

TOWN OF BISCOE
BOARD OF COMMISSIONERS MEETING
May 9, 2016

The Town of Biscoe Board of Commissioners met in a regular session on May 9, 2016 at 7:00 pm in the Municipal Building. Present were: Mayor Jimmy Blake, Mayor Pro-Tem Jerry Smith, Commissioners, Gene Anderson, Eddie Reynolds, Jimmy Cagle and John Beard. Town Manager Brandon Holland and Town Clerk Laura Morton were also present.

Call to Order/Pledge of Allegiance/Moment of Silence

Mayor Blake called the meeting to order at 7:00 pm. The Pledge to the American Flag was recited and a moment of silence was observed.

Consent Agenda

A motion was made by Commissioner Anderson, seconded by Commissioner Reynolds, and so the motion carried unanimously to approve the following consent agenda items:

- a. Approval of Minutes 4-11-16
- b. April Monthly Financial Report

Manager's Report

Manager Brandon Holland presented the following report:

Annexation Request (Anytime Car Wash)

A survey was turned in by Anytime Car Wash to Town Clerk Laura Morton. It did not arrive in time to advertise for the public hearing for this month's agenda; so the Annexation Public Hearing will be held on June 13, 2016.

A motion was made by Mayor Pro-tem Jerry Smith, seconded by Commissioner Cagle, and so the motion carried unanimously to schedule a Public Hearing for the June 13, 2016 for the Annexation Request received by Anytime Car Wash.

Consideration of Request made by Sandhills Dixie Youth Baseball

An email was sent to Brian Harmon requesting that he contact Brandon to discuss this request further. At the time of the Agenda Packet was emailed; Mr. Harmon had not contacted the Town Manager.

Industrial Park Road Pump Station:

Construction of the project is substantially complete. The force main was successfully pressure tested this week and the contractor is finalizing site work items. Final power delivery and connections by Duke Energy are all that remains to allow the contractor to perform a start-up of the pumps and generator. Once Duke Energy finalizes the power delivery, the station will be operable upon successful pump testing. The Town staff and I will need to do a punch list inspection of any remaining issues this month to move toward a final closeout and certification of the project.

Inflow and Infiltration Concerns:

Town staff has gathered information supporting the need for addressing I&I in the sewer collection system and presented similar data on pump station capacity issues. Our next step is to review this with the manager and staff, with recommendations on potential funding and how to proceed with each process as it affects the next steps. I have been to meetings with various funding agencies and have information to share with staff at our next meeting.

Budget Meeting Reminder

Just a reminder to the Board; two budget meetings scheduled for May 11 and May 12 at 6:00 p.m. We also have meetings, if they are needed, on May 17 and May 18 at 6:00 p.m. Please contact me if you have questions.

A motion was made by Mayor Pro-tem Jerry Smith, seconded by Commissioner Cagle, and so the motion carried unanimously to schedule a Public Hearing for the June 13, 2016 for the Fiscal Year 2016-2017 Budget.

Update on 214 Hunsucker Street Condemnation

At our last meeting we held a Public Hearing Regarding Action to Confirm a Lien of Special Assessment on Property Located at 214 Hunsucker Street, Biscoe. The Board took Action to Confirm a Lien on Property Located at 214 Hunsucker Street, Biscoe with the following motion.

A motion was made by Mayor Pro-tem Smith, seconded by Commissioner Anderson, and so the motion carried unanimously to Confirm a Lien on Property Located at 214 Hunsucker Street, Biscoe as well as a budget amendment approving the payment of the invoice in the amount of \$14,257.80.

Montgomery County Tax Department called and asked the Town Clerk who was going to advertise this Special Assessment. The Town Clerk Laura Morton has contacted the Attorney David L. York with Smith Moore Leatherwood LLP, who has been handling this Condemnation Case. Mrs. Morton drafted the Special Assessment Notice that will be advertised in the Montgomery Herald on May 18, 2016.

Blood Borne Pathogens

An updated Blood Borne Pathogen Policy will be included in the email to be considered at Board meeting. This Blood Borne Pathogens Policy will put us into compliance with OSHA.

Halloween in the Park 2016

Town Clerk Laura Morton contacted Wal-mart in Biscoe to ask if the Town had received the grant for Halloween in the Park. We did receive a grant for Halloween in the Park, but we do not know how much the grant is for; the Town requested \$2,500.

Industrial Park Lift Station - Approval of Contingency

LKC Engineering recommends that we add a SCADA (remote electronic monitoring) System to the upgrades at the Industrial Park Pump Station. We have received a quote for \$6,842.32 from Xylem Water Solutions. We have budgeted \$13,300 in the Contingency line item; while the funds are available, proper financial procedures require that contingency spending be formally approved by the Governing Body.

A motion was made by Commissioner Beard, seconded by Commissioner Cagle, and so the motion carried 4-1 to approve use of contingency to purchase the SCADA System to the upgrades at the Industrial Park Pump Station. (Voting no was Commissioner Reynolds.)

The Board requested the Town's engineers be contacted and asked why this wasn't included in the original plans.

Mayor's Minutes

- Attended Sunrise Service at Town of Biscoe Cemetery with Mayor Pro-Tem Jerry Smith. Toured the cemetery after services
- Attended a farewell luncheon for Allen Oliver
- Went to Norwood for a 9 county summit on Tourism in the Uwharrie's. Representatives from all 5 towns in the county were present.
- Went to Mt. Gilead and met with Bob and Jack Jordan regarding Economic Growth in Biscoe
- Attended the Legislative Brunch at MCC
- Prior to the Legislative Brunch – attended a meeting with County Commissioners and State Representatives
- Interviewed candidates for Chamber of Commerce position from 9:30 – 1:30
- Went to Tillery Tradition to hear Candidates for public State Offices speak
- Attended Mt. Gilead Town Hall meeting as Chairman of the Rural Planning Organization. Was accompanied by Kelly Larkins from the COG
- Attended a meeting with O2 Energies – EMC
- Attended meet and greet with new Town Manager, Brandon Holland
- Met with Dr. Bledsoe, MCC President

Public Forum

No one spoke during the public forum.

Closed Session: Re: Property North Carolina General Statute 143-318.11.

A motion was made by Commissioner Beard, seconded by Mayor Pro-tem Jerry Smith, and so the motion carried unanimously to go into closed session to discuss property.

A motion was made by Commissioner Beard, seconded by Mayor Pro-tem Jerry Smith, and so the motion carried unanimously to come out of the closed session with nothing to report.

Adjournment

There being no further business to bring before the Board, Commissioner Beard made the motion to adjourn, and Commissioner Reynolds made the second. All voted in favor. Meeting adjourned at 7:35 p.m.

