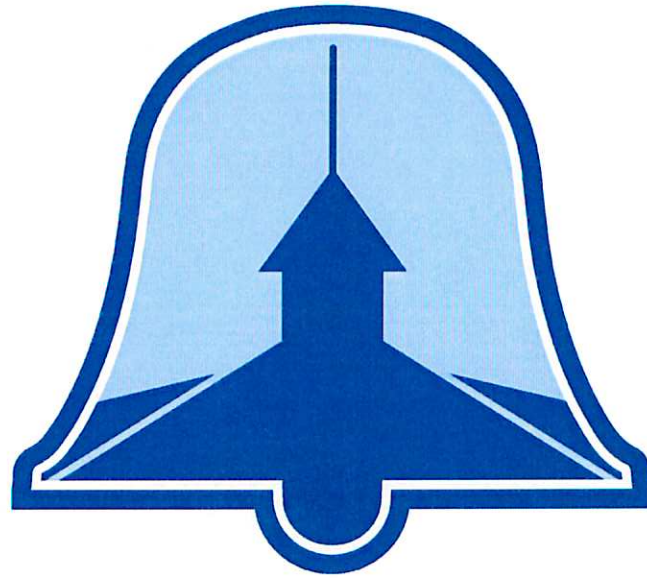


— TOWN OF —  
BISCOE



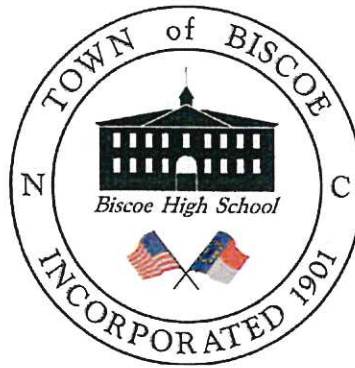
Fiscal Year

2017 – 2018

# Annual Operating Budget

*And supporting documents*

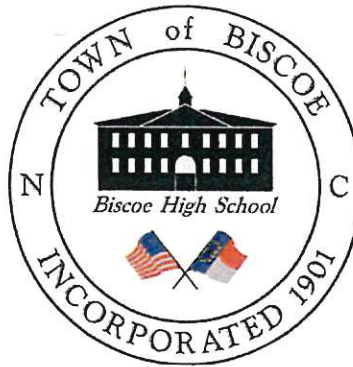
TOWN OF BISCOE, NC  
INCORPORATED 1901



ANNUAL OPERATING BUDGET

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Honorable Mayor, Town Commissioners and Citizens of Biscoe  
Town of Biscoe, North Carolina

### **Introduction**

The proposed Fiscal Year 2017-2018 Budget for the Town of Biscoe, North Carolina has been prepared in accordance with the NC Local Government Budget and Fiscal Control Act and NC General Statute 159-11, and is now submitted for your consideration. The Budget identifies revenue and expenditure *estimates* for Fiscal Year 2017-2018 and attempts to maintain a continuum of quality services to the citizens of Biscoe. This budget is inclusive of all financial obligations while all municipal services remain funded. Revenues are projected conservatively and expenditures are projected realistically. The highlights of the proposed budget are as follows:

### **General Fund Revenues**

The fiscal year 2017-2018 Budget proposes a remaining property tax rate of \$0.56 per \$100 valuation. In fiscal year 2015-2016 the real property and vehicle valuation for the Town of Biscoe was \$129,277,971 while Montgomery County's collection rate was 98%. Fiscal year 2017-2018 property tax revenues are conservatively estimated at \$669,780. State forecasts show that Biscoe can expect around a 4.25% increase on sales tax revenue, 1% increase in beer and wine taxes and a 4.5% increase in

solid waste disposal tax. While Powell Bill Fund revenues are expected to remain the same at \$48,375. \$215,770 of Fund Balance is appropriated to balance the general fund largely due to the need for vehicle purchases, improvements to be made at the pool, and an additional \$30,000 to match the Fire Department's grant from Office of State Fire Marshall.

### **General Fund Expenditures**

The 2017-2018 General Fund Budget encompasses several large costing items, it is highly recommended that capital purchases be limited for the next few years to decrease fund balance usage or that options are considered to increase General Fund revenues. The General Fund expenditure changes are highlighted as follows:

#### **Police Department**

The Police Department will replace a 2006 car with one 2017 SUV and replacement of the in-car computers (\$48,500). The Police Department Budget will not include the Transfer to the LEO Separation Fund of \$25,000. The funds will be transferred from the CD just as we did last year. The current CD has a balance of \$122,417. This transfer is normally slightly less than \$20,000.

#### **Fire Department**

The Fire Department has been awarded \$30,000 from the OSFM for a remodeling project totaling \$157,000. The Town will also match \$30,000 of the State funds. \$90,000 of the project is in need of funding to allow for future planning. The Board may consider amending this budget farther into the fiscal year of plan for the remaining expenditures in upcoming years.

### **Streets Department**

The Streets Department and Water Department will share the expense of a new truck for Public Works \$30,000. A new mower is needed for right-of-way maintenance and upkeep - \$9,000.

### **Deaton-Monroe Park**

The pool is scheduled to be completely striped and plastered in the fall (\$73,000). A new roof and additional concrete for better erosion control at the park shelter will be installed at \$9,000.

### **Enterprise Fund**

Rates are proposed to increase in the Water & Sewer Fund. The Audit shows a loss of \$212,520 during the 2015-2016 fiscal year. In an effort of minimize loss, expenditures were cut for the 2016-2017 year. Water & Sewer revenues have consistently been under expenditures. There is a need to prepare for the loss of additional revenue for when the Central High School opens, along with water tank maintenance and repairs to our water/sewer system. A recent report from Utility Services shows data that our water tank is in need of a proper maintenance contract along with internal and external repairs and upgrades, including interior/exterior maintenance, permitting and warranty. Total cost for immediate repairs and maintenance total \$261,000, over 5 years. Other companies have been contacted and are not able to compete from a pricing standpoint and are unable spread out the costs.

To keep any increase as minimal as possible it was proposed to increase the minimum water rates by \$1. The Board directed to raise the minimum rates by \$2. This means that the minimum (in town) residential water

charge will go from \$10 to \$12, and commercial from \$32 to \$34. Last year \$64,182 of Fund Balance was needed to balance the Enterprise Fund. This year it is requested to use \$21,845 of Fund Balance to offset the expenditures. The department will continue to experience debt payments totaling \$140,560, for the SRF Loan payments and the First Bank loan for the Industrial Park Lift Station, therefore capital spending has been limited. \$30,000 is set aside for Capital Improvements for the first year of the water tank contract and \$10,000 for a new roof at the sewer plant. We will be working with engineering to continue to pursue grant funding for pump stations improvement also.

### **Employees**

The budget is prepared and balanced with a 2% COLA for employees, and longevity as addressed in the personnel policy adopted last year. The state average of COLA this year will be around 3% from a survey from the NC League of Municipalities and the PTCOG. Health insurance will decrease 3%, and dental insurance will increase 1%.

### **PUBLIC HEARING**

In accordance with N.C.G.S. § 159-12(b) there will be a public hearing on June 12, 2017 at 7:00 pm, at the Biscoe Town Hall, any person wishing to make comments may do so at that time.

Respectfully Submitted,

Brandon Holland  
Town Manager

**TOWN OF BISCOE**  
**BUDGET ORDINANCE**

Ordinance No. 171801

BE IT ORDAINED by the Board of Commissioners of the Town of Biscoe, North Carolina that the following anticipated fund revenues and departmental expenditures together with a certain Fee Schedule, and with certain authorizations, are hereby appropriated and approved for the operation of the Town Government and its activities for the Fiscal Year beginning July 1, 2017 and ending June 30, 2018, in accordance with the chart of accounts heretofore established for this Town:

**Summary**

General Fund	\$ 1,591,854
Water / Sewer Fund	\$ 1,000,195
Powell Bill Fund	\$ 46,792
Law Enforcement Separation Fund	\$ 22,654
<b>Total Budget</b>	<b>\$ 2,661,495</b>

**Section 1. General Fund**

**Expenditures**

<b>ACCOUNT</b>	<b>DEPARTMENT</b>	<b>APPROPRIATION</b>
4110	Governing Board	\$ 11,594
4120	Administration	\$ 322,137
4150	Legal	\$ 40,500
4260	Buildings and Grounds	\$ 73,300
4310	Police	\$ 571,420
4340	Fire	\$ 140,610
4500	Streets	\$ 236,750
6120	Parks and Recreation	\$ 195,543
	<b>Total Appropriations</b>	<b>\$ 1,591,854</b>

## Revenues

It is estimated that the following revenues will be available in the General Fund for the Fiscal Year beginning July 1, 2016 and ending June 30, 2017:

DESCRIPTION	AMOUNT
Ad Valorem Taxes	\$ 669,780
Rental Vehicle Taxes	\$ 100
Telecomm Sales Tax	\$ 11,904
Sales Tax Distribution	\$ 322,495
ABC Revenues	\$ 650
Solid Waste Disposal Tax	\$ 968
Wine & Beer Tax	\$ 8,164
Utility Franchise Tax	\$ 213,976
Video Programming	\$ 5,130
Sales Tax Refund	\$ 10,000
Gasoline Tax Refund	\$ 3,000
Zoning Permits	\$ 1,000
Court Fees	\$ 2,500
DSM Revenues	\$ 2,000
Cemetery Revenues	\$ 2,500
Fire Grant Funds	\$ 30,000
Park Fees	\$ 20,000
Softball Leagues	\$ 4,500
County Recreation Contribution	\$ 10,000
Concessions	\$ 5,000
Extra Garbage Cans	\$ 1,500
Investment Earnings	\$ 375
Interest Income	\$ 375
Donations	\$ 1,000
Transfer/Capital Reserve	\$ 50,000
Fund Balance Appropriated	\$ 215,770
<b>Total Estimated Revenues</b>	<b>\$ 1,591,854</b>

### Section 3: Levy of Taxes

There is hereby levied a tax at the rate of fifty-six cents (\$0.56) per one hundred (\$100) valuation of property as listed for taxes as of January 1 for the purpose of raising the revenue listed as " Ad Valorem Taxes" in the General Fund in Section 1 of this ordinance. This rate is based on a total



valuation of property for the purposes of taxation of \$129,277,971, and an estimated rate of collection of 97.5%.

**Section 4: Water / Sewer Fund**

**Revenues**

<b>DESCRIPTION</b>	<b>AMOUNT</b>
Sales, Services, and Fees	\$ 970,737
Investment Earnings	\$ 1,000
Sale of Fixed Assets	\$ 500
Fund Balance Appropriated	\$ 27,958
<b>Total Estimated Revenues</b>	<b>\$ 1,000,195</b>

**Expenditures**

<b>DESCRIPTION</b>	<b>APPROPRIATIONS</b>
Water / Sewer Operations	\$ 804,635
Debt Service	\$ 140,560
Capital Outlay	\$ 55,000
<b>Total Appropriations</b>	<b>\$ 1,000,195</b>

**Section 5. Powell Bill Fund**

<b>DESCRIPTION</b>	<b>APPROPRIATIONS</b>
Revenues	\$ 46,792
Expenditures	\$ 46,792

**Section 6. Law Enforcement Separation Fund**

<b>DESCRIPTION</b>	<b>APPROPRIATIONS</b>
Revenues	\$ 22,654
Expenditures	\$ 22,654

**Section 7. Fee Schedule**

There is hereby established, for the fiscal year 2017-2018, various fees and charges scheduled herewith:

<b>Administration</b>		
COPIES PER PAGE	\$ 0.10	PER PAGE
PUBLIC RECORDS REQUEST	\$ 0.25	PER PAGE
NOTARY FEES	\$ 5.00	PER SIGNATURE
RETURN CHECK/DRAFT FEE	\$ 25.00	WATER/PARK FEES, ETC.
SEND A FAX	\$ 0.25	PER PAGE
<b>Parks &amp; Recreation</b>		
PARK RESTROOM KEY	\$ 5.00	DEPOSIT
PICNIC SHELTER RESERVEATION FEE OVER 100 PEOPLE	\$ 1.00	PER PERSON
PICNIC SHELTER RESERVEATION FEE 100 PEOPLE OR LESS	\$ 25.00	CIVIC CLUBS, ORGANIZATIONS & GOVERNMENT AGENCIES ARE EXEMPT FROM FEES
SWIMMING LESSONS	\$ 30.00	FREE TO EMPLOYEES/CHILDREN
SWIMMING POOL ADMISSION	\$ 2.00	FREE TO EMPLOYEES/CHILDREN
<b>Police</b>		
FINGERPRINTS	\$ 10.00	
WRECK REPORT FEES	\$ 5.00	
ALL OTHER POLICE REPORTS	\$ 5.00	

**Water & Sewer****Water & Sewer (Residential Rates)****Inside City Limits**

First 2000 Gallons (Minimum Charge)	\$ 12.00	Per 1000 gallons
Each additional 1000 Gallons	\$ 5.50	Per 1000 gallons
Sewer	100%	of water used

**Outside City Limits**

First 2000 Gallons (Minimum Charge)	\$ 22.00	Per 1000 gallons
Each additional 1000 Gallons	\$ 11.00	Per 1000 gallons
Sewer	100%	of water used
NCGS 160A-314.(a)		

**Water & Sewer (Commercial Rates)****Inside City Limits**

First 3000 Gallons (Minimum Charge)	\$ 34.00	
Each additional 1000 Gallons	\$ 5.50	Per 1000 gallons
Over 1 Million Gallons, contact Office		
Sewer	100%	of water used

**Outside City Limits**

First 2000 Gallons (Minimum Charge)	\$ 55.00	
Each additional 1000 Gallons	\$ 11.00	Per 1000 gallons
Over 1 Million Gallons, contact Office		
Sewer	100%	of water used

**Water & Sewer Fees**

Water Connection - Residential	\$ 50.00	
Water Connection - Business	\$ 75.00	
Reconnection	\$ 35.00	MUST BE PAID BEFORE WATER IS CUT BACK ON
Late Fee	\$ 10.00	APPLIED AFTER 5 PM ON 20TH
Tamering Fee	\$ 350.00	First offense, progressive thereafter
Water Tap (3/4")	\$ 500.00	
Water Tap (1")	\$ 600.00	
Water Tap (Bore or Push)	Actual cost + 5%	
Sewer Tap (Inside City Limits)	\$ 500.00	
Sewer Tap (Outside City Limits)	\$ 600.00	
Sewer Tap (Bore or Push)	Actual cost + 5%	

**Planning & Zoning Fees**

CONDITIONAL USE PERMIT	\$ 200.00
MAPS	\$ 1.00
REZONING APPLICATION	\$ 300.00
ZONING BOOKS	\$ 10.00
ZONING PERMIT	\$ 25.00

**Cemetery Prices****Section B**

Inside City Limits Resident	\$ 230.00	Per Grave
Outside City Limits Resident	\$ 430.00	Per Grave

**Section D**

Inside City Limits Resident	\$ 330.00	Per Grave
Outside City Limits Resident	\$ 730.00	Per Grave

### **Section 8. Special Authorizations – Budget Officer**

- A. The Budget Officer shall be authorized to reallocate appropriations within departments, and among the various line accounts not organized by departments, as deemed necessary.
- B. The Budget Officer shall be authorized to execute interdepartmental transfers, within the same fund, not to exceed ten percent (10%) of the appropriated monies for the department whose allocation is reduced. Notification of all such transfers shall be made to the Town Board at its next meeting following the date of the transfer.
- C. Inter-fund transfers, established in the Budget Ordinance, may be accomplished without additional approval from the Town Board.
- D. The Town Manager shall serve as the Budget Officer

### **Section 9. Restrictions – Budget Officer**

- A. Inter-fund transfer of monies, except as noted in Section 8, shall be accomplished by Town Board authorizations only.
- B. Utilizations of appropriations contained in contingencies may be accomplished only with specific approval of the Town Board.
- C. Per state General Statutes the Town shall maintain an eight percent (8%) fund balance at all times.

### **Section 10. Budget Amendments**

- A. The North Carolina Local Government Budget and Fiscal Control Act allows the Town Commissioners to amend the Budget Ordinance any time during the fiscal year, so long as it complies with the North Carolina General Statutes. The Town Commissioners must approve all budget amendments.

### **Section 11. Utilization of Budget Ordinance**

This ordinance shall be the basis of the financial plan for the Town of Biscoe municipal government during the 2017-2018 fiscal year. The budget officer shall administer the budget and shall ensure that operating officials are provided guidance and sufficient details to implement their appropriate portion of the budget.

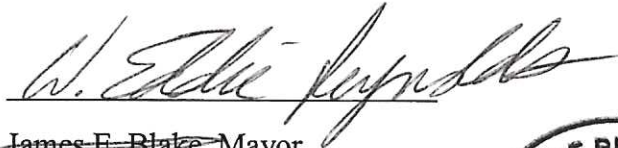
The finance and purchasing personnel shall establish and maintain all records, which are in accordance with the Budget Ordinance, and the appropriate statutes for the State of North Carolina.

### **Section 12. Effective Date of Salary Changes**

Any salary changes for Town Employees shall begin the first full payroll in the new fiscal year.

Adopted this 12<sup>th</sup> day of June 2017 at a regular scheduled meeting of the Town of Biscoe Board of Commissioners, in Biscoe, North Carolina.

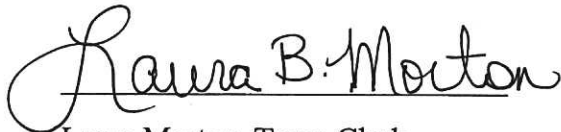
Biscoe, North Carolina



~~James E. Blake~~, Mayor



ATTEST:

  
Laura Morton, Town Clerk



TOWN OF BISCOE, NC  
INCORPORATED 1901



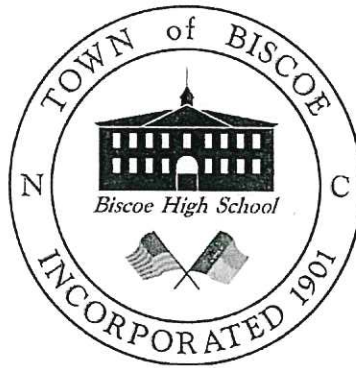
OFFICE OF THE TOWN MANAGER

## **2017-2018 Annual Operating Budget**

### **Prior Year's Fund Balance Usage**

2010-2011	\$184,639
2011-2012	\$262,530
2012-2013	\$141,877
2013-2014	\$257,418
2014-2015	\$214,648
2015-2016	\$251,119
2016-2017	\$67,868 (Adopted)
2017-2018	\$215,770 (Proposed)

TOWN OF BISCOE, NC  
INCORPORATED 1901



OFFICE OF THE TOWN MANAGER

Enterprise Fund

Water & Sewer Revenues under Expenditures  
(Audited Financials)

2016	\$212,520
2015	\$71,486
2014	\$185,502
2013	\$66,356

**Budget Totals**

	<u>2016-2017</u> <u>(Approved)</u>	<u>2017-2018</u> <u>(Requested)</u>	<u>Difference</u>
<b>General Fund - 10</b>			
Revenues	\$1,392,698	\$1,591,854	<u>General Fund</u>
Expenditures	\$1,392,655	\$1,591,854	\$0
<b>Water &amp; Sewer Fund - 60</b>	<u>2016-2017</u> <u>(Approved)</u>	<u>2017-2018</u> <u>(Requested)</u>	
Revenues	\$999,505	\$1,000,195	<u>Water/Sewer</u>
Expenditures	\$999,505	\$1,000,195	\$0
<b>Powell Bill Fund - 11</b>	<u>2016-2017</u> <u>(Approved)</u>	<u>2017-2018</u> <u>(Requested)</u>	
Revenues	\$53,792	\$46,792	
Expenditures	\$53,792	\$46,792	
<b>Law Enforcement Separation Fund - 72</b>	<u>2016-2017</u> <u>(Approved)</u>	<u>2017-2018</u> <u>(Requested)</u>	
Revenues	\$22,654	\$22,654	<u>L.E.O.S. CD</u>
Expenditures	\$22,654	\$22,654	<u>Balance</u>
			\$122,417



**General Fund - 10**

<u>REVENUES</u>	2017-2018
Ad Valorem Taxes	\$669,780
Unrestricted Intergovernmental	\$333,665
Unrestricted Intergovernmental	\$241,888
Fees, Sales, and Services	\$80,750
Other Finance Sources	\$265,770
<b>Total General Fund Revenues</b>	<b><u>\$1,591,854</u></b>

**General Fund - 10**

REVENUES		2016-2017 <u>Approved</u>	2017-2018 <u>Requested</u>
Ad Valorem Taxes			
10-3100-007	2007 TAXES	\$0	\$0
10-3100-011	2011 TAXES	\$0	\$0
10-3100-012	2012 TAXES	\$0	\$0
10-3100-013	2013 TAXES	\$0	\$0
10-3100-014	2014 TAXES	\$0	\$0
10-3100-015	2015 TAXES	\$0	\$0
10-3100-016	2016 TAXES	\$607,448	\$0
10-3100-016	2017 TAXES	\$0	\$607,448
10-3100-111	PRIOR YEAR TAXES	\$8,000	\$8,000
10-3100-120	MOTOR VEHICLE TAXES	\$49,832	\$49,832
10-3100-180	TAX INTEREST	\$4,500	\$4,500
		<u>\$669,780</u>	<u>\$669,780</u>
Unrestricted Intergovernmental			
10-3100-200	INSURANCE PROCEEDS	\$0	\$0
10-3200-000	RENTAL VEHICLE TAXES	\$100	\$100
10-3220-000	INTANGIBLE PROPERTY TAX	\$0	\$0
10-3224-350	TELECOMM SALES TAX	\$11,904	\$11,071
10-3230-000	SALES TAX DISTRIBUTION	\$310,838	\$322,495
		<u>\$322,842</u>	<u>\$333,665</u>
Unrestricted Intergovernmental			
10-3250-000	ABC REVENUES	\$650	\$650
10-3260-000	PRIVILEGE LICENSE TAX	\$0	\$0
10-3270-000	SOLID WASTE DISPOSAL TAX	\$927	\$968
10-3322-000	WINE & BEER TAX	\$7,775	\$8,164
10-3324-000	UTILITY FRANCHISE TAX	\$213,976	\$213,976
10-3324-350	VIDEO PROGRAMMING	\$5,130	\$5,130
10-3325-351	SALES TAX REFUND	\$10,000	\$10,000
10-3325-352	GASOLINE TAX REFUND	\$3,000	\$3,000
10-3326-000	SENIOR CIT EXEMPT REFUND	\$0	\$0
10-3327-000	INVENTORY TAX CREDIT	\$0	\$0
		<u>\$241,458</u>	<u>\$241,888</u>
Fees, Sales, and Services			
10-3340-000	ORDINANCE FEES	\$0	\$0
10-3343-000	ZONING PERMITS	\$1,000	\$1,000
10-3413-582	RECOVERY/RETURNED CHECKS	\$0	\$0
10-3431-490	COURT FEES	\$2,500	\$2,500
10-3431-880	COPS GRANT REVENUE	\$0	\$0
10-3431-890	DSM REVENUES	\$2,000	\$2,000
10-3431-900	WEAPONS REPLACEMENT EV 1	\$0	\$0
10-3433-362	HWY SAFETY GRANT PD	\$0	\$0
10-3434-320	COUNTY APPROPRIATION/FD	\$0	\$0
10-3474-000	CEMETERY REVENUES	\$2,500	\$2,500
10-3612-370	FIRE GRANT FUNDS	\$0	\$30,000
10-3613-410	PARK FEES	\$20,000	\$20,000
10-3613-420	SOFTBALL LEAGUES	\$4,500	\$4,500
10-3613-430	COUNTY RECREATION CONTRIBUTION	\$0	\$10,000

10-3613-480	CONCESSIONS	\$5,000	\$5,000
10-3613-500	PRECIOUS METAL FEES	\$0	\$0
10-3613-823	ANNEXATION FEES	\$0	\$0
10-3830-000	MISCELLANEOUS REVENUES	\$0	\$0
10-3830-399	EXTRA GARBAGE CANS	\$1,500	\$1,500
10-3830-500	STATE ON-BEHALF PAYMENTS	\$0	\$0
10-3831-491	INVESTMENT EARNINGS	\$375	\$375
10-3831-493	FIRE DEPT INVESTMENT EARNINGS	\$0	\$0
10-3831-497	INTEREST INCOME	\$375	\$375
10-3831-822	SALE OF TIMBER	\$0	\$0
10-3832-000	PALUZA/MUSIC IN THE PARK REVENUES	\$0	\$0
10-3832-100	FIRE DEPT DONATIONS	\$0	\$0
10-3833-820	VETERANS MONUMENT DONATIONS	\$0	\$0
10-3833-840	DONATIONS	\$1,000	\$1,000
10-3833-850	8K DASH N SPLASH MAY 2014	\$0	\$0
10-3833-860	HALLOWEEN IN THE PARK DONATIONS	\$0	\$0
10-3833-870	POLICE DEPARTMENT FEES	\$0	\$0
10-3835-810	SALE SURPLUS SUPPLIES	\$0	\$0
10-3835-820	SALE OF FIXED ASSETS	\$0	\$0
10-3835-821	SALE OF LAND	\$0	\$0
10-3835-860	TRANSFER FROM POWELL BILL (11-4510-600)	\$0	\$0
10-3835-870	TOWN HOSTED PAINT CLASS	\$0	\$0
10-3835-890	SALE OF TOWN OF BISCOE MERCHANDISE - BAGS	\$0	\$0
10-3835-895	SALE OF TOWN OF BISCOE MERCHANDISE T-SHIRTS	\$0	\$0
10-3839-000	CABLE FRANCHISE FEES	\$0	\$0
		<u>\$40,750</u>	<u>\$80,750</u>
	<b>Other Finance Sources</b>		
10-3988-720	TRANSFER FROM LEO (72-9810-100)	\$0	\$0
10-3988-980	TRANSFER/CAPITAL RESERVE (21-8100-980)	\$50,000	\$50,000
10-3991-000	FUND BALANCE APPROPRIATED	\$67,868	\$215,770
		<u>\$117,868</u>	<u>\$265,770</u>
		<u>\$1,392,698</u>	<u>\$1,591,854</u>

4110

**General Fund - 10**  
**GOVERNING BOARD**

	<u>2016-2017</u> <u>(Requested)</u>	<u>2017-2018</u> <u>(Requested)</u>
SALARIES	\$10,211	\$10,211
ESC CONTRIBUTION	\$102	\$102
SS TAX	\$633	\$633
MEDICARE TAX	\$148	\$148
TRAVEL	\$500	\$500
	<u>\$11,594</u>	<u>\$11,594</u>

**General Fund - 10**

**4110 - GOVERNING BOARD**

	Line Item	Description	<u>2016-2017 (Requested)</u>	<u>2017-2018 (Requested)</u>
SALARIES	10-4110-121	Wages	\$10,211	\$10,211
ESC CONTRIBUTION	10-4110-122	NC ESC	\$102	\$102
SS TAX	10-4110-180	FICA	\$633	\$633
MEDICARE TAX	10-4110-181	Medicare	\$148	\$148
TRAVEL	10-4110-311	Meetings/Travel	\$500	\$500
			<u>\$11,594</u>	<u>\$11,594</u>

**General Fund-10**

**4120 ADMINISTRATION**

	<u>2016-2017</u> (Approved)	<u>2017-2018</u> (Requested)
SALARIES	\$135,670	\$144,919
ESC CONTRIBUTION	\$1,091	\$1,113
SS TAX	\$6,766	\$6,901
MEDICARE TAX	\$1,582	\$1,614
RETIREMENT	\$7,715	\$7,908
GROUP INSURANCE	\$10,390	\$10,390
DENTAL INSURANCE	\$938	\$966
SUPPLEMENTAL RETIREMENT	\$4,460	\$4,460
VEHICLE SUPPLIES	\$600	\$600
PART TIME HELP	\$0	\$0
OFFICE SUPPLIES	\$9,000	\$9,000
TRAVEL/TRAINING/MEETINGS	\$4,000	\$4,000
TELEPHONE	\$8,000	\$8,000
POSTAGE	\$2,250	\$2,250
PRINTING SERVICES	\$1,000	\$1,000
MAINT/REPAIR EQUIP/COPIER LEASES	\$8,000	\$8,000
COMPUTER PROGRAMMING SERVICES	\$7,500	\$7,500
LEGAL ADVERTISING	\$2,000	\$2,000
PAYROLL SERVICE	\$0	\$0
VEHICLE TAX COLLECTION FEE	\$0	\$0
VEHICLE TAX REFUNDS	\$0	\$0
RENT	\$0	\$0
INSURANCE/BONDING	\$64,000	\$64,000
NC SALES TAX	\$1,100	\$1,100
COUNTY SALES TAX	\$500	\$500
DUES/SUBSCRIPTIONS	\$4,200	\$4,200
MEDC DUES	\$5,100	\$5,100
ELECTIONS	\$2,000	\$2,000
MISCELLANEOUS	\$0	\$0
PALUZA EXPENSES	\$0	\$0
CAPITAL OUTLAY	\$0	\$0
LIBRARY EXPENSE	\$6,000	\$6,000
CIVIC CONTRIBUTIONS	\$5,500	\$5,500
COUNTY TAX COLLECTION	\$13,116	\$13,116
CONTINGENCY	\$0	\$0
	<u>\$312,478</u>	<u>\$322,137</u>

General Fund - 10

ADMINISTRATION

	Line Item	Description	2016-2017 (Approved)	2017-2018 (Requested)
SALARIES	10-4120-121	Wages	\$135,670	\$144,919
ESC CONTRIBUTION	10-4120-122	NC ESC	\$1,091	\$1,113
SS TAX	10-4120-180	FICA	\$6,766	\$6,901
MEDICARE TAX	10-4120-181	Medicare	\$1,582	\$1,614
RETIREMENT	10-4120-182	NC Retirement	\$7,715	\$7,908
GROUP INSURANCE	10-4120-183	BCBS - NC	\$10,390	\$10,390
DENTAL INSURANCE	10-4120-184		\$938	\$966
SUPPLEMENTAL RETIREMENT	10-4120-189		\$4,460	\$4,460
VEHICLE SUPPLIES	10-4120-250	Gas/Vehicle Supplies	\$600	\$600
PART TIME HELP	10-4120-260		\$0	\$0
OFFICE SUPPLIES	10-4120-290	Office Supplies	\$9,000	\$9,000
TRAVEL/TRAINING/MEETINGS	10-4120-311	Manager/Clerk Travel	\$4,000	\$4,000
TELEPHONE	10-4120-321	VOIP	\$8,000	\$8,000
POSTAGE	10-4120-325	Envelopes/Mailings	\$2,250	\$2,250
PRINTING SERVICES	10-4120-340	Ink/Paper	\$1,000	\$1,000
MAINT/REPAIR EQUIP/COPIER LEASES	10-4120-352	Copier Lease	\$8,000	\$8,000
COMPUTER PROGRAMMING SERVICES	10-4120-382	IT Services	\$7,500	\$7,500
LEGAL ADVERTISING	10-4120-391	Required Newspaper Ads	\$2,000	\$2,000
PAYROLL SERVICE	10-4120-393		\$0	\$0
VEHICLE TAX COLLECTION FEE	10-4120-402		\$0	\$0
VEHICLE TAX REFUNDS	10-4120-403		\$0	\$0
RENT	10-4120-415		\$0	\$0
INSURANCE/BONDING	10-4120-450	Govt Officials Bonding	\$64,000	\$64,000
NC SALES TAX	10-4120-487	State Sales Tax	\$1,100	\$1,100
COUNTY SALES TAX	10-4120-488	Montgomery Co Sales Tax	\$500	\$500
DUES/SUBSCRIPTIONS	10-4120-491	News Paper & Memberships	\$4,200	\$4,200
MEDC DUES	10-4120-494	Economic Development Dues	\$5,100	\$5,100
ELECTIONS	10-4120-498	Local Elections	\$2,000	\$2,000
MISCELLANEOUS	10-4120-499		\$0	\$0
PALUZA EXPENSES	10-4120-500		\$0	\$0
CAPITAL OUTLAY	10-4120-510		\$0	\$0
LIBRARY EXPENSE	10-4120-694	Library Funding	\$6,000	\$6,000
CIVIC CONTRIBUTIONS	10-4120-695	Civic Organizations	\$5,500	\$5,500
COUNTY TAX COLLECTION	10-4120-696	Tax Collection Service	\$13,116	\$13,116
CONTINGENCY	10-4120-991		\$0	\$0
			<u>\$312,478</u>	<u>\$322,137</u>

**General Fund-10**

4150 LEGAL

	<u>2016-2017</u> <u>(Approved)</u>	<u>2017-2018</u> <u>(Requested)</u>
CONDEMNATIONS	\$0	\$0
ACCOUNTING SERVICES	\$24,500	\$24,500
LEGAL SERVICES	\$5,000	\$5,000
CONSULTING SERVICES	\$10,000	\$10,000
SURVEYING SERVICES	\$1,000	\$1,000
ECONOMIC INCENTIVES	\$0	\$0
CONTINGENCY	\$0	\$0
	<u>\$40,500</u>	<u>\$40,500</u>



**General Fund-10**

**4150-LEGAL**

	<u>Line Item</u>	<u>Description</u>	<u>2016-2017 (Approved)</u>	<u>2017-2018 (Requested)</u>
CONDEMNATIONS	10-4150-019		\$0	\$0
ACCOUNTING SERVICES	10-4150-191	Annual Audit Contract	\$24,500	\$24,500
LEGAL SERVICES	10-4150-192	Attorney Retainer	\$5,000	\$5,000
CONSULTING SERVICES	10-4150-198	Other Professional Services	\$10,000	\$10,000
SURVEYING SERVICES	10-4150-199	Land Surveys	\$1,000	\$1,000
ECONOMIC INCENTIVES	10-4150-400		\$0	\$0
CONTINGENCY	10-4150-991		\$0	\$0
			<u>\$40,500</u>	<u>\$40,500</u>

**General Fund-10**

**4260 BUILDINGS & GROUNDS**

	<u>2016-2017</u> <u>(Approved)</u>	<u>2016-2017</u> <u>(Requested)</u>
VEHICLE SUPPLIES	\$0	\$0
DEPARTMENTAL SUPPLIES	\$11,000	\$11,000
UTILITIES	\$25,000	\$25,000
MAINT/REPAIR GROUNDS	\$10,000	\$10,000
MAINT/REPAIR BUILDINGS	\$15,000	\$15,000
BEAUTIFICATION PROJECTS	\$3,000	\$3,000
MAINT/REPAIR EQUIP	\$7,500	\$7,500
VETERANS MONUMENT EXPENSES	\$0	\$0
NC SALES TAX	\$1,200	\$1,200
COUNTY SALES TAX	\$600	\$600
PURCHASE OF PROPERTY	\$0	\$0
CAPITAL OUTLAY	\$0	\$0
CONTINGENCY	\$0	\$0
	<u>\$73,300</u>	<u>\$73,300</u>

**General Fund**

**4260 - BUILDINGS & GROUNDS**

	<u>Line Item</u>	<u>Description</u>	<u>2016-2017 (Approved)</u>	<u>2017-2018 (Requested)</u>
VEHICLE SUPPLIES	10-4260-250		\$0	\$0
DEPARTMENTAL SUPPLIES	10-4260-290	Materials/Equipment	\$11,000	\$11,000
UTILITIES	10-4260-331	Utility Bill	\$25,000	\$25,000
MAINT/REPAIR GROUNDS	10-4260-350	Property Maintenance	\$10,000	\$10,000
MAINT/REPAIR BUILDINGS	10-4260-351	Building Repairs	\$15,000	\$15,000
BEAUTIFICATION PROJECTS	10-4260-354	Landscaping/Flowers	\$3,000	\$3,000
MAINT/REPAIR EQUIP	10-4260-359	Equipment materials	\$7,500	\$7,500
VETERANS MONUMENT EXPENSES	10-4260-400		\$0	\$0
NC SALES TAX	10-4260-487		\$1,200	\$1,200
COUNTY SALES TAX	10-4260-488		\$600	\$600
PURCHASE OF PROPERTY	10-4260-500		\$0	\$0
CAPITAL OUTLAY	10-4260-550		\$0	\$0
CONTINGENCY	10-4260-991		\$0	\$0
			<u>\$73,300</u>	<u>\$73,300</u>

**General Fund**

**4310 POLICE DEPARTMENT**

	<u>2016-2017</u> (Approved)	<u>2017-2018</u> (Requested)
SALARIES	\$297,167	\$309,610
ESC CONTRIBUTION	\$2,972	\$3,031
SS TAX	\$18,424	\$18,792
MEDICARE TAX	\$4,309	\$4,395
RETIREMENT	\$22,436	\$22,997
GROUP INSURANCE	\$57,143	\$57,143
DENTAL INSURANCE	\$5,157	\$5,312
TRANSFER TO LEO SEPARATION FUND (73-3431-000)	\$0	\$0
SUPPLEMENTAL RETIREMENT	\$13,372	\$13,639
UNIFORMS	\$4,000	\$4,000
HEALTH/SAFETY SERVICES	\$1,000	\$1,000
VEHICLE SUPPLIES	\$32,500	\$32,500
DEPARTMENTAL SUPPLIES	\$5,500	\$9,000
TRAVEL/TRAINING/MEETINGS	\$0	\$0
RADIO COMMUNICATIONS	\$3,500	\$3,500
TELEPHONE	\$9,000	\$9,000
AIR CARDS	\$2,000	\$2,000
PAGER EXPENSE	\$0	\$0
MAINT/REPAIR EQUIP	\$2,500	\$2,500
MAINT/REPAIR VEH	\$14,000	\$14,000
EMPLOYEE TRAINING	\$2,500	\$2,500
NC SALES TAX	\$0	\$0
COUNTY SALES TAX	\$0	\$0
UNDERCOVER EXPENSE	\$1,000	\$1,000
DUES/SUBSCRIPTIONS	\$1,000	\$1,000
SERVICE AGREEMENTS	\$6,000	\$6,000
CANINE EXPENSE	\$0	\$0
DSM PURCHASES	\$0	\$0
MISCELLANEOUS	\$0	\$0
CAPITAL OUTLAY	\$9,400	\$48,500
CONTINGENCY	\$0	\$0
	<u>\$514,880</u>	<u>\$571,420</u>

**General Fund-10**

**4310 - POLICE DEPARTMENT**

	<u>Line Item</u>	<u>Description</u>	2016-2017 <u>(Approved)</u>	2017-2018 <u>(Requested)</u>
SALARIES	10-4310-121	Wages	\$297,167	\$309,610
ESC CONTRIBUTION	10-4310-122	NC ESC	\$2,972	\$3,031
SS TAX	10-4310-180	FICA	\$18,424	\$18,792
MEDICARE TAX	10-4310-181	Medicare	\$4,309	\$4,395
RETIREMENT	10-4310-182	NC Retirement	\$22,436	\$22,997
GROUP INSURANCE	10-4310-183	BCBS - NC	\$57,143	\$57,143
DENTAL INSURANCE	10-4310-184	Group Dental Ins.	\$5,157	\$5,312
TRANSFER TO LEO SEPARATION FUND (73-3431-000)	10-4310-188	Transfer from CD	\$0	\$0
SUPPLEMENTAL RETIREMENT	10-4310-189	Retirement Contribution	\$13,372	\$13,639
UNIFORMS	10-4310-212	Uniforms, materials	\$4,000	\$4,000
HEALTH/SAFETY SERVICES	10-4310-238	Safety materials	\$1,000	\$1,000
VEHICLE SUPPLIES	10-4310-250	Vehicle Equipment	\$32,500	\$32,500
DEPARTMENTAL SUPPLIES	10-4310-290	Office Materials, Equipment	\$5,500	\$9,000
TRAVEL/TRAINING/MEETINGS	10-4310-311		\$0	\$0
RADIO COMMUNICATIONS	10-4310-320	Radio maint. Contract	\$3,500	\$3,500
TELEPHONE	10-4310-321	VOIP/Cell Service	\$9,000	\$9,000
AIR CARDS	10-4310-322	Internet	\$2,000	\$2,000
PAGER EXPENSE	10-4310-329		\$0	\$0
MAINT/REPAIR EQUIP	10-4310-352	Equipment repairs	\$2,500	\$2,500
MAINT/REPAIR VEH	10-4310-353	Vehicle repairs/maintenance	\$14,000	\$14,000
EMPLOYEE TRAINING	10-4310-395	Required training	\$2,500	\$2,500
NC SALES TAX	10-4310-487		\$0	\$0
COUNTY SALES TAX	10-4310-488		\$0	\$0
UNDERCOVER EXPENSE	10-4310-490	UC Operations	\$1,000	\$1,000
DUES/SUBSCRIPTIONS	10-4310-491	Memberships and Fees	\$1,000	\$1,000
SERVICE AGREEMENTS	10-4310-492	Service Contracts	\$6,000	\$6,000
CANINE EXPENSE	10-4310-494		\$0	\$0
DSM PURCHASES	10-4310-496		\$0	\$0
MISCELLANEOUS	10-4310-499		\$0	\$0
CAPITAL OUTLAY	10-4310-550	2017 SUV Computers	\$9,400	\$40,000 \$8,500
CONTINGENCY	10-4310-991		\$0	\$0
			<u>\$514,880</u>	<u>\$571,420</u>

**General Fund-10**

**4340 FIRE DEPARTMENT**

	<u>2016-2017</u> <u>(Approved)</u>	<u>2016-2017</u> <u>(Requested)</u>
SALARIES	\$5,000	\$5,000
SALARIES-BEHALF OF PAYMENTS	\$0	\$0
ESC CONTRIBUTION	\$0	\$0
SS TAX	\$300	\$300
MEDICARE TAX	\$60	\$60
RETIREMENT	\$0	\$0
GROUP INSURANCE	\$0	\$0
DENTAL INSURANCE	\$0	\$0
SUPPLEMENTAL RETIREMENT	\$0	\$10,000
UNIFORMS	\$2,000	\$2,000
HEALTH/SAFETY EQUIPMENT	\$7,500	\$7,500
VEHICLE SUPPLIES	\$4,000	\$4,000
DEPARTMENTAL SUPPLIES	\$4,750	\$4,750
RADIO COMMUNICATIONS	\$4,000	\$4,000
TELEPHONE	\$3,000	\$3,000
MAINT/REPAIR EQUIP	\$3,500	\$3,500
MAINT/REPAIR VEH	\$10,500	\$10,500
TRAVEL/TRAINING/MEETINGS	\$6,000	\$6,000
FIREMEN'S PENSION FUND	\$5,000	\$5,000
NC SALES TAX	\$2,500	\$2,500
COUNTY SALES TAX	\$1,500	\$1,500
DUES/SUBSCRIPTIONS	\$500	\$500
MISCELLANEOUS	\$500	\$500
SALARY ON BEHALF PAYMENTS	\$0	\$0
CAPITAL OUTLAY	\$10,000	\$70,000
CAPITAL RESERVE	\$0	\$0
CONTINGENCY	\$0	\$0
FIRE DEPT CHECKING EXPENSE	\$0	\$0
	<u>\$70,610</u>	<u>\$140,610</u>

**General Fund-10**

**4340-FIRE DEPARTMENT**

	<u>Line Item</u>	<u>Description</u>	<u>2016-2017 (Approved)</u>	<u>2017-2018 (Requested)</u>
SALARIES	10-4340-121	Wages	\$5,000	\$5,000
SALARIES-BEHALF OF PAYMENTS	10-4340-122		\$0	\$0
ESC CONTRIBUTION	10-4340-123		\$0	\$0
SS TAX	10-4340-180	FICA	\$300	\$300
MEDICARE TAX	10-4340-181	Medicare	\$60	\$60
RETIREMENT	10-4340-182	NC Retirement	\$0	\$0
GROUP INSURANCE	10-4340-183	BCBS - NC	\$0	\$0
DENTAL INSURANCE	10-4340-184	Group Dental Ins.	\$0	\$0
SUPPLEMENTAL RETIREMENT	10-4340-189	Retirement Contribution	\$0	\$10,000
UNIFORMS	10-4340-212	Shirts, pants ect	\$2,000	\$2,000
HEALTH/SAFETY EQUIPMENT	10-4340-238	Safety materials/training	\$7,500	\$7,500
VEHICLE SUPPLIES	10-4340-250	Truck equipment	\$4,000	\$4,000
DEPARTMENTAL SUPPLIES	10-4340-290	Tools/Dept supplies	\$4,750	\$4,750
RADIO COMMUNICATIONS	10-4340-320	Radios contract & maintenance	\$4,000	\$4,000
TELEPHONE	10-4340-321	VOIP/Cell service	\$3,000	\$3,000
MAINT/REPAIR EQUIP	10-4340-352	Equipment repairs	\$3,500	\$3,500
MAINT/REPAIR VEH	10-4340-353	Truck maintenance	\$10,500	\$10,500
TRAVEL/TRAINING/MEETINGS	10-4340-395	Meetings, Travel and materials	\$6,000	\$6,000
FIREMEN'S PENSION FUND	10-4340-470	Pension Fund contribution	\$5,000	\$5,000
NC SALES TAX	10-4340-487	State tax	\$2,500	\$2,500
COUNTY SALES TAX	10-4340-488	County Tax	\$1,500	\$1,500
DUES/SUBSCRIPTIONS	10-4340-491	Memberships/subscriptions	\$500	\$500
MISCELLANEOUS	10-4340-499	Misc	\$500	\$500
SALARY ON BEHALF PAYMENTS	10-4340-500		\$0	\$0
CAPITAL OUTLAY	10-4340-550	Grant 30k, Match 30k, Capital 10k	\$10,000	\$70,000
CAPITAL RESERVE	10-4340-980		\$0	\$0
CONTINGENCY	10-4340-991		\$0	\$0
FIRE DEPT CHECKING EXPENSE	10-4340-999		\$0	\$0
			<u>\$70,610</u>	<u>\$140,610</u>

**General Fund-10**

**4500 STREETS DEPARTMENT**

	<u>2016-2017</u> <u>(Approved)</u>	<u>2017-2018</u> <u>(Requested)</u>
SALARIES	\$0	\$0
SS TAX	\$0	\$0
MEDICARE TAX	\$0	\$0
RETIREMENT	\$0	\$0
GROUP INSURANCE	\$0	\$0
DENTAL INSURANCE	\$0	\$0
SUPPLEMENTAL RETIREMENT	\$0	\$0
<hr/>		
UNIFORMS	\$2,000	\$2,000
VEHICLE SUPPLIES	\$12,000	\$12,000
DEPARTMENTAL SUPPLIES	\$9,500	\$9,500
UTILITIES/STREET LIGHTS	\$47,500	\$47,500
MAINT/REPAIR EQUIP	\$8,000	\$8,000
VOID	\$0	\$0
GARBAGE COLLECTION	\$80,750	\$80,750
COUNTY LANDFILL CHARGES	\$16,000	\$16,000
CHRISTMAS LIGHTS	\$16,000	\$16,000
NC SALES TAX	\$0	\$0
COUNTY SALES TAX	\$0	\$0
MISCELLANEOUS	\$0	\$0
CAPITAL OUTLAY	\$0	\$25,000
STREET CONSTRUCTION	\$0	\$0
RESURFACING/PAVING	\$40,000	\$20,000
GRADING/PATCHING	\$0	\$0
SIDEWALKS	\$0	\$0
CONTINGENCY	\$0	\$0
	<hr/> <u>\$231,750</u>	<hr/> <u>\$236,750</u>



**General Fund-10**

**4500-STREETS DEPARTMENT**

	<u>Line Item</u>	<u>Description</u>	<u>2016-2017 (Approved)</u>	<u>2017-2018 (Requested)</u>
SALARIES	10-4500-121	Wages	\$0	\$0
SS TAX	10-4500-180	NC ESC	\$0	\$0
MEDICARE TAX	10-4500-181	FICA	\$0	\$0
RETIREMENT	10-4500-182	Medicare	\$0	\$0
GROUP INSURANCE	10-4500-183	NC Retirement	\$0	\$0
DENTAL INSURANCE	10-4500-184	BCBS - NC	\$0	\$0
SUPPLEMENTAL RETIREMENT	10-4500-189		\$0	\$0
UNIFORMS	10-4500-212	Shirts, pants, boots	\$2,000	\$2,000
VEHICLE SUPPLIES	10-4500-250	truck equipment	\$12,000	\$12,000
DEPARTMENTAL SUPPLIES	10-4500-290	Job Materials	\$9,500	\$9,500
UTILITIES/STREET LIGHTS	10-4500-331	Street light/utility bills	\$47,500	\$47,500
MAINT/REPAIR EQUIP	10-4500-352	equipment repairs	\$8,000	\$8,000
VOID	10-4500-359		\$0	\$0
GARBAGE COLLECTION	10-4500-399	Sanitation contract	\$80,750	\$80,750
COUNTY LANDFILL CHARGES	10-4500-401	Tipping fees	\$16,000	\$16,000
CHRISTMAS LIGHTS	10-4500-419	Christmas light replacements	\$16,000	\$16,000
NC SALES TAX	10-4500-487		\$0	\$0
COUNTY SALES TAX	10-4500-488		\$0	\$0
MISCELLANEOUS	10-4500-499		\$0	\$0
CAPITAL OUTLAY	10-4500-550	1/2 truck (15k)/Mower (10k)	\$0	\$25,000
STREET CONSTRUCTION	10-4500-582		\$0	\$0
RESURFACING/PAVING	10-4500-591	Asphalt/construction costs	\$40,000	\$20,000
GRADING/PATCHING	10-4500-592		\$0	\$0
SIDEWALKS	10-4500-599		\$0	\$0
CONTINGENCY	10-4500-991		\$0	\$0
			<u>\$231,750</u>	<u>\$236,750</u>

**General Fund-10**

**6120 PARKS & RECREATION**

	<u>2016-2017</u> (Approved)	<u>2017-2018</u> (Requested)
SALARIES	\$45,000	\$45,000
ESC CONTRIBUTION	\$450	\$450
SS TAX	\$2,790	\$2,790
MEDICARE TAX	\$653	\$653
DENTAL INSURANCE	\$0	\$0
PROFESSIONAL SERVICES	\$3,000	\$3,000
SUPPLIES FOR RESALE	\$4,000	\$4,000
DEPARTMENTAL SUPPLIES	\$7,500	\$7,500
CHEMICALS	\$7,500	\$7,500
TELEPHONE	\$850	\$850
UTILITIES	\$23,000	\$23,000
MAINT/REPAIR EQUIP	\$4,000	\$4,000
MAINT/REPAIR FACILITY	\$6,000	\$6,000
ADVERTISING	\$0	\$0
DASH N SPLASH MAY 2014	\$0	\$0
HALLOWEEN IN THE PARK	\$4,000	\$4,000
PAINT CLASS	\$0	\$0
PARADES	\$0	\$0
NC SALES TAX	\$500	\$500
COUNTY SALES TAX	\$300	\$300
MISCELLANEOUS	\$0	\$0
CAPITAL OUTLAY	\$25,000	\$83,000
CONTINGENCY	\$3,000	\$3,000
	<u>\$137,543</u>	<u>\$195,543</u>

**General Fund-10**

**6120-PARKS & RECREATION**

	<u>Line Item</u>	<u>Description</u>	<u>2016-2017 (Approved)</u>	<u>2017-2018 (Requested)</u>
SALARIES	10-6120-121	Wages	\$45,000	\$45,000
ESC CONTRIBUTION	10-6120-122	NC ESC	\$450	\$450
SS TAX	10-6120-180	FICA	\$2,790	\$2,790
MEDICARE TAX	10-6120-181	Medicare	\$653	\$653
DENTAL INSURANCE	10-6120-184		\$0	\$0
PROFESSIONAL SERVICES	10-6120-198	Park services, repair assistance	\$3,000	\$3,000
SUPPLIES FOR RESALE	10-6120-270	Concessions and other supplies	\$4,000	\$4,000
DEPARTMENTAL SUPPLIES	10-6120-290	Equipment, and supplies	\$7,500	\$7,500
CHEMICALS	10-6120-299	Pool chemicals	\$7,500	\$7,500
TELEPHONE	10-6120-321	Phone service	\$850	\$850
UTILITIES	10-6120-331	Utility bill	\$23,000	\$23,000
MAINT/REPAIR EQUIP	10-6120-352	maintenance/pool equipment	\$4,000	\$4,000
MAINT/REPAIR FACILITY	10-6120-358	facility upkeep and repairs	\$6,000	\$6,000
ADVERTISING	10-6120-370		\$0	\$0
DASH N SPLASH MAY 2014	10-6120-372		\$0	\$0
HALLOWEEN IN THE PARK	10-6120-400	Annual halloween event	\$4,000	\$4,000
PAINT CLASS	10-6120-420		\$0	\$0
PARADES	10-6120-450		\$0	\$0
NC SALES TAX	10-6120-487		\$500	\$500
COUNTY SALES TAX	10-6120-488		\$300	\$300
MISCELLANEOUS	10-6120-499		\$0	\$0
CAPITAL OUTLAY	10-6120-550	Plaster Pool/Roof	\$25,000	\$83,000
CONTINGENCY	10-6120-991		\$3,000	\$3,000
			<u>\$137,543</u>	<u>\$195,543</u>

10-9821-000	TRANS TO CAPITAL RESERVE	\$0	\$0	\$0	\$0
10-9851-510	TRANS TO CAP PROJ VFD/OSFM GRANT	\$0	\$0	\$0	\$0
10-9860-980	TRANS TO WATER/SEWER	\$0	\$0	\$0	\$0
10-9999-999	GENERAL FUND AUDIT	\$0	\$0	\$0	\$0

Powell Bill Fund - 11

**Revenues**

		<u>2016-2017</u> <u>(Approved)</u>	<u>2017-2018</u> <u>(Requested)</u>
11-3325-351	SALES TAX REFUND	\$0	\$0
11-3991-000	FUND BALANCE APPROPRIATED	\$0	\$0
11-3835-820	SALE OF FIXED ASSETS	\$0	\$0
11-3831-492	INVESTMENT EARNINGS	\$500	\$500
11-3451-000	POWELL BILL ALLOCATION	\$53,292	\$46,292
		<u>\$53,792</u>	<u>\$46,792</u>

**Powell Bill Fund-11**

**4510 POWELL BILL**

	2016-2017 (Approved)	2017-2018 (Requested)
SALARIES	\$9,422	\$9,422
ESC CONTRIBUTION	\$94	\$94
SS TAX	\$584	\$584
MED TAX	\$333	\$333
RETIREMENT	\$0	\$0
GROUP INSURANCE	\$0	\$0
GROUP DENTAL	\$0	\$0
SUPP RETIREMENT	\$0	\$0
ENGINEERING SERVICES	\$1,000	\$1,000
VEHICLE SUPPLIES	\$500	\$500
DEPARTMENTAL SUPPLIES	\$2,000	\$2,000
CHEMICALS	\$3,000	\$3,000
MAINT/REPAIR EQUIP	\$4,359	\$4,359
INMATE EXPENSE	\$500	\$500
SNOW/ICE REMOVAL	\$0	\$0
SALES TAX	\$0	\$0
SALES TAX	\$0	\$0
MISCELLANEOUS	\$0	\$0
CAPITAL OUTLAY	\$0	\$0
RIGHT OF WAY ACQUISITION	\$0	\$0
CONSTRUCTION	\$0	\$0
RESURFACING & PAVING	\$22,000	\$15,000
GRADING/PATCHING	\$10,000	\$10,000
SIDEWALKS	\$0	\$0
POWELL TRANSFER TO C DEP	\$0	\$0
CONTINGENCY	\$0	\$0
	<u>\$53,792</u>	<u>\$46,792</u>

General Fund-11

4510-POWELL BILL

	<u>Line Item</u>	<u>Description</u>	<u>2016-2017</u> <u>(Approved)</u>	<u>2017-2018</u> <u>(Requested)</u>
SALARIES	11-4510-121		\$9,422	\$9,422
ESC CONTRIBUTION	11-4510-122		\$94	\$94
SS TAX	11-4510-180		\$584	\$584
MED TAX	11-4510-181		\$333	\$333
RETIREMENT	11-4510-182		\$0	\$0
GROUP INSURANCE	11-4510-183		\$0	\$0
GROUP DENTAL	11-4510-184		\$0	\$0
SUPP RETIREMENT	11-4510-189		\$0	\$0
ENGINEERING SERVICES	11-4510-199		\$1,000	\$1,000
VEHICLE SUPPLIES	11-4510-250		\$500	\$500
DEPARTMENTAL SUPPLIES	11-4510-290		\$2,000	\$2,000
CHEMICALS	11-4510-299		\$3,000	\$3,000
MAINT/REPAIR EQUIP	11-4510-350		\$4,359	\$4,359
INMATE EXPENSE	11-4510-360		\$500	\$500
SNOW/ICE REMOVAL	11-4510-399		\$0	\$0
SALES TAX	11-4510-487		\$0	\$0
SALES TAX	11-4510-488		\$0	\$0
MISCELLANEOUS	11-4510-499		\$0	\$0
CAPITAL OUTLAY	11-4510-550		\$0	\$0
RIGHT OF WAY ACQUISITION	11-4510-270		\$0	\$0
CONSTRUCTION	11-4510-582		\$0	\$0
RESURFACING & PAVING	11-4510-591		\$22,000	\$15,000
GRADING/PATCHING	11-4510-592		\$10,000	\$10,000
SIDEWALKS	11-4510-599		\$0	\$0
POWELL TRANSFER TO C DEP	11-4510-600		\$0	\$0
CONTINGENCY	11-4510-991		\$0	\$0
			<u>\$53,792</u>	<u>\$46,792</u>

**Water & Sewer Fund -60**

**REVENUE**

Sales, Services and Fees	\$970,737
Investment Earnings	\$1,000
Other Financing Sources	\$27,958
<b>Total Water/Sewer Fund Revenues</b>	<b>\$1,000,195</b>





**Water & Sewer Fund -60**

**7100 WATER & SEWER**

	<u>2016-2017</u> (Approved)	<u>2017-2018</u> (Requested)
SALARIES	\$248,620	\$232,997
ESC CONTRIBUTION	\$2,350	\$2,397
SS TAX	\$14,570	\$14,861
MEDICARE TAX	\$3,407	\$3,475
RETIREMENT	\$16,614	\$16,614
GROUP INSURANCE	\$41,558	\$42,389
DENTAL INSURANCE	\$3,751	\$3,826
SUPPLEMENTAL RETIREMENT	\$10,575	\$10,575
PROFESSIONAL SERVICES	\$25,000	\$25,000
UNIFORMS	\$5,000	\$5,000
HEALTH/SAFETY SERVICES	\$500	\$500
VEHICLE SUPPLIES	\$15,000	\$15,000
DEPARTMENTAL SUPPLIES	\$25,000	\$25,000
WRIGHT FOODS BOOSTER PUMP	\$0	\$0
CHEMICALS	\$17,500	\$17,500
TELEPHONE SERVICE	\$4,000	\$4,000
POSTAGE	\$4,500	\$4,500
UTILITIES	\$42,000	\$42,000
WATER PURCHASES	\$250,000	\$250,000
MAINT/REPAIR	\$45,000	\$45,000
MAINT/REPAIR VEHICLES	\$6,000	\$6,000
RIGHT-OF-WAY MAINTENANCE	\$8,000	\$8,000
INMATE EXPENSE	\$500	\$500
TRAVEL/TRAINING/MEETINGS	\$4,000	\$4,000
WATER/SEWER ANALYSIS	\$17,500	\$17,500
INDUSTRIAL MONITORING	\$3,000	\$3,000
DEPRECIATION EXPENSE	\$0	\$0
NC SALES TAX	\$0	\$0
COUNTY SALES TAX	\$0	\$0
PERMIT FEES	\$2,000	\$2,000
CHARGED OFF ACCOUNTS	\$0	\$0
BAD DEBT EXPENSE	\$0	\$0
MISCELLANEOUS	\$0	\$0
WRIGHT FOODS/CAROLINA DAIRY BOOSTER PUMP	\$0	\$0
FIRST BANK LOAN PAYMENT IND PARK LIFT STATION	\$74,400	\$74,400
SAFETY EQUIPMENT	\$3,000	\$3,000
CAPITAL OUTLAY EQUIP.	\$40,000	\$0
CAPITAL IMPROVEMENT	\$0	\$40,000
CAPITAL OUTLAY	\$0	\$15,000
SRF LOAN PAYMENT	\$66,160	\$66,160
DEBT SERVICE	\$0	\$0

CREDIT CARD PROCESSING  
CHANGE IN INVENTORY  
BAD DEBT EXPENSE  
NC DEBT SET OFF REFUND

\$0	\$0
\$0	\$0
\$0	\$0
\$0	\$0
<u>\$999,505</u>	<u>\$1,000,195</u>


Water & Sewer Fund -60

7100-WATER & SEWER

	Line Item	Description	2016-2017 (Approved)	2017-2018 (Requested)
SALARIES	60-7100-121	Wages	\$248,620	\$232,997
ESC CONTRIBUTION	60-7100-122	NC ESC	\$2,350	\$2,397
SS TAX	60-7100-180	FICA	\$14,570	\$14,861
MEDICARE TAX	60-7100-181	Medicare	\$3,407	\$3,475
RETIREMENT	60-7100-182	NC Retirement	\$16,614	\$16,614
GROUP INSURANCE	60-7100-183	BCBS - NC	\$41,558	\$42,389
DENTAL INSURANCE	60-7100-184	Group Dental plan	\$3,751	\$3,826
SUPPLEMENTAL RETIREMENT	60-7100-189	Retirement contribution	\$10,575	\$10,575
PROFESSIONAL SERVICES	60-7100-199	Engineering	\$25,000	\$25,000
UNIFORMS	60-7100-212	Shirts, Pants, Boots	\$5,000	\$5,000
HEALTH/SAFETY SERVICES	60-7100-238	Health/Safety training and materials	\$500	\$500
VEHICLE SUPPLIES	60-7100-250	Vehicle materials/tools	\$15,000	\$15,000
DEPARTMENTAL SUPPLIES	60-7100-290	Job materials	\$25,000	\$25,000
WRIGHT FOODS BOOSTER PUMP	60-7100-291		\$0	\$0
CHEMICALS	60-7100-299	Treatment chemicals	\$17,500	\$17,500
TELEPHONE SERVICE	60-7100-321	VIOP/Cell service	\$4,000	\$4,000
POSTAGE	60-7100-325	Mailings & envelopes	\$4,500	\$4,500
UTILITIES	60-7100-331	Monthly utility bill	\$42,000	\$42,000
WATER PURCHASES	60-7100-334	Water purchase from County	\$250,000	\$250,000
MAINT/REPAIR	60-7100-352	Repairs of water and sewer system	\$45,000	\$45,000
MAINT/REPAIR VEHICLES	60-7100-353	Vehicle maintenance & repair	\$6,000	\$6,000
RIGHT-OF-WAY MAINTENANCE	60-7100-359	ROW mowing	\$8,000	\$8,000
INMATE EXPENSE	60-7100-360	Inmate contract expenses	\$500	\$500
TRAVEL/TRAINING/MEETINGS	60-7100-395	Required trainings and meetings	\$4,000	\$4,000
WATER/SEWER ANALYSIS	60-7100-440	System testing and sampling	\$17,500	\$17,500
INDUSTRIAL MONITORING	60-7100-442	Industrial system monitoring program	\$3,000	\$3,000
DEPRECIATION EXPENSE	60-7100-460		\$0	\$0
NC SALES TAX	60-7100-487		\$0	\$0
COUNTY SALES TAX	60-7100-488		\$0	\$0
PERMIT FEES	60-7100-491	Renewing of annual permits	\$2,000	\$2,000
CHARGED OFF ACCOUNTS	60-7100-492		\$0	\$0
BAD DEBT EXPENSE	60-7100-494		\$0	\$0
MISCELLANEOUS	60-7100-499		\$0	\$0
CAROLINA DAIRY BOOSTER PUMP	60-7100-500		\$0	\$0
FIRST BANK LOAN PAYMENT-LIFT STATION	60-7100-520	Monthly loan payments \$6,200 X 12	\$74,400	\$74,400
SAFETY EQUIPMENT	60-7100-530	Safety Equipment	\$3,000	\$3,000
CAPITAL OUTLAY EQUIP.	60-7100-550		\$40,000	\$0
CAPITAL IMPROVEMENT	60-7100-582	Water Tank Maintenance, Sewer Roof	\$0	\$40,000
CAPITAL OUTLAY	60-7100-583	4x4 Truck 1/2 (\$15,000)	\$0	\$15,000
SRF LOAN PAYMENT	60-7100-585	Annual SRF Loan payment	\$66,160	\$66,160
DEBT SERVICE	60-7100-586		\$0	\$0
CREDIT CARD PROCESSING	60-7100-587		\$0	\$0
CHANGE IN INVENTORY	60-7100-600		\$0	\$0
BAD DEBT EXPENSE	60-7100-900		\$0	\$0
NC DEBT SET OFF REFUND	60-7100-901		\$0	\$0
			<u>\$999,505</u>	<u>\$1,000,195</u>

**Fund - 72**

**LEO SEPERATION FUND**

		2016-2017 (Approved)	2017-2018 (Requested)
	REVENUES		
72-3990-000	LEO SEPARATION RESERVE	\$0	\$0
72-3431-491	INVESTMENT EARNINGS	\$50	\$50
72-3431-000	TRANSFER FROM GF MUNICIPAL CONTRIB (10-4310-188)	\$0	\$0
	TRANSFER FROM LEO CD	\$22,645	\$22,645
	EXPENDITURES		
72-4300-121	LEO BENEFITS	\$21,055	\$21,055
72-4300-180	SS TAX	\$1,296	\$1,296
72-4300-181	MEDICARE TAX	\$303	\$303
72-4300-472	LEO ALLOWANCE	\$0	\$0
		\$22,654	\$22,654
Funds to be transferred from CD			
	Current CD Balance \$122,417		

# TOWN OF BISCOE FEE SCHEDULE

## Administration

COPIES PER PAGE	\$	0.10	PER PAGE
PUBLIC RECORDS REQUEST	\$	0.25	PER PAGE
NOTARY FEES	\$	5.00	PER SIGNATURE
RETURN CHECK/DRAFT FEE	\$	25.00	WATER/PARK FEES, ETC.
SEND A FAX	\$	0.25	PER PAGE

## Parks & Recreation

PARK RESTROOM KEY	\$	5.00	DEPOSIT
PICNIC SHELTER RESERVEATION FEE OVER 100 PEOPLE	\$	1.00	PER PERSON
PICNIC SHELTER RESERVEATION FEE 100 PEOPLE OR LESS	\$	25.00	CIVIC CLUBS, ORGANIZATIONS & GOVERNMENT AGENCIES ARE EXEMPT FROM FEES
SWIMMING LESSONS	\$	30.00	FREE TO EMPLOYEES/CHILDREN
SWIMMING POOL ADMISSION	\$	2.00	FREE TO EMPLOYEES/CHILDREN

## Police

FINGERPRINTS	\$	10.00
WRECK REPORT FEES	\$	5.00
ALL OTHER POLICE REPORTS	\$	5.00

## Water & Sewer

### Water & Sewer (Residential Rates)

#### Inside City Limits

First 2000 Gallons (Minimum Charge)	\$	12.00	Per 1000 gallons
Each additional 1000 Gallons	\$	5.50	Per 1000 gallons
Sewer			100% of water used

#### Outside City Limits

First 2000 Gallons (Minimum Charge)	\$	22.00	Per 1000 gallons
Each additional 1000 Gallons	\$	11.00	Per 1000 gallons
Sewer			100% of water used
NCGS 160A-314.(a)			

### Water & Sewer (Commercial Rates)

#### Inside City Limits

First 3000 Gallons (Minimum Charge)	\$	34.00	
Each additional 1000 Gallons	\$	5.50	Per 1000 gallons
Over 1 Million Gallons, contact Office			
Sewer			100% of water used

#### Outside City Limits

First 2000 Gallons (Minimum Charge)	\$	55.00	
Each additional 1000 Gallons	\$	11.00	Per 1000 gallons
Over 1 Million Gallons, contact Office			
Sewer			100% of water used

### Water & Sewer Fees

Water Connection - Residential	\$	50.00	
Water Connection - Business	\$	75.00	
Reconnection	\$	35.00	MUST BE PAID BEFORE WATER IS CUT BACK ON
Late Fee	\$	10.00	APPLIED AFTER 5 PM ON 20TH
Tamering Fee	\$	350.00	First offense, progressive thereafter
Water Tap (3/4")	\$	500.00	

Water Tap (1")	\$ 600.00
Water Tap (Bore or Push)	Actual cost + 5%
Sewer Tap (Inside City Limits)	\$ 500.00
Sewer Tap (Outside City Limits)	\$ 600.00
Sewer Tap (Bore or Push)	Actual cost + 5%

**Planning & Zoning Fees**

CONDITIONAL USE PERMIT	\$ 200.00
MAPS	\$ 1.00
REZONING APPLICATION	\$ 300.00
ZONING BOOKS	\$ 10.00
ZONING PERMIT	\$ 25.00

**Cemetery Prices**

Section B

Inside City Limits Resident	\$ 230.00	<i>Per Grave</i>
Outside City Limits Resident	\$ 430.00	<i>Per Grave</i>

Section D

Inside City Limits Resident	\$ 330.00	<i>Per Grave</i>
Outside City Limits Resident	\$ 730.00	<i>Per Grave</i>



*The performance data stated represents past performance, which does not guarantee future results. Investment return and yield of an investment will fluctuate; therefore, you may have a gain or loss when you sell your shares. Current performance may be higher or lower than the performance stated. To learn more or to obtain the most recent month-end performance, call 800-222-3232 or visit us online at <https://www.institutional.fidelity.com/nccmtnet>*

**May 2017**

**Government Portfolio as of 05/31/2017**

30-Day Yield	0.64%
7-Day Yield	0.66%
Month-to-date Mil Rate	0.0005392660
Net Asset Value per Share	\$1.00
Dollar-Weighted Average Portfolio Maturity	35 days

**Term Portfolio as of 05/31/2017**

30-Day Yield*	0.92%
Net Asset Value Per Share	\$9.68
Month-to-date Mil Rate	0.0078453810
Distribution Rate	0.95%
1-Year Average Annual Total Return	0.74%
5-Year Average Annual Total Return	0.28%
10-Year Average Annual Total Return	1.18%
Duration	0.08 Years

Total returns are historical and include change in share value and reinvestment of dividends and capital gains, if any. Cumulative total returns are reported as of the period indicated. Life of Fund figures are reported as of the inception date to the period indicated. These figures do not include the effect of sales charges, if any, as these charges are waived for contributions made through your company's employee benefit plans. If sales charges were included, returns would have been lower.

The current yield reflects the current earnings of the fund, while the total return refers to a specific past holding period.

\*The fund's 30-day yield is based on yield to maturity of a fund's investments over a 30-day period and not on the dividends paid by the fund, which may differ.

***You could lose money by investing in the fund. Although the fund seeks to preserve the value of your investment at \$1.00 per share, it cannot guarantee it will do so. An investment in the fund is not insured or guaranteed by the Federal Deposit Insurance Corporation or any other government agency. Fidelity Investments and its affiliates, the fund's sponsor, have no legal obligation to provide financial support to the fund, and you should not expect that the sponsor will provide financial support to the fund at any time.***

The North Carolina Capital Management Trust Government Portfolio will not impose a fee upon the sale of your shares, nor temporarily suspend your ability to sell shares if the fund's weekly liquid assets fall below 30% of its total assets because of market conditions or other factors.

Distribution rate is calculated by dividing the daily dividend per share by its share price for each day in the 30-day period, averaging the resulting 30-day percentages, and then expressing the average rate in annualized terms.

In general, bond prices rise when interest rates fall, and vice versa. This effect is usually more pronounced for longer-term securities.

If the advisor and distributor had not voluntarily waived certain portfolio expenses during the five year, ten year, and life periods, total returns would have been lower. The portfolio's 30-day and 7-day annualized yields are as of month end. Annualized yields are historical, will fluctuate, and are based on each portfolio's total net investment income for the stated period.

This portfolio summary is not authorized for distribution to prospective investors in the Trust.

Fidelity Investments Institutional Services Company, Inc., 500 Salem Street, Smithfield, RI 02917





# Utility Service Co., Inc.

## Water Tank Maintenance Contract

**Owner:** Town of Biscoe  
Biscoe, NC

**Tank Size/Name:** 100,000 Gallon Elevated-Shop Tank

**Location:** 110 West Main Street

**Date Prepared:** June 6th, 2017



## WATER TANK MAINTENANCE CONTRACT

This Contract entered into by and between the **Town of Biscoe, whose business address is P.O. Box 1228, Biscoe, NC 27209** (hereinafter referred to as "the Owner") and Utility Service Co., Inc., whose business address is 1230 Peachtree Street NE, Suite 1100, Atlanta, GA 30309 (hereinafter referred to as "the Company").

Therefore, in consideration of the mutual promises contained herein and other valuable consideration, the receipt and sufficiency of which are hereby acknowledged by the Owner and the Company, the parties agree as follows:

The Owner agrees to engage the Company to provide the professional service needed to maintain its **100,000** gallon water storage tank located at **110 West Main Street, Biscoe, NC 27209** (hereinafter "tank").

**1. Company's Responsibilities.** This Contract outlines the Company's responsibility for the care and maintenance of the above described water storage tank. Care and maintenance include the following:

- A. The Company will annually inspect and service the tank. The tank and tower will be thoroughly inspected to ensure that the structure is in a sound, watertight condition.
- B. Biennially, beginning with the first washout/inspection, the tank will be completely drained and cleaned to remove all mud, silt, and other accumulations that might be harmful to the tank or its contents. After cleaning is completed, the interior will be thoroughly inspected and disinfected prior to returning the tank to service; however, the Owner is responsible for draining and filling the tank and conducting any required testing of the water. A written report will be mailed to the Owner after each inspection.
- C. The Company shall furnish engineering and inspection services needed to maintain and repair the tank and tower during the term of this Contract. The repairs include: steel parts, expansion joints, water level indicators, sway rod adjustments, and manhole covers/gaskets.
- D. The Company will clean and repaint the interior and/or exterior of the tank at such time as complete repainting is needed. The need for interior painting is to be determined by the thickness of the existing liner and its protective condition. When interior repainting is needed, procedures as outlined in A.W.W.A.-D102 specifications for cleaning and coating of potable water tanks will be followed. Only material approved for use in potable water tanks will be used on any interior surface area. The need for exterior painting is to be determined by the appearance and protective condition of the existing paint. At the time the exterior requires repainting, the Company agrees to paint the tank with the same color paint and to select a coating system which best suits the site conditions, environment, and general location of the tank. When painting is needed, all products and procedures will be equal to, or exceed the requirements of the **State of**

**North Carolina**, the American Water Works Association, and the Society for Protective Coatings as to surface preparation and coating materials.

E. A lock will be installed on the roof hatch of the tank.

F. The Company will provide emergency services, when needed, to perform all repairs covered under this Contract. Reasonable travel time must be allowed for the repair unit to reach the tank site.

G. The Company will furnish pressure relief valves, if requested by the Owner, so that the Owner can install the valves in its water system while the tank is being serviced.

H. The Company will furnish current certificates of insurance coverage to the Owner.

I. In the event that the Owner will not release the tank for service or is the cause of unreasonable delay in the performance of any service herein, the Company reserves the right to renegotiate the annual fees, and the Owner agrees to renegotiate the annual fees in good faith. In addition, the Owner hereby agrees that the Company can replace a washout inspection with a visual inspection, ROV inspection, or UAV inspection without requiring modification of this Contract.

**2. Contract Price/Annual Fees.** The tank shall receive an **exterior renovation and repairs** prior to the end of Contract Year 1. The tank shall receive an **interior renovation and repairs** prior to the end of Contract Year 3. The first (1) annual fee shall be **\$30,000.00** per Contract Year. The annual fees for **years 2 through 5 shall be \$57,891.00** per Contract Year. The annual fee for Contract Year 6 shall be **\$10,902.00** per Contract Year. Each anniversary thereafter, the annual fee shall be adjusted to reflect the current cost of service. The adjustment of the annual fee shall be limited to a maximum of 5% annually. All applicable taxes are the responsibility of the Owner and are in addition to the stated costs and fees in this Contract. A "Contract Year" shall be defined as each consecutive 12-month period following the first day of the month in which the Contract is executed by the Owner and each subsequent 12-month period thereafter during the time the Contract is in effect. For example, if a contract was signed by an Owner on April 17, 2012, Contract Year 1 for that contract would be April 1, 2012 to March 31, 2013, and Contract Year 2 for that contract would be April 1, 2013 to March 31, 2014 and so on.

**3. Payment Terms.** The annual fee for Contract Year 1, plus all applicable taxes, shall be due and payable **upon completion of initial exterior/interior renovation. Each subsequent annual fee, plus all applicable taxes, shall be due and payable on the first day of each Contract Year, thereafter.** (Note: Due to the length of time that it takes to perform the initial renovation project, it is possible that two (2) annual fees could fall within one budget year for the Owner). Furthermore, if the Owner elects to terminate this Contract prior to remitting the first **five (5)** annual fees, then unpaid balance of the first **five (5)** annual fees shall be due and payable within thirty (30) days of the Company's receipt of the Owner's Notice to Terminate.

**4. Structure of Tank.** The Company is accepting this tank under program based upon its existing structure and components. **Any modifications to the tank, including antenna installations, shall be approved by Utility Service Co., Inc., prior to installation and may warrant an increase in the annual fee.**

**5. Environmental, Health, Safety, or Labor Requirements.** The Owner hereby agrees that future mandated environmental, health, safety, or labor requirements as well as changes in site conditions at the tank site which cause an increase in the cost of tank maintenance will be just cause for modification of this Contract. Said modification of this Contract will reasonably reflect the increased cost of the service with a newly negotiated annual fee.

The Owner is responsible for removing all cell equipment and coaxial cable off the tank prior to the exterior renovation.

The parties agree that the Company's annual fees are based on the Owner's representation that the work to be performed under this Contract is not subject to prevailing wage requirements. The Owner agrees to notify the Company immediately, if the Company's work is (or will become) subject to prevailing wage requirements, so that the Company may submit revised amounts for annual fees.

**6. Excluded Items.** This Contract does NOT include the cost for and/or liability on the part of the Company for: (1) containment of the tank at anytime during the term of the Contract; except for the initial exterior renovation; (2) disposal of any hazardous waste materials; (3) resolution of operational problems or structural damage due to cold weather; (4) repair of structural damage due to antenna installations or other attachments for which the tank was not originally designed; (5) resolution of operational problems or repair of structural damage or site damage caused by physical conditions below the surface of the ground; (6) negligent acts of Owner's employees, agents or contractors; (7) damages, whether foreseen or unforeseen, caused by the Owner's use of pressure relief valves; (8) repairs to the foundation of the tank; (9) any latent defects of the tank or its components (i.e., corrosion from the underside of the floor plates or corrosion in areas not accessible to maintain); (10) other conditions which are beyond the Owner's and Company's control, including, but not limited to: acts of God and acts of terrorism. Acts of terrorism include, but are not limited to, any damage to the tank or tank site which results from unauthorized entry of any kind to the tank site or tank; or (11) payment of prevailing wages at any time during the term of the contract.

**7. Termination.** The Owner shall have the right to continue this Contract for an indefinite period of time providing payment of the annual fees is in accordance with the terms herein. This Contract is subject to termination by the Owner only if written notice of intent to terminate is received by the Company ninety (90) days prior to the first day of the upcoming Contract Year. Notice of Termination is to be delivered by registered mail to Utility Service Co., Inc., Attention: Customer Service, P O Box 1350, Perry, Georgia 31069, and signed by three (3) authorized voting officials of the Owner's management and/or Commissioners.

**8. Assignment.** The Owner may not assign or otherwise transfer all or any of its interest under this Contract without the prior written consent of the Company. If the Company agrees to the assignment, the Owner shall remain responsible under this Contract, until its assignee assumes in full and in writing all of the obligations of the Owner under this Contract. Any attempted assignment by Owner in violation of this provision will be void and of no effect.

**9. Indemnification.** THE COMPANY AGREES TO INDEMNIFY THE OWNER AND HOLD THE OWNER HARMLESS FROM ANY AND ALL CLAIMS, DEMANDS, ACTIONS, DAMAGES, LIABILITY, AND EXPENSE IN CONNECTION WITH LOSS OF LIFE, PERSONAL INJURY, AND/OR DAMAGE TO PROPERTY BY REASON OF ANY ACT, OMISSION, OR REPRESENTATION OF THE COMPANY OR ITS SUBCONTRACTORS, AGENTS, OR EMPLOYEES. IN TURN, THE OWNER AGREES TO INDEMNIFY THE COMPANY AND HOLD THE COMPANY HARMLESS FROM ANY AND ALL CLAIMS, DEMANDS, ACTIONS, DAMAGES, LIABILITY, AND EXPENSE IN CONNECTION WITH LOSS OF LIFE, PERSONAL INJURY, AND/OR DAMAGE TO PROPERTY BY REASON OF ANY ACT, OMISSION, OR REPRESENTATION OF THE OWNER OR ITS CONTRACTORS, AGENTS, OR EMPLOYEES. THE INDEMNIFICATION PROVIDED IN THIS PARAGRAPH DOES NOT AFFECT THE COMPANY'S LIMITATIONS OF LIABILITY SET FORTH IN OTHER PARAGRAPHS OF THIS CONTRACT.

**10. Assignment of Receivables.** The Company reserves the right to assign any outstanding receivables from this Contract to its Bank or other Lending Institutions as collateral for any loans or lines of credit.

**11. Miscellaneous Items.** No modifications, amendments, or alterations of this Contract may be made except in writing signed by all the parties to this Contract. No failure or delay on the part of any party hereto in exercising any power or right hereunder shall operate as a waiver thereof. The parties expressly warrant that the individuals who sign below are authorized to bind them.

**12. Entire Agreement.** This Agreement constitutes the entire agreement of the parties and supersedes all prior communications, understandings, and agreement relating to the subject matter hereof, whether oral or written.

**13. Visual Inspection Disclaimer.** This Contract is based upon a visual inspection of the Tank. The Owner and the Company hereby acknowledge and agree that a visual inspection is intended to assess the condition of the Tank for all patent defects. If latent defects are identified once the tank has been drained for repairs, the Owner agrees and acknowledges that the Company shall not be responsible to repair the latent defects unless the Owner and the Company renegotiate the annual fees. The definition of a "latent defect" shall be any defect of the Tank which is not easily discovered (e.g., corrosion of the floor plates, corrosion in areas not accessible to maintain, damage to the roof of the tank which is not clearly visible during the visual inspection, etc.).

This Contract is executed and effective as of the date last signed by the parties below.

**OWNER:**

**Town of Biscoe**

By: \_\_\_\_\_

Title: \_\_\_\_\_

Print Name: \_\_\_\_\_

Date: \_\_\_\_\_

Witness: \_\_\_\_\_

**Seal:**

**COMPANY:**

**Utility Service Co., Inc.**

By: \_\_\_\_\_

Title: \_\_\_\_\_

Print Name: \_\_\_\_\_

Date: \_\_\_\_\_

Witness: \_\_\_\_\_

**Seal:**

**Carolina Pool Plastering, Inc.**

P.O.Box 241427  
 Charlotte, NC 28224-1427  
 Phone: 704-529-8177  
 Fax: 704-529-5444

**Estimate**

Date	Estimate #
5/31/2017	2551

Name / Address
Town of Biscoe 221 Mill St Biscoe, NC 27209 PH: 910-428-4112

Item	Description	Qty	Cost	Total
Commercial Re...	Pool an baby pool a. Waterblast pool to remove fiberglass gel coat b. Chip below tile and chip around fittings, lights and drains to form smooth transition with new plaster c. Seal all penetrations using hydraulic cement to prevent leaks d. Chip out minimal hollow areas of plaster (up to 200 sqft)* *Removal of hollows above the 200 sqft will be billed at \$3/sqft f. Resurface pool using standard <u>white marcite material*</u> g. Install new standard return fittings (Drains are still current)  *OPTION: * Waterblast, prep and resurface <u>using quartz exposed aggregate material (base colors) \$63,872.31</u>		53,694.45	53,694.45
Tile	Install new breakline tile (2 locations)		988.00	988.00
Tile	Chip around existing racing lane tile in order to feather in new plaster		5,207.00	5,207.00
Mobilization	Mobilization and fuel surcharges (outside 30 mile radius of Charlotte)		2,528.32	2,528.32
^CPP proposes to do only the work listed above. Any additional work or alteration will require a signed change order. ^^Owner responsible for draining pool, water to fill pool, start up and chemicals to balance water. ^^Estimate valid for 90 days  3.5% fee for credit card payments				
<b>Total</b>				<b>\$62,417.77</b>