
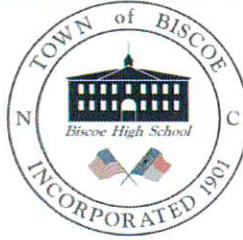


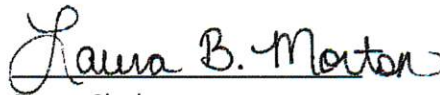
Adjournment

There being no further business to bring before the Board, Commissioner Beard made the motion to adjourn, and Commissioner Smith made the second. All voted in favor. Meeting adjourned at 8:05 p.m.



Mayor





Town Clerk

TOWN OF BISCOE
BOARD OF COMMISSIONERS MEETING
November 10, 2014

The Town of Biscoe Board of Commissioners met in a regular session on November 10, 2014 at 7:00 p.m. in the Municipal Building.

Present were: Mayor Jimmy Blake, Mayor Pro-Tem Jerry Smith, Commissioners, Gene Anderson, Eddie Reynolds, and Jimmy Cagle. Town Manager Brooks Lockhart and Town Clerk Laura Morton were also present. John Beard was absent.

Call to Order

Mayor Jimmy Blake called the meeting to order at 7:00 pm.

Consent Agenda

A motion was made by Commissioner Anderson, seconded by Commissioner Cagle, and so the motion carried unanimously to approve the following consent agenda items:

3. Approval of Minutes 11-10-14
4. October Monthly Financial Report
5. SRF Resolution of Tentative Award

Beautification Award

Mayor Blake presented the 2014 Beautification Award to Grede.

Cameras in the Park

As discussed by the Board, following the installation of the Veteran's Memorial, we have been looking to install a video security system in the Deaton-Monroe Park. We included this item in our budget for the Building and Grounds Department based on a quote provided by ESC from Hamlet. As per the request from the board, staff tried to find a local company to provide additional bids but those contacted were not interested. Our system includes software, a computer for recording, 6 IP Cameras, 6 licenses, and equipment for receiving signals. The system is upgradable to 24 cameras if we find we would like to expand our security system. This system will allow for remote log-in,

General Updates

Halloween in the Park

Halloween in the Park was a huge success. Town Staff and numerous volunteers from the community distributed candy, popcorn and hot chocolate from 5:30 until a little after 7 p.m. We kept a headcount and we had approximately 1,258 people enter the ball field to trick or treat.

Employee Professionalism

Staff is researching policies regarding employee professionalism with regards to elections and will hopefully have information for the December meeting.

Telephone System-VOIP

The Town will be upgrading our existing phone system in January 2015 to VOIP (Voice Over Internet Protocol). This switch was prompted at the suggestion of one of the Town's cost saving consultants 2 years ago. The town has been exploring options and has weighted the price of augmenting our current equipment for VOIP versus purchasing new equipment. Our current equipment has been the digital phone standard for years but is no longer in production. Although not an immediate issue, future repair costs for this equipment will only increase as repair/replacement inventory decreases. After meeting with both Ellerbe Telephone and CenturyLink; we compared their quotes. The monthly costs were equal with one exception; the quote from CenturyLink included a purchase agreement for new equipment within the quote. The equipment will be provided by Century Link and the Town will own it after 5 years; at that point we will see a \$500 a month decrease in our bill. So we will be receiving new equipment, unlimited long distance in the US, and a more robust system with better use options at the same cost as our current average monthly billing over the last 12 months. Some of the features mentioned include being able to have 22 conversations going at the same time (currently limited to 6), caller ID, programmable receptionist (if we desire), call forwarding (a call to an extension can be auto sent to a cell phone), voice to text, and more.

The WWTP and Pool will remain on traditional analog lines and will have their long distance disabled. The telemetry system will still use analog but is included in the system discussed above.

Town Employee Cell Phones

While evaluating if we would switch to AT&T or Verizon pending the Alltel changes, we have made some changes in regards to the town cell phones. We are able to swap to all smart phones with unlimited text and data for the same price we were paying for our previous contract. The new contract with Alltel will be honored by AT&T. We will be receiving the new equipment in January 2015. This change will integrate with our VOIP transition and will allow staff to use both equipment changes to their highest potential. 20 phone numbers related to the Town will be free to call (town hall, police department, Wal-mart, and various frequently called numbers), mobile to mobile is free, but we do not have unlimited minutes. Use of the phones will be monitored and excessive abuse will be handled.