



Biscoe Police Department

114 West Main Street, Biscoe, North Carolina 27209
(910) 428-2978 ph. / (910) 428-3543 fax



Application for Employment

Personal

Position applied for: _____ Date: _____

Name: _____ / _____ / _____
First Middle Last Social Security Number

Address: _____
Street and Number City County State Zip

Telephone Number: _____ DOB: _____ Place of Birth: _____

Citizenship: _____ U.S. Born: _____ U.S. Naturalized: _____ Other-Specify: _____

Education

High School Diploma: _____ GED: _____ College: _____ Business/Trade School: _____

List any job-related training or education: _____

Employment History

List below present and past employment, beginning with your most recent.

1. _____
Name/Address of Company and Type of Business Telephone Number

Dates from _____ To _____

Starting Salary _____ Weekly _____ Bi-Weekly _____ Monthly _____

Ending Salary _____ Weekly _____ Bi-Weekly _____ Monthly _____

Name of Supervisor _____

Reason for leaving _____

Briefly describe the work you did _____

2. _____
Name/Address of Company and Type of Business Telephone Number

Dates from _____ To _____

Starting Salary _____ Weekly _____ Bi-Weekly _____ Monthly _____

Ending Salary _____ Weekly _____ Bi-Weekly _____ Monthly _____

Name of Supervisor _____

Reason for leaving _____

Briefly describe the work you did _____

3. _____
Name/Address of Company and Type of Business Telephone Number

Dates from _____ To _____

Starting Salary _____ Weekly _____ Bi-Weekly _____ Monthly _____

Ending Salary _____ Weekly _____ Bi-Weekly _____ Monthly _____

Name of Supervisor _____

Reason for leaving _____

Briefly describe the work you did _____

I hereby give permission to contact the employers listed concerning my prior work experience.

Signed _____ Date _____

References

Give the names of five responsible persons, other than relatives or past employers, who could provide information about your character, ability, experience, personality, and other qualities.

Name	Telephone Number
1. _____	_____
2. _____	_____
3. _____	_____
4. _____	_____
5. _____	_____



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Criminal Offense Record and Disciplinary Actions

NOTE: Include all offenses other than minor traffic offenses.

Answer all the following questions completely and accurately. Any falsifications or misstatements of the fact may be sufficient to disqualify you. If any doubt exists in your mind as to whether you were arrested or charged with a criminal offense at some point in your life or whether an offense remains on your record, you may answer "Yes". You should answer "No", only if you have never been arrested or charged, or your record was expunged by a Judge's court order.

Have you ever been arrested by a law enforcement officer or otherwise charged with a criminal offense?

Yes _____ No _____ If "Yes", please give details:

A. Offense Charged _____

Law Enforcement Agency _____

Date _____

Disposition of Case _____

B. Offense Charged _____

Law Enforcement Agency _____

Date _____

Disposition of Case _____

C. Offense Charged _____

Law Enforcement Agency _____

Date _____

Disposition of Case _____

Please Read and Sign Below

The facts set forth in my application for employment are true and complete. I understand that if employed, any false statement on this application may result in my dismissal. I further understand that this application is not intended to be a contract of employment, nor does this application obligate the employer in any way if decided not to hire me.

Signature of Applicant

Date