



“A Dream Worth Dreaming”

MAYOR
JAMES E. BLAKE

COMMISSIONERS
JERRY SMITH, MAYOR PRO-TEM
GENE ANDERSON
JOHN BEARD
KAY CAGLE KINCH

TOWN MANAGER
BRANDON W. HOLLAND

TOWN CLERK
LAURA B. MORTON

TOWN OF BISCOE PAYMENT OPTIONS FOR WATER/SEWER BILLS

- **Online:** Payments can be made during and after business hours online through our website at <http://www.townofbiscoe.com/> You will need to scroll toward the bottom of the page and click on the icon, pay my town water bill to be directed to EGOV to access your account information and payment options using Visa, Master Card, Discover, American Express, and E-Checks. Your visit will require you to provide specific information including your 12 digit account number and the amount due.
- **Bank Draft:** Bank drafting from your checking account is available. We need a completed Bank Draft Authorization form. You can obtain the authorization from on our website under *Forms/Documents* then *Water/Sewer*.
- **Mail:** Payments can be mailed along with the payment stub which is the bottom portion of the water bill. Payments should be mailed to 110 West Main Street Biscoe, NC 27209. Please include the account number on the Check or Money Order. Please pay close attention that you are sending this payment in a timely manner to avoid any late charges.
- **Drop Box:** Payments of Check or Money order ONLY can be left in our drop box after business hours at our office located at 110 West Main Street Biscoe, NC 27209. No CASH payments will be accepted in the Drop Box. If a CASH payment is left in the Drop Box the payment will NOT be applied, the account holder will be contacted and the payment will be returned. The Drop Box will be checked before 9:00 am and any payments left after 9:00 am will be applied the following business day. Please pay close attention that you are making this payment in a timely manner to avoid any late charges.
- **In Person:** Payments made in person to the Biscoe Town Hall will be accepted Monday through Friday from 8:30 am to 5:00 pm. They can be made in the following ways: Cash, Check, Money Order, and Credit/Debit Card using the following: Visa, Master Card, Discover, and American Express.

**These payment options should not be used to establish new water services.
Please refer to instructions to open a water/sewer account under
Forms/Documents then Water/Sewer.**



910-428-4112 Phone

110 W Main Street – P.O. Box 1228 – Biscoe, N.C. 27209

www.townofbiscoe.com

910-428-3975 FAX

