

**TOWN OF BISCOE
BOARD OF COMMISSIONERS MEETING
October 14, 2019**

The Biscoe Town Board of Commissioners met in a regular session on Monday, October 14, 2019 at 7:00 pm in the Municipal Building. Present were: Mayor Jimmy Blake, Mayor Pro-Tem Jerry Smith, Commissioners Gene Anderson, and John Beard. Commissioner Kay Cagle Kinch was absent due to sickness. (James Cagle, Jr. "Jimmy" Cagle's seat is vacant due to his death on December 30, 2017).

Members of Management Present: Town Manager Brandon Holland, Town Clerk Laura Morton, Public Works Director Sam Stewart and Police Chief Shane Armstrong.

Call to Order/Pledge of Allegiance

Mayor Blake called the meeting to order at 7:00 pm. The Pledge of Allegiance to the American Flag was recited and a moment of silence was observed.

Conflict of Interest Statement

Town of Biscoe Code of Ethics provides that public officials and employees be independent, impartial and responsible to the public; that governmental decisions and policy be made in proper channels of the governmental structure; that public office not be used for personal gain; and that the public have confidence in the integrity of its government. In recognition of these goals and in keeping with the ethical standards of conduct for town public officials and its employees, disclosure of interest in legislative action must be stated for the public record. The mayor or any member of the town council who has an interest in any official act or action before the council shall publicly disclose on the record of the council the nature and extent of such interest, and shall withdraw from any consideration of the matter if excused by the council pursuant to G.S. 160A-75.

Approval of the Consent Agenda

A motion was made by Mayor Pro-tem Smith, seconded by Commissioner Beard and so the motion carried unanimously to approve consent agenda items:

- a) Approval of September 9, 2019 Regular Meeting Minutes
- b) Approval of September 25, 2019 Special Meeting Minutes
- c) Approval of Amended June 10, 2019 Minutes
- d) Approval of October Monthly Financial Report

AYES: 3; NAYS: 0

Chief T. Shane Armstrong Oath of Office

Town Clerk Laura B. Morton administered the following oath of office to Police Chief T. Shane Armstrong.

OATH OF OFFICE

"I, Timothy Shane Armstrong, do solemnly swear (or affirm) that I will support and maintain the Constitution and laws of the United States, and the Constitution and laws of North Carolina not inconsistent therewith, and that I will faithfully discharge the duties of my office as Police Chief for the Town of Biscoe, so help me God."

Annexation of New Road

Manager Holland said the Jeff Allen Family has given the Town the road into the cemetery. Town Clerk Laura Morton has provided the deed and survey map in the agenda packet. This meeting is the first step in the process.

A motion was made by Commissioner Anderson, seconded by Mayor Pro-tem Smith, and so the motion carried unanimously to direct the Town Clerk to complete a Certificate of Sufficiency and to schedule a public hearing for the November 11, 2019 meeting.

AYES: 3; NAYS: 0

Approval of Bid Proposals for the Shady Oak Pump Station

Manager Holland stated during Hurricane Florence in September of 2018, the Shady Oak Pump Station was damaged. After meetings with FEMA we were told we would need to send out Request for Proposals for the repairs/maintenance of the pump station. We received bids and they are included in the agenda packet. Manager Holland said staff recommends Carolina Lift Station.

A motion was made by Mayor Pro-tem Smith, seconded by Commissioner Beard, and so the motion carried unanimously to direct the Town Clerk to complete a Certificate of Sufficiency and to schedule a public hearing for the November 11, 2019 meeting.

AYES: 3; NAYS: 0

Census Committee

Town Clerk Laura Morton said she and Town Manager Holland met with Census a representative. We need a group of people that will be willing to serve on this committee. The committee should be comprised of a broad spectrum of government and community leaders from advocacy, education, business, healthcare, and elected official. These trusted voices develop and implement a 2020 Census Awareness Campaign based upon their knowledge of the local community to encourage a response.

- ◆ Elected Official
- ◆ Government Employees
- ◆ Educators
- ◆ Business Owners
- ◆ Healthcare

She asked the board if they know someone who would like to serve to contact her with their name and contact information. This will be added on the November 11, 2019 meeting agenda.

Set Public Hearing Conditional Use Application LeCraw Engineering – 101 Montgomery Crossing

A motion was made by Commissioner Beard, seconded by Commissioner Anderson, and so the motion carried unanimously to schedule a public hearing for the November 11, 2019 meeting for the Conditional Use Application for LeCraw Engineering – 101 Montgomery Crossing.

AYES: 3; NAYS: 0

Public Comment

The following spoke during the public forum:

Mr. Johnie Harris of 658 Bruton Street Extension was present. He congratulated New Police Chief Shane Armstrong. Mr. Harris followed up on his concerns about the Biscoe Police Department. He asked for a follow-up on the topics he raised at the August & September 2019 meeting. These topics included safe zones, a diversity citizen review board, race training, and hiring of a minority officer. He asked if the officer had been fired. He said he was recently arrested for something that wasn't illegal. He said he told the officer. He said I am thinking of a legal lawsuit against the town.

Commissioner Beard said I was under the impression this had been addressed. Mayor Pro-tem said yes the officer was reprimanded.

Mr. Harris said I asked the officer not to tow my car and asked him to loosen the handcuffs because they were too tight. He continued to say the situation was terrible.

Manager Holland said he could not speak in an open meeting about an employee. He said it is very inappropriate to talk about during an open session.

Mayor's Minutes - Commissioner Reports - Staff Reports

Mayor Blake said there is a meeting coming up with Representative Jamie Boles. He thanked Mayor Pro-tem Smith and Commissioner Anderson for attending the MCC Goals Meeting at the Biscoe Community Center. Blake said he attended the Triad Regional Council meeting.

He announced that there is a Natural Gas Opportunity for the Foundry and the Piedmont Triad Council of Government Awards is to be held on October 16 at the NC Zoo.

Mayor Blake said there is an important meeting on October 17 regarding East Montgomery. He said it is scheduled to be torn down in June.

Police Chief Armstrong announced the next Coffee with a Cop event would be held on October 30 at McDonald's in Biscoe from 4 pm to 6 pm. He said Paw Patrol will be there.

Town Clerk Laura Morton reminded the Board that Halloween in the Park would be October 31 from 6 pm until 8 pm.

Closed Session – Pursuant to NCGS 143-318.11 (a) (3) – Attorney Client Privilege

A motion was made by Mayor Pro-tem Smith, seconded by Commissioner Beard, and so the motion carried unanimously to close the regular session and call to order a closed session Pursuant to NCGS 143-318.11 (a) (3) – Attorney Client Privilege.

Adjournment

There being no further business to bring before the Board, Commissioner Beard made the motion to adjourn, and Mayor Pro-tem Smith made the second. All voted in favor. Meeting adjourned at 8:15 p.m.

Mayor



Town Clerk