



TOWN OF BISCOE BOARD OF COMMISSIONERS MEETING AGENDA

September 12, 2016 at 7:00 p.m.

1. Call to Order/Pledge of Allegiance and Moment of Silence Mayor Blake
2. Consent Agenda Mayor Blake
 - a) Approval of Minutes 8-8-16
 - b) August Monthly Financial Report
3. Public Hearing – FY 2016 CDBG Funding Application
 - a) Approval of CDBG Funding Application Resolution by the Town Board
 - b) Certification by Recording Officer
4. Public Hearing #2 - Parcel 7569-19-51-3117 Re: 911 Addressing Compliance
5. Public Hearing #3 - Parcel 7568-12-85-2074 Re: 911 Addressing Compliance
6. Resolution Supporting Montgomery County's Opposition to Union County's IBT
7. Social Media Policy Manager Brandon Holland
8. Manager's Report (Non Action Items) Manager Brandon Holland
 - a) Industrial Pump Station Update
 - b) Pre-treatment Program Update
 - c) Water Sewer Updates/Misc. (funding) Update
9. Mayor's Minutes
Commissioner Reports/Staff Reports
Public Comment
10. Adjournment



AGENDA ITEM #2 CONSENT AGENDA

TOWN OF BISCOE
BOARD OF COMMISSIONERS MEETING
August 8, 2016

The Town of Biscoe Board of Commissioners met in a regular session on August 8, 2016 at 7:00 pm in the Municipal Building. Present were: Mayor Jimmy Blake, Mayor Pro-Tem Jerry Smith, Commissioners, Gene Anderson, Eddie Reynolds, Jimmy Cagle and John Beard. Town Manager Brandon Holland was present. Town Clerk Laura Morton was absent due to her father's illness. Town Manager Holland took minutes.

Call to Order/Pledge of Allegiance/Moment of Silence

Mayor Blake called the meeting to order at 7:00 pm. The Pledge to the American Flag was recited and a moment of silence was observed.

Consent Agenda

A motion was made by Commissioner Cagle, seconded by Commissioner Beard, and so the motion carried unanimously to approve the following consent agenda items:

- a. Approval of Minutes 7-11-16
- b. July Monthly Financial Report

Set Public Hearing Parcel 7569-19-51-3117 & 7568-12-85-2074 Re: 911 Addressing Compliance

A motion was made by Commissioner Anderson, seconded by Mayor Pro-tem Smith and so the motion carried unanimously to schedule a Public Hearing at the September 12, 2016 Board Meeting for the purpose of 911 Address for Parcel 7569-19-51-3117.

Set Public Hearing Parcel 7569-19-51-3117 & 7568-12-85-2074 Re: 911 Addressing Compliance

A motion was made by Commissioner Beard, seconded by Commissioner Reynolds and so the motion carried unanimously to schedule a Public Hearing at the September 12, 2016 Board Meeting for the purpose of 911 Address for Parcel 7568-12-85-2074.

Manager's Report (Non Action Items)

Manager Brandon Holland presented the following updates:

August 8, 2016 Town Board Meeting
Agenda Item #5

Shred Event - The Local Government Federal Credit Union (LGFCU) is sponsoring a Community Shred Day on September 10th from 9 am until noon in the Town Hall Parking Lot.

Industrial Park Drive Pump Station: The project was placed into operation and after two weeks of successful operation, a surge from the power source or a weather event damaged the control panel. The contractor and supplier worked with the Town and replaced all damaged items within the control panel. The station has been operating properly since this was completed. The contractor finalized the site work, abandoned the old station and provided spare pump and parts to the Town. Minor punchlist items remain and will be coordinated in the coming weeks.

Commissioner Reynolds asked if the Town has fines for industrial users that do not comply. Public Works Director Sam Stewart said yes and explained the fees.

Pretreatment Program: The Town will received final approval of the Pretreatment Program last month. The Town manager is currently reviewing the final individual permits to be issued to the Town's three (3) significant industrial users (SIU). The industries that currently fall under your program are Carolina Dairy, Grede, and Arauco (Flakeboard). Monitoring will begin for all businesses and overseen by the Town and their designated Pretreatment Coordinator (Sam Stewart).

Miscellaneous / CDBG Potential Application: The Town Manager and the LKC staff are investigating the possibility of submitting a CDBG application for Infrastructure Improvements. We targeted an area around Bruton Street for sewer line replacement and rehabilitation of the Bruton Street Pump Station. Our office mailed all residents a required survey to be completed but the response has been far to light to allow us to qualify for submitting an application. We are now investigating the possibility of submitting based on area wide benefit, which will require 51% of the beneficiaries throughout Town to meet the income criteria. A meeting is scheduled with NCDEQ staff on Friday, August 5th to further discuss this and details will be provided to the Town staff.

Commissioner Reports/Staff Reports

Commissioners Anderson and Cagle thanked Town Manager Holland and Town Clerk Laura Morton for their work in getting a Senior Program started in Biscoe.

Commissioner Beard mentioned the luncheon at the Garner Center for Gene Atkinson, Linda Coleman, and Deborah Ross.

Mayor Pro-tem Smith said when we replace park cameras, if the Town adds two more that will prevent theft in the future.

Commissioner Anderson thanked staff for the mailer that went out to the citizen.

Pool Director announced the Pool would only be opened on the weekends until Labor Day.

Mayor Blake mentioned that he is the chair of Marketing Montgomery and asked if the surplus items have been sold. Manager Holland said the vehicles have been sold. Most of the other items will likely be placed on Gov Deals in the future.

Public Comment

No one spoke during the public forum.

Adjournment

There being no further business to bring before the Board, Commissioner Beard made the motion to adjourn, and Commissioner Reynolds made the second. All voted in favor. Meeting adjourned at 7:30 p.m.

MONTHLY FINANCIAL REPORT

FIRST BANK ACCOUNTS			
TOWN OF BISCOE 2016 MONTHLY FINANCIAL REPORT			
ACCOUNT	INTEREST RATE	BALANCE	STATUS
FIRST BANK MONEY MARKET	.15%	\$ 1,720,795.42	RECONCILED THROUGH JUNE 30, 2016
FIRST BANK GENERAL FUND FUND 10 – CD XX54	.15%	\$ 436,013.91	RECONCILED THROUGH AUGUST 31, 2016
FIRST BANK CAPITAL RESERVE FUND 21 – CD XX49	.15%	\$ 93,045.62	RECONCILED THROUGH AUGUST 31, 2016
FIRST BANK - LEO FUND 72 – CD XX30	.15%	\$ 139,247.05	RECONCILED THROUGH AUGUST 31, 2016
TOTAL FIRST BANK ACCOUNTS		\$2,389,102.00	

FIDELITY BANK ACCOUNTS			
TOWN OF BISCOE 2016 MONTHLY FINANCIAL REPORT			
ACCOUNT	INTEREST RATE	BALANCE	STATUS
FIDELITY BANK CENTRAL DEPOSITORY	.10%	\$390,599.10	RECONCILED THROUGH AUGUST 31, 2016
FIDELITY BANK PAYROLL ACCOUNT	NON-INTEREST BEARING ACCOUNT	\$ 318,598.27	RECONCILED THROUGH AUGUST 31, 2016
FIDELITY BANK POWELL BILL ACCOUNT	.02%	\$ 9,954.51	RECONCILED THROUGH AUGUST 31, 2016
TOTAL FIDELITY BANK ACCOUNTS		\$719,151.88	

NC DEBT SET-OFF ACCOUNT – NCCMT			
TOWN OF BISCOE 2016 MONTHLY FINANCIAL REPORT			
ACCOUNT	INTEREST RATE	BALANCE	STATUS
NC DEBT SET-OFF ACCOUNT	(DELIQUENT WATER BILL COLLECTION)	\$ 12,590.88	RECONCILED THROUGH AUGUST 31, 2016
TOTAL NCCMT ACCOUNTS		\$12,590.88	

AGENDA ITEM #3 - PUBLIC HEARING

FY 2016 CDBG FUNDING APPLICATION

NOTICE OF PUBLIC HEARING
RELATIVE TO APPLICATION
BY TOWN OF BISCOE
FOR FUNDING UNDER THE HOUSING AND COMMUNITY
DEVELOPMENT ACT OF 1974, AS AMENDED

Notice is hereby given that the Town of Biscoe will conduct a public hearing on Monday, September 12, 2016 at 7:00 PM, or as soon thereafter as the agenda will allow, at the Biscoe Town Hall located at 110 West Main Street, Biscoe, NC relative to the intention of the Town's intent to apply for FY2016 CDBG funding under Title I of the Housing and Community Development Act.

The Town of Biscoe intends to submit an application for a grant of approximately \$1,700,000 in CDBG Infrastructure funds to complete a Sanitary Sewer System Rehabilitation project to eliminate inflow and infiltration from the Town's wastewater collection system.

The following is a tentative list of proposed activities and an estimated budget. The final application will be reviewed at the public hearing.

Sewer Improvements and Grant Administration Estimated Budget	\$1,700,000
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The proposed project will provide benefit the Town of Biscoe (population 1753), 53.56% of whom are low and moderate income individuals based on area-wide benefit using the American Community Survey Data.

Citizens will be given the opportunity to provide oral and written comment on the town's past and proposed use of CDBG funds at the public hearing. All interested citizens are encouraged to attend.

If additional information is needed, please contact Brandon Holland, Town Manager, at Town Hall (910-428-4112). Formal written complaints or comments concerning the application process that are submitted to the Town prior to or following the public hearing will be responded to within ten working days by Brandon Holland, Town Manager. A copy of the completed project application will be available for public review after September 30, 2016, at the Biscoe Town Hall.

Persons with disabilities or who otherwise need assistance should contact Brandon Holland, Town Manager, at (910-428-4112) or manager@townofbiscoe.com, or contact Relay North Carolina by calling 711. Accommodations will be made for all who request assistance with participating in the public hearing.

This information is available in Spanish or any other language upon request. Please contact Brandon Holland, Town Manager, at 910-428-4112, or at the Biscoe Town Hall for accommodations for this request.

Esta información está disponible en español o en cualquier otro idioma bajo petición. Por favor, póngase en contacto con Brandon Holland, Town Manager, al 910-428-4112, o en Biscoe Town Hall, de alojamiento para esta solicitud.

**TOWN OF BISCOE CAPITAL IMPROVEMENT,
ASSET MANAGEMENT PLAN & PROJECT SUMMARY (REVISED AUGUST 2016)**

*(Please refer to Capital Improvement Plan and Wastewater Asset Management Plan
Issue Date April 5, 2013 by WK Dickson for additional details)*

PROPOSED IMPROVEMENT	BUDGET COST (\$)	PROP. YEAR	
WWTP Sludge Handling Facilities	\$ 1,200,000.00	FY 18- FY 38	NCDEQ Loan @ 4%, 20 years
Pump Station Upgrades:			
Bruton Street Pump Station Upgrade (Gen., Storage & Odor Con.)	\$ 425,000.00		CDBG-I Application (9-30-16 Submittal)
Brendana PS Generator	\$ 48,000.00		
Shady Oak Pump Station Upgrade (pumps, bar screen & gen.)	\$ 275,000.00		
Food Lion Generator	\$ 65,000.00		
Nursing Home PS Generator	\$ 65,000.00		
Wal-Mart PS Generator	\$ 58,000.00		
E. Montgomery HS PS Generator	\$ 48,000.00		
GVK PS Generator	\$ 48,000.00		
	\$ 607,000.00	FY 17- FY 37	Loan @ 4%, 20 years
Odessa Rd Area Sewer System Expansion	\$ 825,000.00	FY 21- FY 41	Loan @ 4%, 20 years
2013 Inflow / Infiltration Repairs Identified by Smoke Testing	\$ 43,400.00	FY 14	
2013 Manhole Rehabilitation- High Priority Rating (5 & 4)	\$ 27,800.00	FY14 FY 15	
2013 Manhole Rehabilitation- Medium Priority Rating (3 & 2)	\$ 36,000.00	& FY 16	
2013 Manhole Rehabilitation- Low Priority Rating	\$ 13,100.00	FY 16	
2013 CCTV Identified Rehabilitation- High Priority Rating (5)	\$ 153,600.00	FY 14 & FY 15	
2013 CCTV Identified Rehabilitation- Medium Priority Rating (4 & 3)	\$ 104,200.00	FY 15 & FY 16	
2013 CCTV Identified Rehabilitation- Low Priority Rating (2 and below)	\$ 15,500.00	FY 16	
Bruton St. / Cagle St. / Harris St. / Blake St. Line Replacements	\$ 1,185,000.00	FY 17- 19	CDBG-I Application (9-30-16 Submittal)
Annual I/I Evaluations, Clean & CCTV Gravity Sewer ~ 10% Of System	\$ 25,000.00	Begin FY 15	
Sewer System Rehabilitation Annual Budget	\$ 100,000.00	Begin	

Projects Completed in last 5 Years:

Mega Park PS and Gravity Sewer

WWTP Upgrade

Industrial Park Drive PS and Generator (\$310,500)

Emergency Sewer Pump Purchase (\$72,994)

Revision and Approval by Town Board of Commissioners

This information was presented for reaffirmation and approval of updates for the current year to reflect the Town's current priorities, this the 12th day of September, 2016.

James E. Blake, Mayor _____

Laura Morton, Town Clerk _____

RESOLUTION BY THE BISCOE BOARD OF COMMISSIONERS

WHEREAS, Title I of the Federal Housing and Community Development Act of 1974, as amended, has established the U.S. Housing and Urban Development (HUD) Community Development Block Grant (CDBG) Program, and has authorized the making of grants to aid eligible units of government in funding the cost of construction, replacement, or rehabilitation of water and wastewater infrastructure, and that the North Carolina Department of Environment Quality (DEQ) Division of Water Infrastructure (DWI) was delegated the authority by the state legislature to administer the water and wastewater infrastructure portion of the state grant monies received from the U.S. HUD CDBG program by Session Law 2013-360, Section 15.15(a) as amended by Section 5.3 of Session Law 2013-363, and

WHEREAS, The Town of Biscoe has need for and intends to construct a wastewater collection system project described as a sanitary sewer system rehabilitation project that will eliminate inflow and infiltration from the Town’s wastewater collection system, and

WHEREAS, The Town of Biscoe intends to request state grant assistance for the project,

NOW THEREFORE BE IT RESOLVED, BY THE BOARD OF COMMISSIONERS OF THE TOWN OF BISCOE:

That the Town of Biscoe, the **Applicant**, will adopt and place into effect on or before completion of the project a schedule of fees and charges and other available funds which will provide adequate funds for proper operation, maintenance, and administration of the system.

That the **Applicant** will provide for efficient operation and maintenance of the project on completion of construction thereof.

That James E. Blake, Mayor, and Brandon Holland, Town Manager, the **Authorized Officials**, and successors so titled, is hereby authorized to execute and file an application on behalf of the **Applicant** with the State of North Carolina for a grant to aid in the construction of the project described above.

That the **Authorized Officials**, and successors so titled, is hereby authorized and directed to furnish such information as the appropriate State agency may request in connection with such application or the project; to make the assurances as contained above; and to execute such other documents as may be required in connection with the application.

That the **Applicant** has substantially complied or will substantially comply with all Federal, State, and local laws, rules, regulations, and ordinances applicable to the project and to Federal and State grants and loans pertaining thereto.

Adopted this the 12th day of September, 2016 at Biscoe, North Carolina.

James E. Blake, Mayor

Laura B. Morton, Town Clerk

(SEAL)

CERTIFICATION BY RECORDING OFFICER

The undersigned duly qualified and acting Town Clerk of the Town of Biscoe does hereby certify: That the above/attached resolution is a true and correct copy of the resolution authorizing the filing of an application with the State of North Carolina, as regularly adopted at a legally convened meeting of the Biscoe Board of Commissioners duly held on the 12th day of September, 2016, and, further, that such resolution has been fully recorded in the journal of proceedings and records in my office.

IN WITNESS WHEREOF, I have hereunto set my hand this 12^h day of September, 2016.

(Signature of Recording Officer)

(Title of Recording Officer)

September 12, 2016 Town Board Meeting

Agenda Item #4 & #5

Set Public Hearing Parcel 7569-19-51-3117

At the last Board of Commissioners meeting the Board set a public hearing for September 12. At the July meeting, 191 Jackson Drive was annexed into the town limits. The Town has since been approached by Montgomery County 911 about a couple of addresses that need to be changed in order to comply with their software system. 191 Jackson Drive is not a valid address for this parcel. In order to comply with their system, the driveway on the parcel will have to be designated as a private drive. Staff will work with the property owner and the county to create a name and number designation that is appropriate for this private drive. Addresses have to be changed through the public hearing process which we request to be set at the next Board meeting to allow for proper advertising.

Set Public Hearing Parcel 7568-12-85-2074

At the last Board of Commissioners meeting the Board set a public hearing for September 12. At the July meeting, Another parcel that needs to be brought into compliance with the county system is 217 Bruton Street A-I, There is currently a 217 Bruton Street, and 217 Bruton Street A-I; The county system will not recognize the A-I addresses. If there is an emergency at one of the A-I homes the county system will not be able to depict the exact address. Each home on the parcel will have to have its own number and the drive will be designated as a private drive. Staff will work with the property owner and the county to create a name and number designation that is appropriate for the homes and private drive. Addresses have to be changed through the public hearing process which we request to be set at the next Board meeting to allow for proper advertising.

AGENDA ITEM #6

Resolution Supporting Montgomery County's Opposition to Union County's Interbasin Transfer

County's Resolution

RESOLUTION BY THE MONTGOMERY COUNTY BOARD OF COMMISSIONERS IN OPPOSITION TO UNION COUNTY'S INTERBASIN TRANSFER OF TWENTY-THREE MILLION GALLONS OF WATER A DAY FROM LAKE TILLERY IN THE YADKIN PEE DEE BASIN

WHEREAS, the Yadkin is the drinking water resource for the residents of Montgomery County and serves as a source for electric power, recreational activities, and an economic catalyst for the County;

WHEREAS, Union County has a pending application before the Environmental Management Commission to withdraw an amount of water from the Yadkin which is more than double the amount that is currently being consumed by Union County residents and which would extend their maximum capacity by four times their current consumption in order to meet the projected quadrupling of Union County's population by 2050;

WHEREAS, rapid urbanization of counties and communities around Charlotte and Wake County is detrimental to rural counties outside of the suburban arc and to remove resources from counties like Montgomery to feed uncontrolled growth in counties like Union is not in the best interest of any resident of North Carolina;

WHEREAS, controlled growth takes the development and the people to the places where the resources reside and not the resources to the people;

WHEREAS, almost one-half of the tax base in Montgomery County is on the three lakes formed from the Yadkin River and whereas the upper lakes, as part of the FERC licensing agreement, must suffer significant lake level drops in order to maintain stable levels in Lake Tillery, where Union County will make its withdrawal, the proposed transfer will only exacerbate the impact on the northern lakes and depress property values in the County;

WHEREAS, state officials and employees have admitted to Montgomery County that essential partnerships and studies have not been completed in order to ensure the interest of the Yadkin

region is best served prior to making a ruling on the Union IBT request-including a "safe yield" evaluation to determine the maximum amounts of water which can be safely withdrawn from the Yadkin; State hydrological modeling of the Yadkin which is not scheduled until 2017 or beyond; the formation of a comprehensive Yadkin stakeholders organization to confirm the validity of local water supply plans and growth projections; and for the Union County produced CHEOPS modeling to be confirmed by independent analysis;

WHEREAS, Union County water rates for 5000 gallons per month are less than half of what Montgomery County charges its customers, and such rate inequities only illustrate the "haves and the have-nots" impact on rural counties not realizing rapid urbanization and the lack of prudent stewardship over an area that supposedly is without adequate water supply and should be encouraging conservation through higher rates;

WHEREAS, Montgomery County is not intolerant, supports controlled growth, and believes that the resources of the State belong to all of the people in the State;

BE IT THEREFORE RESOLVED, the Board of Montgomery County Commissioners is opposed to the granting of an Interbasin transfer certification to Union County until the necessary stakeholder coalition is formed, the most up-to-date hydrological models are established by the State; a safe yield study is performed to determine maximum amounts of water which can safely be pulled from the Yadkin, and that with these actions performed, that no certification be granted in an amount exceeding the five million gallon per day IBT which was grandfathered to Union County from the Catawba Basin. A reasonable IBT from the Yadkin not to exceed five million gallons per day will allow for controlled growth in Union County, bringing their maximum capacity to more than two and one half times their current consumption. Montgomery County encourages all counties and municipalities bordering the Yadkin to join in this opposition and for all rural counties across the State to voice their concerns against over-urbanization which depletes the vitality of rural areas.

Adopted, this the 16th day of August, 2016.

AGENDA ITEM #7 SOCIAL MEDIA POLICY

TOWN OF BISCOE, NC – SOCIAL MEDIA POLICY

1.0 POLICY/PURPOSE

The Town of Biscoe will employ the use of social media websites to reach citizens it might not otherwise reach. The Town, through the Town Manager or Authorized Personnel, may operate Facebook, Twitter and other social media accounts as deemed necessary by the approval of the Town Manager.

2.0 GENERAL PROVISIONS

Information posted to any Town of Biscoe social media site must be approved by the Town Manager or Authorized Personnel and must be consistent with the mission and community activities of the Town of Biscoe government. For the Town's primary social networking sites, such as its official Facebook page, Twitter and YouTube pages, content will be posted by the Town Manager or Authorized Personnel in accordance with its practices for disseminating other forms of public information. Typically, that involves securing approval from affected departments (department heads or their designees) and appropriate management in the Town Manager's Office. Content posted to social media sites may include news releases, approved photos and videos, agendas, announcements, promotional tools, and similar material.

3.0 SOCIAL MEDIA SITE BENEFITS

- Provide an excellent resource for communicating the Town's various messages and promoting Town services, programs and initiatives.
- Allow real-time interaction with citizens, thus enabling us to better serve citizens' needs.
- Increased efficiency as it pertains to the posting of information, news, events and high-level materials.
- Providing a nontraditional support device to internal departments and divisions for promoting events, partnerships and other Town-driven initiatives and opportunities.
- Additional advertising tool for increasing traffic on the Town of Biscoe main site.

4.0 GUIDELINES

- The Town Manager or Authorized Personnel will create and maintain the Town's official Social Media accounts. All account activity will be reviewed and uploaded to the account.

- Under certain circumstances, a Town Department may want to create and maintain social media applications that are separate from those maintained by the Town Manager or Authorized Personnel. Departments are required to get approval from the Town before implementing departmental specific social media applications.
- Departments must provide specific justification and reasons for maintaining separate social media applications. If approved, the Department Head, and Town Manager will periodically review each application. Those that do not meet the Town’s intended goals and objectives may be removed at any time.
- Some avenues to allow user comments may be turned off, including discussion boards, “walls” and comment sections.
- Unless a social media site has been authorized to accept comments, unofficial or public comments may not be posted.
- If the public is allowed to post comments to a social media account or page, the following posts are inconsistent with the Town’s policies and will not be allowed:
 - Obscene content
 - Offensive language or images
 - Personal attacks, insults, or threatening language
 - Potentially libelous statements
 - Plagiarized material
 - Private, personal information published without consent
 - Comments totally unrelated to the content of the forum
 - Hyperlinks to material that is not directly related to the discussion
 - Commercial promotions or spam
 - Fundraising activities not sponsored by the Town of Biscoe
 - Organized political activity
- Anyone may become a “fan” of the site. However, individuals who displaying objectionable profile pictures on the Town’s social media sites will not be accepted as “fans.”
- The Town of Biscoe has the right to post, remove, delete or choose not to post any materials on any social media sites that officially represent the Town of Biscoe and/or its departments.

5.0 PERSONAL SOCIAL MEDIA ACCOUNTS

As with other forms of public communication, such as telephone and email, employees who engage in using social media during work hours are personally responsible for the content they publish. The creation of Town social media platforms must be approved by the Town Manager.

Guidelines:

- Usage of personal media during work hours for personal communication or personal reasons should be brief. Employees shall not access inappropriate website or engage in detrimental personal conduct.

- Engagement on any social media platform on work time should be limited and performed in adherence with the employee's direct scope of work and responsibilities, with the best interest of the Town paramount in their postings.
- Employees must conduct themselves in a professional and positive tone.
- Departments that use social media are responsible for complying with applicable federal, state and Town laws, regulations and policies. This includes adherence to established laws and policies regarding copyright, records retention, NC Public Records Law and other protected information such as Personal Identifiable Information (PII). Confidential information such as HIPAA protected content will remain confidential.
- A public blog is not the place to communicate internal Town policies for employees or to air disputes or grievances.
- These guidelines may continually evolve as new technologies and social networking tools emerge. The Town Manager or Authorized Personnel will review social media site usage and provide policy recommendations on a continuing basis.

Unacceptable uses: Accessing, messaging or printing sensitive materials including, but not limited to, illegal activities, gambling, sexually explicit materials, weapons, drugs, violence or materials that include inappropriate language, profanity, obscenity, racial, ethnic or discriminatory comments, defamatory statements or otherwise inappropriate content (to include statements such as partisan political positions, religious positions and other statements that may subject the Town, its mission, or its employees to be viewed in a light that is not in the best interest of Town of Biscoe) is strictly prohibited.

Failure to Comply: Each department is responsible for ensuring compliance with this directive. Failure to adhere to these requirements may result in the removal of department pages or information from social media outlets. Employees may lose the privilege to use their electronic devices and/or telecommunication equipment and may result in discipline, up to and including termination of employment.

6.0 DISCLAIMER

The Town of Biscoe does not warrant or make representations or endorsements as to the quality, content, suitability, accuracy or completeness of the information, text, graphics, links and other items contained on this server or any other server. Such materials have been compiled from a variety of sources, and are subject to change without notice from the Town of Biscoe. Except to the extent required by law, commercial use of the materials is prohibited without the written permission of the Town of Biscoe.

Some of the links on this and subsequent pages may lead to resources outside the Town of Biscoe municipal government. The presence of these links should not be construed as an endorsement by the Town of Biscoe of these sites or their content.

The Town of Biscoe is not responsible for the content of any such external link. The Town of Biscoe specifically disclaims any and all liability for any claims or damages that may result from providing the Town of Biscoe website or information it contains, including any web sites maintained by third parties and linked to the Town of Biscoe web site. The responsibility for content rests with the third party organizations that are providing the information.

Except to the extent required by law, communications made through e-mail and comments posted shall in no way be deemed to constitute legal notice to the Town of Biscoe or any of its agencies, officers, employees, agents or representatives with respect to any existing or potential claim or cause of action against the agencies, officers, employees, agents or representatives where notice to the Town is required by federal, state and/or local laws, rules or its regulations.

7.0 TERMS OF USE

Important: The Town of Biscoe Facebook Fan page is intended to be used for *informational* purposes only. If you wish to contact Town of Biscoe Board of Commissioners or to request Town services, please visit the Town's official website: www.Biscoe.com.

This site is maintained and moderated by the Town's Town Manager or Authorized Personnel to ensure that posted comments are constructive and suitable for all readers while respecting a range of opinions and points of view. Moderation will take place during Town Hall's normal business hours. Posted comments must comply with the following regulations:

- Comments must be civil and may not contain slanderous, libelous, malicious, offensive, threatening, profane, or insulting language.
- References to the personality of individuals or personal attacks will not be permitted.
- Advertising or promotional announcements are not permitted.
- Comments must be within the scope of the topic under discussion.
- Comments cannot include personally identifiable information, such as an address, phone number, social security number or other sensitive information.
- Comments cannot represent a person other than the one posting the comment.
- Comments containing links to other web sites or pages must be relevant to the topic.
- Comments cannot serve electoral campaign purposes. Political messages will not be published.

- Participants are responsible for what they post. Comments must not breach any law, confidentiality, or copyright.

Anyone posting comments contrary to this Terms of Use policy may be prohibited from future participation. The Town of Biscoe reserves the right to make administrative updates these Terms of Use and will provide appropriate notice to staff.

AGENDA ITEM #8 MANAGER'S REPORT NON-ACTION REPORTS

Industrial Park Drive Pump Station Upgrade: Pump Station has remained in service and all punchlist items have been addressed. The contractor is coordinating the generator supplier to make another visit to provide further instruction to staff since the startup was altered due to an equipment switchover that had to take place. The generator was successfully load tested but Town staff did not get all of the instructions that normally occur. The supplier is coordinating this visit. Also, the Xylem SCADA System is nearly complete for the remote monitoring and operation of the system. This matches your other system and was installed independently of the construction contract as it was a sole source item. This decision was discussed and determined prior to bidding the project. As such, together with a new supplier representative, there were a few confused moments along the way. All that has been addressed and the programming within your control computer is all that is remaining per my conversations with Xylem. (Bill Lester will be at meeting to discuss items related to this topic as well.)

Pretreatment Program: As noted, NCDEQ gave final approval to your Pretreatment Program in July. The Town Manager recently signed off on all three (3) of the significant user permits – Carolina Dairy, Grede and Arauco (Flakeboard). Monitoring will continue and there will be no further progress to report on this topic unless problems should arise during implementation and enforcement by Town staff.

CDBG-Infrastructure Application – LKC has assisted the Town in the development of a project for submission and consideration in the CDBG-Infrastructure Program. Applications are due September 30th and a Public Hearing is planned for the September 12th meeting. The Public Hearing will detail the program and the proposed project in accordance with NCDEQ standards. The project proposed will address the deteriorated Bruton Street Pump Station and many of the older VCP collection lines in the area in an effort to reduce inflow and infiltration into the system. Following the hearing, a resolution to submit will be presented for consideration of the Board. There will be other items required for the application that will be discussed for Board approval and authorization for the manager to sign upon completion. There is no requirement for a local match for these funds.

September 12, 2016 Town Board Meeting

Agenda Item #9

MAYOR'S MINUTES

- Opened Town Hall for the East Montgomery Football Team Unity March
- Swam Biscoe Pools – walls look to be in good shape
- Went to EMHS to a Unity Service with 11 local churches
- Toured Carolina Dairy and listened to water concerns. (Brandon, Gene, Sam & Alex also attended)
- Attended a meeting in Troy regarding IBT. All Mayors were in attendance. Meeting was led by County Commissioner Chairman Jim Matheney and County Manager Matthew Woodard.
- Attended a General COG Meeting in Kernersville
- Met with Pat Molamthy, NCDOT District 8 Board Member
- Had lunch with Rockingham Town Manager Crump
- Attended a Public Hearing in Norwood regarding IBT
- Went to Asheboro Airport for a road dedication for Tallmadge Baker (Asheboro Mayor Pro tem and past RPO Chair). He was instrumental in getting I 73/74
- Attended Executive Board Meeting in Kernersville with Jackie Morris
- Meeting with Amy Friery, Phil Kissell, and Mr. Adams regarding the Library.