

**TOWN OF BISCOE
BOARD OF COMMISSIONERS MEETING
November 11, 2019**

The Biscoe Town Board of Commissioners met in a regular session on Monday, November 11, 2019 at 7:00 pm in the Municipal Building. Present were: Mayor Jimmy Blake, Mayor Pro-Tem Jerry Smith, Commissioners Gene Anderson, Kay Cagle Kinch and John Beard. (James Cagle, Jr. "Jimmy" Cagle's seat is vacant due to his death on December 30, 2017).

Members of Management Present: Town Manager Brandon Holland, Town Clerk Laura Morton, Public Works Director Sam Stewart and Police Chief Shane Armstrong.

Call to Order/Pledge of Allegiance

Mayor Blake called the meeting to order at 7:00 pm. The Pledge of Allegiance to the American Flag was recited and a moment of silence was observed.

Conflict of Interest Statement

Town of Biscoe Code of Ethics provides that public officials and employees be independent, impartial and responsible to the public; that governmental decisions and policy be made in proper channels of the governmental structure; that public office not be used for personal gain; and that the public have confidence in the integrity of its government. In recognition of these goals and in keeping with the ethical standards of conduct for town public officials and its employees, disclosure of interest in legislative action must be stated for the public record. The mayor or any member of the town council who has an interest in any official act or action before the council shall publicly disclose on the record of the council the nature and extent of such interest, and shall withdraw from any consideration of the matter if excused by the council pursuant to G.S. 160A-75.

Approval of the Consent Agenda

A motion was made by Commissioner Anderson, seconded by Mayor Pro-tem Smith and so the motion carried unanimously to approve consent agenda items:

- a) Approval of October 14, 2019 Regular Meeting Minutes
- b) Approval of November Monthly Financial Report

AYES: 4; NAYS: 0

Public Hearing Conditional Use - LeCraw Engineering – 101 Montgomery Crossing

A motion was made by Commissioner Beard, seconded by Commissioner Kinch, and so the motion carried unanimously to recess the regular session and call to order the Public Hearing for a Conditional Use Request for LeCraw Engineering – 101 Montgomery Crossing (Burger King).

A motion was made by Mayor Pro-tem Smith, seconded by Commissioner Beard, and so the motion carried unanimously to adjourn the Public Hearing and reconvene the regular session.

A motion was made by Mayor Pro-tem Smith, seconded by Commissioner Anderson, and so the motion carried unanimously to approve the Conditional Use Request for LeCraw Engineering – 101 Montgomery Crossing (Burger King).

AYES: 4; NAYS: 0

Special Presentation to Outgoing Mayor and Board Members

At a reception prior to the meeting, outgoing Mayor Jimmy Blake, Mayor Pro-tem Jerry Smith, and Commissioner John Beard were recognized for their years of service to the Town of Biscoe.

Presentation of Beautification Award to Reddy Mart

Mayor Blake recognized Reddy Mart for their recent beautification improvements to their business. They recently repaved the parking lot.

Naming of Road into the Cemetery (JF Allen Drive)

A motion was made by Mayor Pro-tem Smith, seconded by Commissioner Kinch, and so the motion carried unanimously to name the road into the cemetery JF Allen Drive.

(The JF Allen Family recently donated the road to the Town)

AYES: 4; NAYS: 0

Schedule Public Hearing for December 9, 2019 Meeting

A motion was made by Commissioner Anderson, seconded by Commissioner Beard, and so the motion carried unanimously to schedule a Public Hearing for December 9, 2019 to annex road into the cemetery (JF Allen Drive) into the town limits.

AYES: 4; NAYS: 0

Budget Amendment – Fire Department Grant

Manager Holland announced the Fire Department received a Forestry Grant again this fiscal year. It is a 50/50 grant. The grant is to be used toward the purchase of wildland firefighting personal protective clothing and equipment for the fire department. The funds are provided as part of the Volunteer Fire Assistance Program which is federally funded and reimbursements are subject to the availability of federal funds.

A motion was made by Mayor Pro-tem Smith, seconded by Commissioner Anderson, and so the motion carried unanimously to approve the 50/50 NC Forestry Grant. The town's portion of the grant is \$4,338.63.

AYES: 4; NAYS: 0

Closed Session – Pursuant to NCGS 143-318.11 (a) (5) – Property

A motion was made by Commissioner Beard, seconded by Mayor Pro-tem Smith, and so the motion carried unanimously to close the regular session and call to order a closed session Pursuant to NCGS 143-318.11 (a) (3) – Attorney Client Privilege.

A motion was made by Commissioner Kinch, seconded by Mayor Pro-tem Smith, and so the motion carried unanimously to come out of closed session and reconvene the regular session.

A motion was made by Commissioner Beard, seconded Mayor Pro-tem Smith, and so the motion carried unanimously to move forward with the upset bid process for Tract No. 2 - 2.267 Acres Total - Located on Post Office Road - Portion of Town of Biscoe - Deed Book 521 Page 623. The Town received an offer for \$5,667.50.

AYES: 4; NAYS: 0

Adjournment

There being no further business to bring before the Board, Commissioner Beard made the motion to adjourn, and Mayor Pro-tem Smith made the second. All voted in favor. Meeting adjourned at 7:35 p.m.

Mayor



Town Clerk