHEREAS, the citizens of the Town of Biscoe voted to permit the sale of liquor through the establishment of an ABC Board, which is a part of the North Carolina's control system for the sale of spirituous liquors;

WHEREAS, North Carolina is a "control" state and private retail liquor stores are prohibited;

WHEREAS, the General Assembly's nonpartisan Program Evaluation Division (PED) was directed to examine whether other systems for alcohol beverage control, including privatized systems, are appropriate for North Carolina, specially to include the State of Washington, which recently changed its beverage control system from state government control of wholesale and retail control of spirituous liquor to a licensure model;

WHEREAS, The PED Report, "Changing How North Carolina Controls Liquor Sales Has Operational, Regulatory, and Financial Ramifications", released on February 11, 2019, (1) did not recommend privatization, (2) found that among the southeastern states, NC collects the most revenue per gallon, has the lowest outlet density and has the second lowest per capita consumption; and (3) the PED expects retail liquor consumption to increase by 20% with privatization.

WHEREAS, for fiscal year ending 2018, local ABC boards distributed \$430,635,861: County-City Distributions \$80 million; State General Fund \$323 million; Local Alcohol Education/Treatment \$13

million; Local Law Enforcement \$8.8 million; Rehabilitation Services \$5 million; Operation of ABC Commission/Warehouse \$17.7 million.

WHEREAS, North Carolina is unique as it allows communities to vote to establish local ABC boards for the sale of liquor in their communities, with liquor profits distributed back to those communities, thereby reducing the need to increase local property taxes.

WHEREAS, the citizens of the Town Biscoe, in voting to permit the operation of ABC stores, did not vote to allow spirits to be sold in private retail liquor stores and did not vote to allow spirits to be sold retail outlets where beer and wine are sold;

WHEREAS, No State funds are spent to distribute or sell liquor as the state and local operation of the ABC system is receipt supported;

WHEREAS, Of the 50 states, North Carolina ranks 44th lowest in consumption per capita and 7th highest in revenue per capita and NC's ABC system accomplishes both revenue and public health, welfare and safety objectives;

WHEREAS, when Washington State privatized its liquor system the number of retail outlets increased from 328 to over 1400, hours of sale/week increased from 73 to 140 hours, and Washington State received only \$30.75 million from auctioning off the rights to apply for retail spirits permits at 167 stores;

WHEREAS, privatization will result in a marked increase in the number of outlets, longer hours of sale, greater advertising and more promotion and significantly more consumption; and the 9,000 outlets in NC that sell beer/wine off-premises could be permitted to sell liquor in a privatized system;

WHEREAS, local revenue from ABC stores operations is important to the Town of Biscoe;

WHEREAS, local control over the sale of liquor is an important function.

NOW THEREFORE, BE IT RESOLVED:

That the Town of Biscoe desires to retain North Carolina's current control system for the sale of liquor and believes that privatization of liquor will lead to many adverse effects.

**Request for Approval of Resolution – CDBG-I Bruton Street**

A motion was made by Mayor Pro-tem Smith, seconded by Commissioner Kinch, and so the motion carried unanimously to approve the following Resolution for the CDBG-I Bruton Street Project:

TOWN OF BISCOE  
RESOLUTION APPROVING COMPLIANCE PLANS FY2017 CDBG INFRASTRUCTURE  
"Sanitary Sewer System Rehabilitation Project"

WHEREAS, the Town of Biscoe wishes to carry out its FY2017 CDBG Infrastructure Program in accordance with established state and federal administrative guidelines.

NOW THEREFORE, the Town of Biscoe Board of Commissioners hereby collectively adopts the following Compliance Plans and resolves that the attached documents be executed and utilized during the administration of the FY2017 CDBG Infrastructure Grant Program:

- a) Procurement Standards Policy and Plan (updated)
- b) Fair Housing Plan
- c) Resolution to Commitment to Further Fair Housing naming Brandon Holland the Town's Fair Housing Officer

*TOWN OF BISCOE*

*Procurement Standards Policy and Plan Policy*

The Town of Biscoe will comply with the terms and conditions of Federal funding that is awarded and accepted, including, but not limited to, the terms and conditions of the Grant Contract, and the *Procurement Policy of the North Carolina Department of Environmental Quality's Water Infrastructure Division, Community Development Block Grant-Infrastructure Program (Procurement Policy)*, attached. The States were advised by HUD to develop their own procurement policies, and the CDBG-Infrastructure Program has developed and adopted the attached policy as reference for its grantee communities, using the 2 CFR Part 200 federal regulations, supplemented with NC General Statutes 143-64.31, 143-129, and 143-131 as guidance. The Town of Biscoe, as the recipient of Federal CDBG funds, acknowledges its responsibility to and will adhere to the aforesaid Procurement Policy of the North Carolina Department of Environmental Quality's Water Infrastructure Division.

The Town of Biscoe will, to the extent applicable, follow methods of procurement, procure by contracting with small, minority firms, women's business enterprises, and labor surplus area firms, when those entities offer the best level of knowledge, skills and abilities for professional services, and when those entities offer the knowledge, skills and abilities and are the lowest cost responsive, responsible bidders in building trade and related services. Additionally, the Town of Biscoe will demonstrate contract cost and price awareness and adhere to awarding agency contract provisions (2 CFR Part 200, Appendix II, except for items F and J, which were not adopted by the CDBG-Infrastructure Program, as allowed under 2 CFR Part 200.101(d)(1)).

Plan:

All procurement of goods and services by the Town of Biscoe with CDBG grant funds shall be accomplished in accordance with the requirements of the *Procurement Policy*, and HUD implementing regulations at 24 CFR Part 570.489 (g) and (h), which prohibits cost plus a percentage of construction cost method of contracting for services. In addition, all purchase orders and contracts shall include any clauses required by Federal Statutes, Executive Orders, and implementing regulations including the Section 3 clause, per 24 CFR 570.489(g) and 24 CFR 135.38, or the North Carolina General Statutes Chapter 143 applying to procurement in general by North Carolina municipalities and counties.

When Federal and State regulations are different, the more restrictive regulation shall apply to the procurement in question, as outlined in the *Procurement Policy*. Additionally, the Town of Biscoe will adhere to the following guidelines during procurement of goods and services using Federal funds:

In all cases where goods or services are procured based on one bid or proposal received, the Town of Biscoe will follow established principles to verify the reasonable cost of the procurement and shall contact the State Agency supervising the grant program before making any contract award based on non-competitive negotiation. *The Town of Biscoe shall follow all noticing and advertising requirements prior to accepting the single source respondent. Written permission from the CDBG-1 Program shall be obtained prior to entering into a single source contract.*

Section 3 Certified businesses, and historically underutilized businesses, including women-owned and minority-owned enterprises shall be included on bidders' or professional services' lists maintained by the Town of Biscoe. Firms shall be solicited for all competitive negotiations, small purchases, and informal and formal bids when such firms are potential competitive sources for goods and services.

Professional Services Contracts: Professional services shall be procured through the use of Request for Proposals (administrative services) or Request for Qualifications (engineering services). Respondents offering administrative services shall be selected on the basis of the best qualified respondent/*or the price*. Respondents offering engineering services shall be selected on the basis of the best qualified respondent, *without regard for price*. A written selection procedure shall be used to evaluate respondents, and those records maintained in the procurement files.

The Town of Biscoe shall develop a written scope of work for each service to be awarded on the basis of competitive negotiation, which shall include descriptions of tasks to be completed, project timetables, and an outline of fee proposal requirements. The selected engineering services respondent and the Town of Biscoe shall then enter into competitive negotiations to arrive at a mutually agreeable price for engineering services. All contracts awarded through competitive negotiations shall be awarded strictly on the basis of the written selection procedure.

Construction Services: Construction services shall be competitively bid using sealed bids, with the award going to the lowest responsive, responsible bidder. A minimum of three bids shall be received prior to opening the sealed bids.

Prior to any contract award, the Town of Biscoe shall verify the contractor's eligibility to participate in a federally assisted program.

No consultant or bidder shall assist in the development of the Request for Proposals nor in the Request for Qualifications posting in which the consultant or bidder has a direct or indirect interest.

No consultant or bidder shall assist in the evaluation of proposals or bid packages for contracts in which that consultant or bidder has a direct or indirect interest. The Town of Biscoe shall adhere to all applicable Federal and State conflict of interest regulations in making contract awards.



The Town of Biscoe shall request references or check references of contractors or firms who are awarded contracts with Federal grant funds and will request a written warranty for all goods and services provided through the small purchases procedure.

The Town of Biscoe shall not award any contract for federally-assisted projects on a contingency or cost-plus-percentage of construction basis.

The Town of Biscoe shall hold a pre-bid meeting and a pre-construction meeting for each construction project bid competitively using CDBG-Infrastructure funds. Evaluation criteria for the bids may add points for attending the pre-bid meeting of contractors, but it is not a prerequisite.

To the best of its knowledge and belief, the statements and information contained herein are true, accurate, and complete and the program participant has developed this analysis in compliance with the requirements of 24 C.F.R. § 5.152 or comparable replacement regulations of the Department of Housing and Urban Development;

The program participant will take meaningful actions to further the goals identified in its analysis conducted in accordance with the requirements in 24 C.F.R. § 5.152 and 24 C.F.R. §§ 91.225(a)(l), 91.325(a)(l), 91.425(a)(l), 570.487(b)(l), 570.601, 903.7(0), and 903.IS(d), as applicable.

*TOWN OF BISCOE  
RESOLUTION TO COMMITMENT TO FURTHER FAIR HOUSING*

WHEREAS, the Town of Biscoe Board of Commissioners is familiar with Title VIII, Civil Rights Act of 1968, amended by the Housing and Community Development Act of 1974; and

WHEREAS, the Town of Biscoe Board of Commissioners is aware that they are obligated to be in compliance with the "State Fair Housing Act", (under Chapter 41A of the General Statutes of North Carolina); and

WHEREAS, the Town of Biscoe Board of Commissioners will administer programs and activities relating to housing and urban development in a manner to affirmatively further fair housing.

NOW, THEREFORE, LET IT BE RESOLVED that the Town of Biscoe Board of Commissioners agrees to commit to fair housing within Biscoe's jurisdiction and will substantially comply with all Federal, State and local laws, rules, regulations, and ordinances applicable in their efforts to further fair housing within Biscoe.

BE IT FURTHER RESOLVED, that Brandon Holland, Town Manager, is hereby named Fair Housing Officer in order to provide counseling and referral services to persons having complaints about housing discrimination and housing conditions within Biscoe.

WHEREAS, the Town of Biscoe Board of Commissioners has established the following complaint procedures:

Any person or persons wishing to file a complaint of housing discrimination in Biscoe may do so by informing the Fair Housing Officer of the facts and circumstances of the alleged discriminatory acts or practice.

Upon receiving a housing discrimination complaint, the Fair Housing Officer shall acknowledge the complaint within 10 days in writing and inform the North Carolina Human Relations Commission (217 W. Jones St., Raleigh, NC 27603-1334, 919-733-7996) about the complaint.

When a housing complaint cannot be resolved at the local level, the Fair Housing Officer shall offer assistance to the Human Relations Commission in the investigation and reconciliation of all housing discrimination complaints which are based on events occurring in Biscoe.

The Town shall publicize in the local paper that the Fair Housing Officer is the local official to contact with housing discrimination complaints.

*AYES: 4; NAYS: 0*

### **Highway Map Adoption Request**

---

Mr. Kelly Larkins said In March 2018, the Piedmont Triad Rural Planning Organization (PTRPO) requested from the Transportation Planning Division of North Carolina Department of Transportation (NCDOT) to amend the 2012 Montgomery County Comprehensive Transportation Plan (CTP). A CTP is a long-range multi-modal planning document which identifies transportation needs and develops long term solutions for the next 25 to 30 years. The mode of transportation evaluated as part of this amendment only included the highway network and does not cover routine maintenance or minor operations issues. After several months of discussions with NCDOT, elected officials, local staff, and a 30-day public comment period, a revised highway map is now ready for local adoption.

A motion was made by Commissioner Beard, seconded by Mayor Pro-tem Jerry Smith, and so the motion carried unanimously to approve the Amended Resolution (originally approved in 2012).

*AYES: 4; NAYS: 0*

### **Budget Amendment Request**

---

A motion was made by Commissioner Anderson, seconded by Commissioner Kinch, and so the motion carried unanimously to approve the following Budget Amendment request:

#### **Budget Amendment #1**

##### *Increase*

21-3991-000	Fund Balance Appropriation	\$50,000.00
21-8100-980	Transfer to General Fund	\$50,000.00

(Budgeted in Fund 10, but not in Fund 21)

*AYES: 4; NAYS: 0*

### **Request Approval of Property Tax Refund**

---

Manager Holland presented a request for Approval of Property Tax Refund for Triple A Enterprises. It was recently discovered that the property is outside of town limits but being charged for property taxes in town limits. Triple A Enterprises has been charged this since the County started collecting taxes. This information is based on the 2002 Powell Act Map. The refund will only include years 2014 through 2018. The following is the breakdown:

<u>Year</u>	<u>Amounts</u>
2014	\$930.16
2015	\$930.16
2016	\$930.16
2017	\$930.16
2018	<u>\$930.16</u>
Total	\$4,650.80

A motion was made by Mayor Pro-tem Smith, seconded by Commissioner Beard, and so the motion carried unanimously to approve a request for a Property Tax refund for Triple A Enterprises in the amount of \$4,650.80.

AYES: 4; NAYS: 0

### **Schedule Budget Meetings**

---

A motion was made by Commissioner Beard, seconded by Commissioner Anderson, and so the motion carried unanimously to schedule a budget meeting for Monday, April 15 at 6 pm. *(If another meeting is necessary, one will be scheduled.)*

AYES: 4; NAYS: 0

### **Mayor's Minutes - Commissioner Reports - Staff Reports**

---

*The Mayor presented the following report:*

- Attended School Health Advisory Committee Meeting in Troy
- Attended Workshop in Kernersville on Manager Evaluations with Brandon, Laura, Gene & Kay.
- Gave Speech at the Solar Farm about Biscoe
- Attended meeting with Mayors and Managers in Troy with Commissioner Matheny, Commissioner Robinson, Matthew Woodard, and Tammy Dunn.
- 4 hours on the phone regarding the meeting
- Rode around Town with Brandon
- Attended COG Executive Meeting in Kernersville

Commissioner Kinch said there are still issues on Bruton Street with the properties not being cleaned up. She also said the trash at the house on Hunsucker has been moved to the back of the house; but still needs to be cleaned up. She talked about the need for educating people who live in these areas to know what their responsibilities are. Manager Holland thanked Commissioner Kinch for the idea of educating people.

Commissioner Kinch said there is also an issue of housing in the recruitment of teachers. Manager Holland said this is actually an issue the Fair Housing Committee is working on with LKC Engineering to hopefully get funding to our community for housing.

Public Works Director Sam Stewart (who also is Fire Chief) announced the upcoming Fire Department Fundraiser on March 30<sup>th</sup>. The cost of a plate is \$8. He invited everyone to attend.

Mr. Stewart also asked the Mayor to contact the Solar Farm on behalf of the Fire Department. He said we have not toured their property. Stewart explained the importance of a tour in case there is a fire, the fire department would be familiar with the property.

### **Public Comment**

---

*The following spoke during the public forum:*

Ms. Wendy Clegg spoke to the Board. Ms. Clegg asked the Board who owns the Old Biscoe School. Mayor Blake said the Allen family; but they have asked the Town if we are interested in purchasing the property.

### **Closed Session- Pursuant to NCGS 143-318.11 (5) - Property & NCGS 143-318.11 (6) Personnel**

---

A motion was made by Commissioner Beard, seconded by Commissioner Kinch, and so the motion carried unanimously to recess the regular meeting and call to order a Closed Session – Pursuant to NCGS 143-318.11 (5) – Property and NCGS 143-318.11 (6) - Personnel.

A motion was made by Commissioner Kinch, seconded by Commissioner Anderson, and so the motion carried unanimously to adjourn the closed session and reconvene the regular meeting.

*AYES: 4; NAYS: 0*

The Board came out of the Public Hearing with nothing to report.

### **Adjournment**

---

There being no further business to bring before the Board, Commissioner Beard made the motion to adjourn, and Commissioner Kinch made the second. All voted in favor. Meeting adjourned at 8:45 p.m.